

PUBLIC MEETING – Wednesday, September 10, 2014 at 8:00 p.m.

There will be a Public Meeting of the Mayor and Council of the Borough of Glen Rock on Wednesday, September 10, 2014, at 8:00 p.m. in the Council Chambers of the Municipal Building.

Agenda: (May be subject to change)

1. CALL TO ORDER /ROLL CALL

This meeting is called pursuant to the provisions of the Open Public Meeting Law. This Meeting was included in a list of meeting notices sent to the Bergen Record and advertised in said newspaper in January, posted on the bulletin board in the Municipal Building, and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

In accordance with the New Jersey State Fire & Safety Code I call your attention to the lighted exit signs. In the event the alarm sounds, move in an orderly manner toward the exit nearest you and leave the building.

Council Member O’Hagan – present
Council Member Orseck – present
Council Member Biggs – present

Council Member Pazan – present
Council Member Surrago – present
Council Member Nogara – present

2. FLAG SALUTE/ANNOUNCEMENTS

Council member Surrago led the Council and audience in the flag salute.

3. CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Borough Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies adoption of all resolutions, received and filed letters, correspondence, reports and approval of applications and minutes.

Correspondence:

Resolutions:

1. Resolution for Payment of Bills

Resolution No. 181-14

Offered by Council Member Nogara

Seconded by Council Member Orseck

BE IT RESOLVED, that the following bills of the Borough of Glen Rock be paid in the amount of \$ 8,935,348.86.

GR BOE	\$ 4,589,000.00
GR Payroll	320,066.52
GR Capital	1,900,000.00
NJSHBP	370,279.04

County of Bergen	1,400,074.26
County Open Space	15,035.42
Bergen County Clerk	10,827.38
BCUA	23,671.73
E-Plus Group	12,947.14
NW Central Dispatch	80,596.25
PSE&G	59,534.31
Ridgewood Water	14,383.15

SUBTOTAL	\$ 8,796,415.20
Miscellaneous	88,661.97
Total Current Fund	\$ 8,885,077.17

General Capital	\$ 50,271.69
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Total Payment of Bills	\$ 8,935,348.86
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ROLL CALL:

Council Member O’Hagan - yes	Council Member Pazan - yes
Council Member Orseck - yes	Council Member Surrago - yes
Council Member Biggs - yes	Council Member Nogara - yes

2. Resolution to Purchase DPW Equipment

Resolution No. 182-14

Offered by Council Member Nogara

Seconded by Council Member Orseck

RESOLUTION AUTHORIZING PURCHASE OF DPW LAWN EQUIPMENT THROUGH THE BERGEN COUNTY COOPERATIVE PRICING AGREEMENT

WHEREAS, the Borough of Glen Rock is a member of the Bergen County Cooperative Pricing System and desires to use the Co-op for the purchase of DPW Lawn Equipment; and

WHEREAS, the Bergen County Cooperative Pricing System (ID # 11-BeCCP), awarded a contract to Storr Tractor Company, Bergen Co-Op Bid #14-29 for the purchase of said lawn equipment;

NOW, THEREFORE BE IT RESOLVED that the Borough of Glen Rock authorize the purchase of Lawn Equipment under the Bergen County Cooperative Pricing System ID # 11-Be-CCP, Bid #14-29 in the contract amount of \$ 10,529.30.

ROLL CALL:

Council Member O’Hagan - yes	Council Member Pazan - yes
Council Member Orseck - yes	Council Member Surrago - yes
Council Member Biggs - yes	Council Member Nogara - yes

3. Resolution for Change Order #2 – Trino Retaining Wall

Resolution No. 183-14

Offered by Council Member Nogara

Seconded by Council Member Orseck

RESOLUTION AUTHORIZING CHANGE ORDER #2 FOR

MAPLE AVENUE RETAINING WALL

WHEREAS, the Borough of Glen Rock awarded a contract to Trino Associates, LLC, on December 11, 2013, for the Maple Avenue Retaining Wall project in the amount of \$258,415, and;

WHEREAS, during the course of the project it was determined that there was a need to increase the amount of concrete utilized for the project as per the list herein, therefore creating Change Order #2 in the amount of \$21,620.10:

Item #	Description	Quantity	Unit Price	Amount
11	Concrete Spall Repair #1	+72	\$55.00	\$3960.00
12	Concrete Spall Repair #2	+35.5	\$85.00	\$3017.50
13	Concrete Curb Repair	+316.67	\$30.00	\$9500.10
14	Concrete Sidewalk, 4"	+60.5	\$85.00	\$5142.50
Total Change Order #2				\$21,620.10

WHEREAS, the Borough Engineer has recommended that we comply with the request for the additional concrete work, and;

WHEREAS, the Chief Financial Officer has certified that funds are available for Change Order #2.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Rock that Change Order #2 be approved in the amount \$21,620.10 for the concrete work.

ROLL CALL:

- | | |
|------------------------------|------------------------------|
| Council Member O’Hagan - yes | Council Member Pazan - yes |
| Council Member Orseck - yes | Council Member Surrago - yes |
| Council Member Biggs - yes | Council Member Nogara - yes |

4. Resolution to Accept Memorandum of Understanding – DPW Contract

Resolution No. 184-14

Offered by Council Member Nogara

Seconded by Council Member Orseck

RESOLUTION AUTHORIZING EXECUTION OF DPW CONTRACT

WHEREAS, Borough of Glen Rock and United Public Service Employees Union officials have successfully negotiated a labor agreement to cover the period January 1, 2014 through December 31, 2016, with both sides having signed a memorandum of agreement, subject to ratification by both the Borough Council and United Public Service Employees; and

WHEREAS, this contract was developed after numerous negotiating sessions that started in the fall of 2013 and concluded on August 18, 2014, with the memorandum of agreement recommended by the DPW Council Liasion and Council Finance Chairman; now therefore

BE IT RESOLVED, by the Borough Council of Glen Rock, that the Mayor and Borough Clerk are hereby authorized to sign and attest a labor agreement with United Public Service Employees for the years 2014, 2015, and 2016.

ROLL CALL:

Council Member O’Hagan - yes
Council Member Orseck - yes
Council Member Biggs - yes

Council Member Pazan - yes
Council Member Surrago - yes
Council Member Nogara - yes

5. Resolution Authorizing Local Government Energy Audit Program

Resolution No.185-14

Offered by Council Member Nogara

Seconded by Council Member Orseck

RESOLUTION AUTHORIZING LOCAL GOVERNMENT ENERGY AUDIT PROGRAM

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the Governing Body of the Borough of Glen Rock has decided to apply to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by the Borough of Glen Rock, are served by a New Jersey regulated public utility, and that the Borough of Glen Rock has not already reserved \$100,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, upon acceptance into the Program, the Borough of Glen Rock will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Firm Selection Form; and,

WHEREAS, the Borough of Glen Rock understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Glen Rock approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

ROLL CALL:

Council Member O’Hagan – yes
Council Member Orseck – yes
Council Member Biggs - yes

Council Member Pazan - yes
Council Member Surrago - yes
Council Member Nogara – yes

**Motion to accept consent agenda by Council Member Nogara
Seconded by Council Member Orseck**

ROLL CALL:

Council Member O’Hagan – yes
Council Member Orseck – yes

Council Member Pazan - yes
Council Member Surrago - yes

Council Member Biggs - yes

Council Member Nogara – yes

4. ORDINANCES

Ordinance Procedure # 1705 (Public Works/Police Salaries)

Date of Introduction: September 10, 2014

Council Resolution # 186-14

Introduced by Council Member Pazan

Seconded by Council Member Biggs

Be It Resolved by the Borough Council of the Borough of Glen Rock that AN AMENDMENT TO AN ORDINANCE TO FIX THE COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF GLEN ROCK, BERGEN COUNTY, NEW JERSEY.

Heretofore introduced and does now pass on first reading, and that the said Ordinance be further considered for final passage at a meeting to be held on October 15, 2014 at 8:00 p.m., or as soon thereafter as the matter can be reached, at the Municipal Building in the Borough of Glen Rock, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance in the Bergen Record according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

ROLL CALL:

Council Member O’Hagan - yes

Council Member Pazan - yes

Council Member Orseck – yes

Council Member Surrago - yes

Council Member Biggs - yes

Council Member Nogara – yes

**BOROUGH OF GLEN ROCK
ORDINANCE NO. 1705**

AN AMENDMENT TO AN ORDINANCE TO FIX THE COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF GLEN ROCK, BERGEN COUNTY, NEW JERSEY.

BE IT ORDAINED, by the Borough Council of the Borough of Glen Rock in the County of Bergen, New Jersey as follows:

SECTION 1. That there is hereby established salary and wages for the classification of certain employees for the year 2014 as herein below set forth:

<u>PUBLIC WORKS</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Foreman	20.00 per hr	35.09 per hr
Mechanic	20.00 per hr	37.06 per hr
Asst Mech	20.00 per hr	35.66 per hr
Laborer	20.00 per hr	33.14 per hr

<u>SANITATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Driver	20.00 per hr	34.24 per hr

Loader 19.00 per hr 31.51 per hr

RECYCLING MINIMUM MAXIMUM

Laborer 20.00 per hr 33.14 per hr

POLICE – 2014

Police Officer	\$34,525	\$113,594
Detective		\$121,540
Sergeant		\$122,750
Detective Supervisor–Sergeant		\$123,288
Lieutenant		\$128,806
Detective Supervisor-Lieutenant		\$129,334

SECTION 2. The Annual Salaries, weekly wages, and hourly wages shall be paid in bi-weekly installments

SECTION 3. The amount to be paid to each officer or employee within the salary and wage range shall be fixed from time to time by resolution of the Mayor and Council.

SECTION 4. In addition to the salary ranges indicated above, longevity pay will be given to full-time Police Employees as specified in the contract .

SECTION 5. The provisions of any ordinance or ordinances inconsistent with the provisions hereof are hereby expressly repealed.

SECTION 6. Where labor contract prevails, terms and conditions of the contract shall supersede this ordinance.

SECTION 7. This ordinance shall take effect retroactive to January 1, 2014 upon passage and publication as required by law.

Ordinance Procedure # 1706 (Authorizing Funds for Curb Cuts)

Date of Introduction: September 10, 2014

Council Resolution # 187-14

Introduced by Council Member Surrago

Seconded by Council Member O’Hagan

Be It Resolved by the Borough Council of the Borough of Glen Rock that A CAPITAL ORDINANCE OF THE BOROUGH OF GLEN ROCK, IN THE COUNTY OF BERGEN, NEW JERSEY AUTHORIZING VARIOUS IMPROVEMENTS TO BE MADE TO VARIOUS ADA CURB CUTS ALONG VARIOUS COUNTY ROADWAYS, INCLUDING LINCOLN AVENUE, HARRISTOWN ROAD AND ACKERMAN AVENUE, IN THE BOROUGH OF GLEN ROCK, APPROPRIATING THEREFOR THE SUM OF \$203,172.20 FOR CONSTRUCTION, \$16,050 FOR ENGINEERING DESIGN AND \$20,317.20 FOR ENGINEERING INSPECTION, TO BE FUNDED IN TOTAL THROUGH A GRANT FUNDED BY THE COUNTY OF BERGEN

Heretofore introduced and does now pass on first reading, and that the said Ordinance be further considered for final passage at a meeting to be held on October 15, 2014 at 8:00 p.m., or as soon thereafter as the matter can be reached, at the Municipal Building in the Borough of Glen Rock,

and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance in the Bergen Record according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

ROLL CALL:

Council Member O'Hagan - yes
Council Member Orseck – yes
Council Member Biggs - yes

Council Member Pazan - yes
Council Member Surrago - yes
Council Member Nogara - yes

**BOROUGH OF GLEN ROCK
ORDINANCE # 1706**

CAPITAL ORDINANCE OF THE BOROUGH OF GLEN ROCK, IN THE COUNTY OF BERGEN, NEW JERSEY AUTHORIZING VARIOUS IMPROVEMENTS TO BE MADE TO VARIOUS ADA CURB CUTS ALONG VARIOUS COUNTY ROADWAYS, INCLUDING LINCOLN AVENUE, HARRISTOWN ROAD AND ACKERMAN AVENUE, IN THE BOROUGH OF GLEN ROCK, APPROPRIATING THEREFOR THE SUM OF \$203,172.20 FOR CONSTRUCTION, \$16,050 FOR ENGINEERING DESIGN AND \$20,317.20 FOR ENGINEERING INSPECTION, TO BE FUNDED IN TOTAL THROUGH A GRANT FUNDED BY THE COUNTY OF BERGEN

WHEREAS, the Borough of Glen Rock has entered into a contract with the County of Bergen to facilitate the rehabilitation of various ADA curb cuts in the Borough of Glen Rock, dated 1/29/14; and

WHEREAS, this Agreement authorizes the Mayor and Council to hire an engineer to design the curb cuts and ultimately construct those new ramps on various County Roads the cost of which will be funded by the County of Bergen, and includes \$16,050 for engineering design and \$20,317.20 for engineering inspection; and

WHEREAS, the County has identified 125 ramps at 47 intersections as being needed to be replaced on various county roadways including Lincoln Avenue, Harristown Road and Ackerman Avenue; and

WHEREAS, Stantec Consulting (the Borough Engineer) has prepared an Engineer's Cost Estimate in the amount of \$203,172.20 for construction of curb ramps along various county roadways including Lincoln Avenue, Harristown Road and Ackerman Avenue, utilizing the pricing that was received by the County; and

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Glen Rock, in the County of Bergen, New Jersey, as follows:

Section 1: The Borough of Glen Rock, in the County of Bergen, New Jersey ("Borough") had authorized Stantec Consulting (the Borough Engineer) to design ramps for the sites that have been identified by the County of Bergen in the amount of \$16,050, funded through proceeds of a grant from the County of Bergen. There is to be no debt incurred by the Borough of Glen Rock by the passage of this ordinance.
;and

Section 2: The sum of \$203,172.20 is hereby appropriated for the cost of constructing said ramps. Said appropriation shall be funded through proceeds of a grant from the County of Bergen. There

is to be no debt incurred by the Borough of Glen Rock by the passage of this ordinance.

Section 3: The sum of \$20,317.20 is hereby appropriated for the cost of inspection of such ramps, by Stantec Consulting (the Borough Engineer). Said appropriation shall be funded through proceeds of a grant from the County of Bergen. There is to be no debt incurred by the Borough of Glen Rock by the passage of this ordinance.

Section 4: Said improvements are a lawful capital improvement of the Borough of Glen Rock having a period of usefulness of at least five (5) years. Said improvements shall be made as a general improvement.

Section 4: The capital budget is hereby amended to conform with the provisions of the capital ordinance to the extent of any inconsistency therewith.

Section 5: This Ordinance shall take effect immediately upon passage and publication as required by law.

5. MEETING OPEN TO THE PUBLIC: (Before speaking at the meeting, each person must state their name and address. 5 minute limit)

Council member Nogara briefly summarized the 2014 budget process. Eleven meetings were held beginning in December 2013 through April 2, 2014. Approximately 21% of your tax dollar goes towards the municipal portion of the borough budget. Our surplus has increased to \$840,124 from \$261,235, which is significant. The Borough is well under the State debt benchmark of 25% at 9.4%, which obviously is well under the benchmark. Uncollected taxes come out of the municipal budget dollar for dollar. The Borough has a reserve for uncollected taxes, which was increased to \$938,387. Every dollar increase in reserve results in an increase to the resident tax bill. The average municipal tax increase per household was \$117. Council member Nogara added that our outstanding debt and annual principle and interest payments are well within the established guidelines by the State.

Jim Seaton, Ferndale Avenue – Mr. Seaton asked how the Borough goes about collecting uncollected taxes. Borough Administrator Benjamin stated delinquent tax notices are sent out every quarter with the tax sale being held in December for the previous year's taxes that are delinquent. In December 2014 a tax sale would be held for taxes that are delinquent from 2013.

Doris Ciaramella, 15 Austin Place – Mrs. Ciaramella reminded residents that there will be a sunset service tomorrow evening at the 9/11 Memorial.

6. ADJOURNMENT

Motion to adjourn the public meeting made by Council member Orseck

Seconded by Council member Surrago

Meeting adjourned at 8:30 p.m.