

PUBLIC MEETING – Wednesday, March 16, 2016 at 8:00 p.m.

There will be a Public Meeting of the Mayor and Council of the Borough of Glen Rock on Wednesday, March 16, 2016, at 8:00 p.m. in the Council Chambers of the Municipal Building.

Agenda: (May be subject to change)

1. CALL TO ORDER /ROLL CALL

This meeting is called pursuant to the provisions of the Open Public Meeting Law. This Meeting was included in a list of meeting notices sent to the Bergen Record and advertised in said newspaper in December, posted on the bulletin board in the Municipal Building, and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

In accordance with the New Jersey State Fire & Safety Code I call your attention to the lighted exit signs. In the event the alarm sounds, move in an orderly manner toward the exit nearest you and leave the building.

**Council Member O’Hagan – present
Council Member Surrago – present
Council Member Huisking – present**

**Council Member Pazan – present
Council Member Martin – present
Council Member Morieko - present**

2. FLAG SALUTE/ANNOUNCEMENTS

Council member Martin led the audience and Council in the flag salute.

Mayor Packer recently visited the Sikh Temple in Glen Rock and urged the public to visit the Mayor’s website (www.glenrockmayor.org) to view photos and read about his visit. The President of the Temple spoke a few words and explained their goals for community involvement and education.

Mayor Packer announced that residents Ashley Cubby and Sara D’Alessio received their Gold Awards. Proclamations were read in each of their honor.

Mayor Packer also read a proclamation honoring a community group called DeMolay. This proclamation will be presented to them at an upcoming ceremony.

Mayor Packer gave an update on the AR-1 ordinance. It will be presented at the next work session.

The Mayor and Council are in the process of doing their due diligence regarding Glen Courts and whether to keep it or sell it.

150 residents responded to the Community Shuttle survey which was distributed with 47 responding positively that they would use the shuttle if resurrected. Unfortunately, this is not enough participants to justify the cost, which four years ago was approximately \$40,000. The Council is considering moving non-resident parking down to Main Street and make the Bergen Line Lot exclusive to residents. This decision will be made in the next month of six weeks.

March is “March for Meals on Wheels” month.

The Bergen County Prosecutor's Office has been handling Sgt. Reamy's case, with little communication between them and us. Our Labor Attorney has informed us that on June 23rd Sgt. Reamy will forfeit his position, at which time there will be a judgment and conviction. Lastly, he will appear before the Pension Board to determine the fate of his pension. We have no part in any of this, other than to perhaps write a letter stating our position.

3. CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Borough Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies adoption of all resolutions, received and filed letters, correspondence, reports and approval of applications and minutes.

Resolutions:

1. Resolution for Approval of Minutes

Resolution No. 76-16

Offered by Council Member Huisking

Seconded by Council Member Morieko

BE IT RESOLVED, that the Minutes of:

Public Meeting –2/10/16

Be accepted as submitted.

ROLL CALL:

Council Member O'Hagan – yes

Council Member Pazan - yes

Council Member Surrago – yes

Council Member Martin - yes

Council Member Huisking - yes

Council Member Morieko – yes

2. Resolution for Police Officer Permanent Position (J. Tarantino)

Resolution No. 77-16

Offered by Council Member Huisking

Seconded by Council Member Morieko

RESOLUTION FOR PERMANENT APPOINTMENT FOR JOHN TARANTINO, POLICE OFFICER

WHEREAS, the Governing Body has appointed John Tarantino to the position of Police Officer of the Glen Rock Police Department effective February 11, 2015; and

WHEREAS, the Borough of Glen Rock's Code Chapter 40 states that the Chief of Police must recommend permanent appointment for this position after a one year probationary period has been

served; and

WHEREAS, Dan Dour, Officer in Charge, of Police has recommended to the Mayor and Council that John Tarantino be granted a permanent appointment as a Glen Rock Police Officer of the Glen Rock Police Department;

NOW, THEREFORE BE IT RESOLVED, that that Mayor and Council hereby endorse the recommendation of the Officer in Charge and hereby make the appointment of John Tarantino effective March 16, 2016, a permanent appointment of Police Officer of the Glen Rock Police Department.

ROLL CALL:

Council Member O’Hagan – yes
Council Member Surrago – yes
Council Member Huisking - yes

Council Member Pazan - yes
Council Member Martin– yes
Council Member Morieko – yes

3. Resolution for Self Examination of the 2016 Budget

Resolution No. 78-16

Offered by Council Member Huisking

Seconded by Council Member Morieko

SELF-EXAMINATION OF BUDGET RESOLUTION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Glen Rock has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2016 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Glen Rock that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school

purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,**
- b. Items of appropriation are properly set forth**
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.**

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

ROLL CALL:

Council Member O'Hagan - yes

Council Member Pazan - yes

Council Member Surrago - yes

Council Member Martin - yes

Council Member Huisking - yes

Council Member Morieko - yes

**BOROUGH OF GLEN ROCK
BERGEN COUNTY, NEW JERSEY
CERTIFICATION OF APPROVED BUDGET**

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: 3-16-16

**By: _____
Lenora Benjamin, Chief Financial Officer**

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))

4. Resolution Supporting Pascack Valley Mayors Opposition to Pension & Health Benefits Study

Resolution No. 79-16

Offered by Council Member Huisking

Seconded by Council Member Morieko

RESOLUTION SUPPORTING THE PASCACK VALLEY MAYORS' OPPOSITION TO THE PENSION & HEALTH BENEFIT STUDY COMMISSION REPORT DATED FEBRUARY 24, 2015

WHEREAS, the Governor created the New Jersey Pension and Health Benefits Study Commission which released a report dated February 24, 2015; and

WHEREAS, this report recommends merging all nine (9) public employee pension funds in the State of New Jersey into one plan that would be merged into a new defined contribution plan (also known as a 457 plan); and

WHEREAS, the report also recommends that the State of New Jersey transfer the responsibility for teacher pension payments to the local school districts; and

WHEREAS, the report further recommends that the school districts absorb and make payment on an as yet undetermined portion of the over \$80,000,000 unfunded liability for the teachers' pension plan; and

WHEREAS, if these two (2) recommendations related to the Teacher's Pension Plan are enacted, it will mean an immediate property tax increase to cover these costs which are currently paid for by the State or are future funding obligations of the State; and

WHEREAS, of the nine (9) public employee pension plans in the State of New Jersey, the seven (7) established for State employees will become insolvent within six (6) to seventeen (17) years; and

WHEREAS, there are two (2) pension plans that support local government employees, local PERS for municipal employees is solvent into perpetuity at current funding levels, local PFRS for police officers and firefighters is fully funding for the next forty (40) years at current funding levels; and

WHEREAS, the New Jersey State League of Municipalities, the New Jersey Municipal Management Association (NJMMA), and the Government Finance Officers Association (GFOA) are in agreement that the two (2) solvent local government pension plans should not be merged with the seven (7) State pension plans that are on the road to insolvency.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Glen Rock opposes the findings outlined in the Roadmap to Resolution Report dated February 24, 2015; and

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Glen Rock

urge all municipalities and school districts in the State of New Jersey to review the cost allocation estimates of pension liability for each one present of payroll contribution report which was prepared by Professor Raphael J. Caprio, Ph.D. dated July, 2015 published by the Bloustein Local Government Research Center which can be found at the following link: <http://tinyurl.com/paxvpty>.

BE IT ALSO RESOLVED, that a copy of this resolution be sent to the Governor, all state legislators, all municipalities in Bergen County, the League of Municipalities and Pascack Valley Mayor's Association.

ROLL CALL:

Council Member O'Hagan – yes
Council Member Surrago – yes
Council Member Huisking - yes

Council Member Pazan - yes
Council Member Martin - yes
Council Member Morieko – yes

5. Resolution Authorizing Tax Overpayment Refund

Resolution No. 80-16

Offered by Council Member Huisking

Seconded by Council Member Morieko

RESOLUTION AUTHORIZING TAX OVERPAYMENT REFUND

WHEREAS the Tax Collector has determined that in the 1st quarter 2016 the following properties had overpayments of taxes, 85 Rock Rd. (Block 57 Lot 3) in the amount of \$2,892.91 and 36 Park Avenue (Block 1 Lot 7) in the amount of \$3,695.43.

NOW, THEREFORE BE IT RESOLVED that the Borough of Glen Rock reimburse CORELOGIC Tax Services, LLC for both properties.

ROLL CALL:

Council Member O'Hagan – yes
Council Member Surrago – yes
Council Member Huisking – yes

Council Member Pazan – yes
Council Member Martin – yes
Council Member Morieko – yes

6. Resolution for Quasi Insurance Status – Glen Rock Baseball/Softball Association

Resolution No. 81-16

Offered by Council Member Huisking

Seconded by Council Member Morieko

RESOLUTION ADDING A QUASI MEMBER TO THE BMJIF

WHEREAS, the Borough of Glen Rock is a participating member of the Bergen Municipal Joint Insurance Fund relative to General Liabilities and other overages; and

WHEREAS, the "FUND" has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-public entities not sponsored by the municipality and therefore, not

subject to coverage by the “FUND”; and

WHEREAS, it has been determined that in order to be covered by the “FUND” and organization or activity meet the test that’s its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local public purpose on a non-profit basis typically met by local government the benefits of which are available to the municipality in general; and

WHEREAS, the Borough has asked the “FUND” to extend General Liability and Non-Owned Automobile Liability Coverage to the following Entities:

CLASS III – General

Glen Rock Baseball & Softball Association Non-Profit Entity

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Glen Rock as follows:

It is certified that the above listed organization exists with the Borough of Glen Rock as the bonafide charitable, educational or recreational activities of the municipality and are, in fact, organization that supports and/or provides services to the municipality in general and as such are sponsored or subsidized directly or indirectly by the municipality.

The Borough of Glen Rock does hereby request that this organization described herein be named as additional named Insured for General Liability and Non-Owned Automobile Liability Coverage in accordance with the applicable limits and restrictions.

ROLL CALL:

Council Member O’Hagan – yes	Council Member Pazan - yes
Council Member Surrago – yes	Council Member Martin– yes
Council Member Huisking - yes	Council Member Morieko – yes

**Motion to accept consent agenda by Council Member Huisking
Seconded by Council Member Morieko**

ROLL CALL:

Council Member O’Hagan – yes	Council Member Pazan - yes
Council Member Surrago – yes	Council Member Martin– yes
Council Member Huisking - yes	Council Member Morieko – yes

4. MOTIONS

Departmental Reports/Announcements

Council member Huisking - Council member Huisking reported he and Council member Morieko were charged with creating a sub-committee to review the best course of action for Glen Courts. A status report was presented at Monday’s meeting. The Trustees have done a terrific job running and managing Glen Courts for 30 years. Our plan is to recommend the best course of action for the residents of Glen Courts, the community and the municipal government. 92 out of the 93 residents either lived in Glen Rock or their children live in Glen Rock.

Council member Morieko - Reminded the public that March 23rd is the last day to drop of books for the Book Sale, which will be held March 31st -April 3rd.

Council member O'Hagan - April is designated as National Autism Month with April 2nd being National Autism Day. Blue ribbons, lights and banners will be displayed throughout town with lights available for purchase.

5. ORDINANCES

Ordinance Procedure # 1732 (Pool Membership Fees)

Date of Introduction: March 16, 2016

Council Resolution # 82-16

Introduced by Council Member O'Hagan

Seconded by Council Member Martin

Be It Resolved by the Borough Council of the Borough of Glen Rock that AN ORDINANCE TO AMEND CHAPTER 101 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF GLEN ROCK - 1971 AS AMENDED ENTITLED "FEES"; BEING AN ORDINANCE COVERING FEES CHARGED BY VARIOUS AGENCIES, BUREAUS AND DEPARTMENTS WITHIN THE BOROUGH OF GLEN ROCK: TO AMEND FEES CHARGED FOR POOL MEMBERSHIP, PROGRAMS AND ACTIVITIES

Heretofore introduced and does now pass on first reading, and that the said Ordinance be further considered for final passage at a meeting to be held on March 30, 2016 at 8:00 p.m., or as soon thereafter as the matter can be reached, at the Municipal Building in the Borough of Glen Rock, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance in the Bergen Record according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

ROLL CALL:

Council Member O'Hagan – yes

Council Member Pazan - yes

Council Member Surrago – yes

Council Member Martin– yes

Council Member Huisking - yes

Council Member Morieko – yes

BOROUGH OF GLEN ROCK ORDINANCE NO. 1732

AN ORDINANCE TO AMEND CHAPTER 101 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF GLEN ROCK - 1971 AS AMENDED ENTITLED "FEES"; BEING AN ORDINANCE COVERING FEES CHARGED BY VARIOUS AGENCIES, BUREAUS AND DEPARTMENTS WITHIN THE BOROUGH OF GLEN ROCK: TO AMEND FEES CHARGED FOR POOL MEMBERSHIP, PROGRAMS AND ACTIVITIES

BE IT ORDAINED by the Borough Council, the Borough of Glen Rock, County of Bergen, State of New Jersey, as follows:

Section I. Chapter 101 of the Revised General Ordinances of the Borough of Glen Rock 1971 as amended being an Ordinance entitled "**Fees**" is hereby amended as to the following sections:

A. Section 101-5 entitled "**Municipal Pool Facility**" is hereby amended and supplemented as follows:

1. Section A. entitled "**Pool Badge**" is deleted in its entirety and replaced with the following:

"A. Pool Membership

1. General Membership:	Badge Issued before May 16	Badge Issued after May 16
A. Non-Walking Toddler	Free	Free
B Walking to 11 years Old (adult supervision required)	\$50	\$60
C Age 12 to 17	\$70	\$80
D Age 18 to 61	\$105	\$115
E Senior Age 62+	\$20	\$25
F Family Membership Cap (does not include nonresident care giver)	\$350	\$390
G Resident Care Giver (Glen Rock Driver's License Required)	\$150	\$175
H Non Resident Care Giver	\$200	\$250
I Adult Resident Daily Fee (with Res. ID card).	\$20	\$20
2. Lap Swimming - Resident:	Badge Issued before May 16	Badge Issued after May 16
A Early Morning Club (18 - 61 yrs. old)	\$50	\$50
B Early Morning Club (62 yrs. and older)	\$20	\$20
3. Lap Swimming - Non-Resident:	Badge Issued before May 16	Badge Issued after May 16
A Early Morning Club/General Lap(All ages)	\$350	\$350
B 10 Trip Lap Swimming Coupon Book	\$100	\$100
C Per Diem (All Ages)	\$12	\$12
4. Resident & Non Resident Daily Guests:¹	Badge Issued before May 16	Badge Issued after May 16
A Adult Resident Daily Fee (w/Valid Resident ID Card)	\$10	\$10

¹[Must be accompanied by a Resident Member](#)

B	Non Walking Toddler	Free	Free
C	Adult (18-61 years old)	\$10	\$10
B	Senior Citizens (62 years old and over)	\$5	\$5
C	Child (Walking -17 years old)	\$5	\$5
D	Non Resident Care Giver (12 – 62+)	\$10	\$10

5. Discounted Coupon Books

A	10 Trip Child Guest Coupon Book	\$40	\$40
B	10 Trip Adult Guest Coupon Book	\$80	\$80
C	10 Trip Senior Citizen Guest Coupon Book	\$40	\$40
D	10 Trip Combo Book (5 Adult & 5 Child/Senior)	\$60	\$60

6. General conditions for issuance of badge.

- a. Two forms of proof of residency are required to obtain a badge, consisting of a driver's license and either a tax or utility bill.
- b. Glen Rock employees are permitted to purchase pool memberships at resident rates.
- c. Nonresident taxpayers will be eligible to purchase pool memberships at resident rates, with proper identification consisting of a current year tax bill and a driver's license. Pool memberships will be limited to immediate family only (spouse/children).
- d. "Care giver" is defined as someone who cares for a resident badge holder, whether it be a child or a senior citizen.
- e. Fire and ambulance volunteers, spouses and resident children only: free.
- f. Guests must be accompanied by a resident with membership badge or ID card, even with the booklet guest passes. A booklet pass will be presented at the gate with the badge holder present and exchanged for a wristband. The badge holder must accompany the guest in the pool at all times, as they are the responsible party.
- g. The cutoff date for age is July 15 of the pool year.
- h. Lost badges may be replaced for a fee of \$5."

B. Section B entitled "**Pool shack, child summer program**" is deleted in its entirety and replaced with the following:

“B. General Programs:

1. Shack Summer Day Camp (Residents Only):	
a. 1 Camper -	\$100
b. 2 Campers -	\$200
c. Three or more campers -	\$250
2. Swim Team (Residents Only):	
a. 1 Swimmer	\$70
b. 2 Swimmers	\$95
c. 3 Swimmers	\$120
d. 4 + Swimmers (Family Cap)	\$140
3. Kindergarten Swim (Residents Only).	
a. Per swimmer	\$50
4. Learn to Swim	
a. Per Participant	\$180
5 Lifeguard Full Certification Course (Includes CPR, AED, LG and FA)	
a. General Public Registration	\$400
6. Lifeguard Re-Certification Course (Includes CPR, AED, LG and FA)	
a. Staff Registration	\$60
b. General Public Registration	\$150
7. CPR, AED, LG and FA Re-Certification Course:	
a. Staff Registration	\$45
b. General Public Registration	\$75
8. Rutgers S.A.F.E.T.Y. Coaches Certification Course	
a. General Public Registration	\$30
9. Men’s Adult Basketball Registration	\$35
10. Pool Pavilion Rental Fee	

- a. Initial fee/deposit \$150
 \$50 refund if no violation of Borough Rules and Regulations.

- 10. Memorial Park Picnic Area Rental Fee**
 (50 or more people only)

 - a. Initial fee/deposit \$150
 \$50 refund if no violation of Borough
 Rules and Regulations.

- 11. HSA Entire School Parties/Private Parties**
 (400 person maximum & 4 hour maximum)

 - a. Rental Fee/Party \$800

- 12. HSA Graduation Pool Parties/Private Parties**
 (Main Pool Open - Children Pool Closed)
 (400 person maximum & 4 hour maximum)

 - a. Rental Fee/hour \$125

- 13 Athletic Field Rental Fee**
 (Third Party Organizations)

 - a. Rental Fee/hour/field \$100

Section II. VALIDITY-SEVERABILITY If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be held invalid by a court of competent jurisdiction, such judgment shall not affect or invalidate the remainder of this Ordinance but such judgment shall be confined in its operation to the section, paragraph, subdivision or clause directly involved in the controversy in which said judgment shall have been rendered.

Section III All Ordinances or parts of Ordinances inconsistent with the provisions hereof are hereby repealed.

Section IV This Ordinance shall take effect upon passage as required by law.

Ordinance Procedure # 1733 (Exceed Municipal Budget Cap)

Date of Introduction: March 14, 2016

Council Resolution # 83-16

Introduced by Council Member Huisking

Seconded by Council Member Pazan

Be It Resolved by the Borough Council of the Borough of Glen Rock that for the CALENDAR YEAR 2016 A MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Heretofore introduced and does now pass on first reading, and that the said Ordinance be further

considered for final passage at a meeting to be held on March 30, 2016 at 8:00 p.m., or as soon thereafter as the matter can be reached, at the Municipal Building in the Borough of Glen Rock, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance in the Bergen Record according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

ROLL CALL:

Council Member O’Hagan - yes
Council Member Surrago - yes
Council Member Huisking - yes

Council Member Pazan - yes
Council Member Martin - yes
Council Member Morieko – yes

Ord. 1733
CALENDAR YEAR 2016
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Glen Rock in the County of Bergen finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 482,890 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Glen Rock, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Borough of Glen Rock shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$482,890, and that the CY 2016 municipal budget for the Borough of Glen Rock be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of

the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption

Ordinance Procedure # 1734 (Non-Union Salary Ordinance)

Date of Introduction: March 14, 2016

Council Resolution # 84-16

Introduced by Council Member Morieko

Seconded by Council Member Pazan

Be It Resolved by the Borough Council of the Borough of Glen Rock that AN AMENDMENT TO AN ORDINANCE TO FIX THE COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF GLEN ROCK, BERGEN COUNTY, NEW JERSEY.

Heretofore introduced and does now pass on first reading, and that the said Ordinance be further considered for final passage at a meeting to be held on March 30, 2016 at 8:00 p.m., or as soon thereafter as the matter can be reached, at the Municipal Building in the Borough of Glen Rock, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance in the Bergen Record according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

ROLL CALL:

Council Member O'Hagan - yes

Council Member Pazan - yes

Council Member Surrago - yes

Council Member Martin - yes

Council Member Huisking - yes

Council Member Morieko - yes

BOROUGH OF GLEN ROCK

ORDINANCE NO. 1734

AN AMENDMENT TO AN ORDINANCE TO FIX THE COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF GLEN ROCK, BERGEN COUNTY, NEW JERSEY.

BE IT ORDAINED, by the Borough Council of the Borough of Glen Rock in the County of Bergen, New Jersey as follows:

SECTION 1. That there is hereby established salary and wages for the classification of certain employees herein below set forth:

<u>OFFICIALS</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Mayor	1,000.00	\$ 4,100.00
Council	1,000.00	3,000.00
 <u>ADMINISTRATIVE & EXECUTIVE</u>		
Borough Administrator	\$35,000.00	65,000.00
Borough Clerk	40,000.00	90,000.00
Administrative Assistant	29,000.00	55,000.00
Part Time – Clerical	8.38 per hour	34.00 per hour
Part Time – Computer Consultant	20.00 per hour	50.00 per hour
Communication Coordinator	20.00 per hour	30.00 per hour
Qualified Purchasing Agent	3,000.00	5,000.00
Deputy Borough Clerk	40,000.00	60,000.00
GRTV Manager	5,000.00	15,000.00
Video Recorder meeting	10.00 per meeting	50.00 per
 <u>FINANCE</u>		
Chief Financial Officer	40,000.00	105,000.00
Asst. Chief Financial Officer	40,000.00	65,000.00
Benefits Administrator	3,000.00	18,000.00
 <u>ELECTIONS</u>		
Clerk	450.00	1,000.00 per election
Assistant Clerk	250.00	800.00 per election
 <u>ASSESSMENT & COLLECTION</u>		
Assessor	25,000.00	39,000.00
Tax Collector	40,000.00	67,000.00
Deputy Tax Collector	4,000.00	46,000.00
Part Time Clerical	7.25 per hour	30.00 per hour
 <u>MUNICIPAL COURT</u>		
	<u>MINIMUM</u>	<u>MAXIMUM</u>
Judge	10,000.00	35,000.00
Court Administrator	30,000.00	70,000.00
Deputy Court Administrator	18.00/hr.	30.00/hr.
Prosecutor	\$300/session	\$500/session
Part-time Court Assistant	\$50/session	\$100/session
 <u>PUBLIC BUILDING</u>		
Custodian	30,000.00	75,000.00
 <u>POLICE DEPARTMENT</u>		
Chief	85,000.00	160,000.00
Captain	80,000.00	150,000.00
Support Personnel (Pt time)	9.00 per hour	26.00 per hour

School Crossing Guards	9.00 per hour	26.00 per hour
Police Matron – Part Time	9.00 per hour	26.00 per hour
Parking Enforcement Officer	9.00 per hour	30.00 per hour
Emergency Management Coord.	5,000.00	8,800.00
Assist. Emergency Mngmt Coord.	1,000.00	4,600.00

CODE ENFORCEMENT OFFICE

Construction Official/Code Enforcement	30,000.00	120,000.00
Plumbing Inspector	20,000.00	40,000.00
Electrical Inspector	20,000.00	30,000.00
Technical Asst/Office Mgr.	20,000.00	60,000.00
Technical Assistant	5,000.00	25,000.00
Building Inspector	6,000.00	35,000.00
Fire Sub Code Official	10,000.00	28,000.00
Part Time Clerical	12.00 per hour	34.00 per hour

FIRE PREVENTION CODE ENFORCEMENT

Fire Prevention Officer	5,000.00	10,000.00
Fire Safety Inspector	7.25 per hour	24.00 per hour
Fire Prevention Secretary	7.25 per hour	18.00 per hour

ZONING & PLANNING

Land Use Administrator/COAH/MHL	6,000.00	34,000.00
Zoning Official	15,000.00	38,000.00
Zoning/Planning Board Secty	15,000.00	45,000.00

PUBLIC WORKS

Director	50,000.00	130,000.00
Office Secretary/Clerical	30,000.00	60,000.00
Clerical	7.25 per hour	34.00 per hour
Seasonal Help	7.25 per hour	22.00 per hour
Litter Patrol	7.25 per hour	12.00 per hour
Sidewalk Inspector	1,500.00	4,400.00
Sewer Operations consultant	1,000.00	8,000.00

RECYCLING

MINIMUM

MAXIMUM

Recycling Coordinator	40,000.00	95,000.00
Landfill Attendant	7.25 per hour	34.00 per hour
Recycling Attendants	7.25 per hour	32.00 per hour

BOARD OF HEALTH

Secretary	1,000.00	4,500.00
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TRANSPORTATION

Driver	15.00 per hour	25.00 per hour
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RECREATION

Director	8,000.00	60,000.00 per year
Shack Supervisor	20.00	30.00 per hour
Shack Counselors	8.38	15.00 per hour
Kindergarten Swim Director	20.00	30.00 per hour
Kindergarten Instructors	14.00	20.00 per hour
Grounds Crew	10.00	15.00 per hour

POOL

Manager	5,500.00	17,000.00 per year
Manager's Overtime Rate	25.00	60.00 per hour
Assistant Manager	3,000.00	12,000.00 per year
Assistant Manager's Overtime Rate	15.00	50.00 per hour
Swim Team Head Coach	1,000.00	3,500.00 per year
Assistant Swim Team coach	8.38	15.00 per hour
Lifeguard	8.75	25.00 per hour
Lifeguard Instructor	25.00	30.00 per hour
Gate Guard	8.38	15.00 per hour
Pool Maintenance	8.38	25.00 per hour
Pre & Post Season Maintenance	8.38	35.00 per hour
Learn to Swim Director	18.00	25.00 per hour
Lean to Swim Instructors	14.00	20.00 per hour

LIBRARY

Director	65,000.00	93,000.00
Supervising Children's Librarian	40,000.00	56,000.00
Business Manager	34,000.00	55,000.00
Teen/Technology Librarian	40,000.00	55,000.00
Senior Library Assistant	25,000.00	40,000.00
Library Assistant	21,500.00	36,000.00
Head of Circulation/Adult Services	50,000.00	60,000.00
Extra Help-Part Time	7.25 per hour	40.00 per hour
Board Recording Secretary	60.00 per meeting	73.00 per mtg

PUBLIC WORKS**MINIMUM****MAXIMUM**

Foreman	20.00 per hr	36.87 per hr
Mechanic	20.00 per hr	38.94 per hr
Asst Mech	20.00 per hr	37.47 per hr
Laborer	20.00 per hr	34.82 per hr

SANITATION

Driver	20.00 per hr	35.98 per hr
Loader	19.00 per hr	33.11 per hr

RECYCLING

Laborer	20.00 per hr	34.82 per hr
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POLICE

Police Officer	\$34,525	\$116,750
Detective		\$124,775
Sergeant		\$126,098
Detective Supervisor–Sergeant		\$126,642
Lieutenant		\$132,316
Detective Supervisor-Lieutenant		\$132,849

Vehicle Allowance:

Borough Administrator	\$4,000
Code Official	\$4,350
Plumbing Official	\$1,350
Electrical Official	\$1,350
Fire Subcode Official	\$1,350
Building Inspector	\$ 900

Fire Department:

Stand-by	\$ 15.00/HR
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SECTION 2. All salaries herein above listed are to be considered as annual salaries unless otherwise designated.

SECTION 3. The Annual Salaries, weekly wages, and hourly wages shall be paid in bi-weekly installments, except that the Mayor and Council, Secretary of the Board of Health and travel allowance may be compensated quarterly.

SECTION 4. The amount to be paid to each officer or employee within the salary and wage range shall be fixed from time to time by resolution of the Mayor and Council.

SECTION 5. In addition to the salary ranges indicated above, longevity pay will be given to full-time Public Works personnel, Sanitation personnel, and Administrative personnel hired before 1-1-77 at the rate of two (2%) per cent for each four years of service not to exceed twelve (12%) per cent or the amount set forth in the contract. Longevity credit will be computed and paid semi-annually each year (January 1 and July 1) and semi-annually thereafter. Employees who serve in more than one capacity and spend their full time in Borough Service shall be considered a full-time employee for the purpose of longevity.

SECTION 6. The Mayor and Council may allow a onetime payment of \$500 - \$1,000 for employees who have attended classes and have earned a certification appropriate to their position or

department.

SECTION 7. The provisions of any ordinance or ordinances inconsistent with the provisions hereof are hereby expressly repealed.

SECTION 8. Where labor contract prevails, terms and conditions of the contract shall supersede this ordinance.

SECTION 9. This ordinance shall take effect January 1, 2016 upon passage and publication as required by law.

Ordinance Procedure # 1735 (Police - Qualifications of Sworn Personnel)

Date of Introduction: March 14, 2016

Council Resolution # 85-16

Introduced by Council Member Surrago

Seconded by Council Member Huisking

Be It Resolved by the Borough Council of the Borough of Glen Rock that AN ORDINANCE AMENDING BOROUGH ORDINANCE NO. 40-3B(8) POLICE DEPARTMENT, "QUALIFICATIONS OF SWORN PERSONNEL"

Heretofore introduced and does now pass on first reading, and that the said Ordinance be further considered for final passage at a meeting to be held on March 30, 2016 at 8:00 p.m., or as soon thereafter as the matter can be reached, at the Municipal Building in the Borough of Glen Rock, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance in the Bergen Record according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

ROLL CALL:

Council Member O'Hagan - yes

Council Member Pazan - yes

Council Member Surrago - yes

Council Member Martin - yes

Council Member Huisking - yes

Council Member Morieko - yes

ORDINANCE NO. 1735

BOROUGH OF GLEN ROCK

BERGEN COUNTY, NEW JERSEY

AN ORDINANCE AMENDING BOROUGH ORDINANCE

NO. 40-3B(8) POLICE DEPARTMENT, "QUALIFICATIONS OF SWORN PERSONNEL"

WHEREAS, the Mayor and Council of the Borough of Glen Rock (the "Borough") have previously determined the need for the establishment and general regulation of the Glen Rock Police Department; and

WHEREAS, the Mayor and Council previously enacted Ordinance Chapter 40-3B, et seq. on September 28, 1997, and further amended same on September 11, 2013, providing for the qualification and promotion of police personnel; and

WHEREAS, the Mayor and Council the Borough of Glen Rock have determined to approve certain amendments to said Ordinance to reflect additional professional and practical considerations to enhance the qualifications of individuals who provide law enforcement services to the Borough of Glen Rock; and

NOW THEREFORE BE IT RESOLVED, the Glen Rock General Code §40-3B.(1) “Qualifications for Sworn Personnel” through §40-3B.(8) is hereby amended to include the following sections of the Borough of Glen Rock Code, and the existing §40-3B.(1) through §40-3B.(8) is hereby deleted and replaced with the following:

Chapter 40. Police Department

§ 40-3 Chief of Police; members of Department.

B. Qualifications for sworn personnel.

(1) The general qualifications for sworn personnel with the Glen Rock Police Department shall be:

(a) Must be a resident of New Jersey at the time of appointment to the Glen Rock Police Department.

(b) Must be a citizen of the United States;

(c) Must be at least 21 years and less than 35 years of age at the time of appointment to the Glen Rock Police Department.

(d) Applicant shall possess at least 60 college credits from an accredited institution toward an Associate’s or Bachelor’s degree or an honorable discharge from the Armed Forces of the United States;

(e) Must not have been convicted of any crime of the first, second, third or fourth degree, as designated by the Criminal Code of New Jersey, or a crime or felony offense in any other jurisdiction that involved moral turpitude or, at the time of application, is undergoing or awaiting court action of any kind in regard to such a crime or felony offense.

(f) Must possess a valid New Jersey driver’s license at the time of appointment to the Glen Rock Police Department; and

(2) All applicants for the position of Police Officer shall make written application to the Chief of Police by means set forth by the Chief of Police whether it be through written application or resume, and at the same time, submit such proof as shall be requested with respect to the qualifications set forth in paragraph (a) above.

(3) In accordance with NJSA 52:17B-68, as amended, serve a probationary period pending his/her successful completion of the course in a recognized police training academy. The probationary period shall begin upon successful graduation from the police training academy if not already PTC certified and run for a period of 12 months and may be extended for a specific period of time if deemed warranted by the Chief of Police. The probationary officer must successfully complete the Glen Rock Police Department's Field Training program as prescribed by the Chief of Police.

(2) Selection of Sworn Officer First Phase: written test.

Eligible applicants will submit to a written test administered by the New Jersey State Association of Chiefs of Police and must achieve a minimum passing score of 75%. The number of eligible applicants entering the written test phase may be capped at the discretion of the Chief of Police but with a minimum of at least 100 applications being made available. Of the applicants who successfully pass the written test with a score of at least 75%, the top 25 scoring applicants will then be eligible to move on to phase two, Physical Agility Test.

(3) Selection of Sworn Officer Second Phase: physical agility test.

Eligible applicants will submit to a physical agility test administered by the Bergen County Police Academy *or other accredited police training facility* and must achieve a minimum score of 80%. Of the applicants who achieve a minimum score of 80%, a cumulative list will be calculated by combining results from the written and physical test. For every open police officer position being filled at the time, 6 applicants will move forward to the third phase – oral interviews. This will be done from highest cumulative scorer down.

(4) Selection of Sworn Officer Third Phase: oral interviews.

(a) The Chief of Police or his/her designee shall notify those candidates who qualify to advance to the next phase. Notification shall include the date, time, and location of the Command Level Interview.

(b) The Command Level Oral interview will be conducted by the Chief of Police and/or a hiring committee established by the Chief of Police. If at all possible, the hiring committee should be made up of a member of the Glen Rock Police Department administration, supervisory staff, detective bureau, and patrol division. If feasible, one of the members of the hiring committee should be a Glen Rock Police Department Field Training Coordinator or Field Training Officer.

(c) Each candidate's interview will be formatted the same way with similar questions being asked to each candidate. All of the same members of the hiring committee should be participating in each candidate's interview unless an emergent circumstance arises.

(d) Each answer to each question asked will be assigned a value of 7 (highest) to 1 (lowest). The score for each candidate will then be totaled.

(e) Once the score for each candidate is totaled, the Chief or Police and hiring committee involved in the interview process shall meet to discuss the results.

(f) The Chief of Police will make a list of eligible candidates along with his/her

recommended ranking of those candidates to the Appropriate Authority who will then select the candidate(s) to be offered a conditional offer of employment. The list of eligible candidates being presented to the Appropriate Authority should, where possible depending upon the applicant pool, consist of 3 candidates for every open police officer position being filled.

(5) Exemptions.

(a) A candidate for employment may be exempted from the selection process as set forth herein above:

- 1) If the Chief of Police has an emergent situation that requires the immediate filling of a position(s) and upon the approval of the Appropriate Authority; and**
- 2) Such candidate has previously been certified by the New Jersey Police Training Commission as a law enforcement officer. Any such candidate will still be subject to the eligibility requirements as set forth in paragraph (b) below; and**
- 3) All eligible candidates must participate in an oral examination as outlined in paragraph 4 and all other aspects of the selection process in sections 6, 7, and 8.**

(6) Background investigation.

(a) Upon completion of the Command Level Interviews, a background investigation will be conducted by the Detectives within the Borough Police Department on eligible candidates prior to moving forward to the interview with the Appropriate Authority. The background investigation shall include, but not be limited to, the following:

- 1) A review of the candidate's application to confirm/verify meeting eligibility requirements for the position applied for;**
- 2) A check of the applicants driving history;**
- 3) A fingerprint check for criminal record;**
- 4) Candidates for sworn positions shall be checked against the New Jersey Central Drug and Domestic Violence Registries for the following:**
 - a) Acts of domestic violence, sexual abuse, stalking, elder abuse, or child abuse and any prior or active Domestic Restraining Orders.**
 - b) Prior history as a law enforcement officer or applicant who tested positive for the use of amphetamine/methamphetamine; barbiturates; benzodiazepine; cannabinoids; cocaine; methadone; phencyclidine; and opiate.**
- 5) Police Officer candidates shall be interviewed about any history or acts of domestic violence, sexual assault, stalking, elder abuse, or**

child abuse and past or present restraining orders and their disposition.

6) Any police officer candidate with a **conviction for any acts of domestic violence, sexual assault, stalking, elder abuse, or child abuse and/or is the defendant in any active Domestic Violence restraining order issued under The Prevention of Domestic N.J.S.A. 2C:25-17 et seq., or other order of protection in accordance with The Federal violence Against Women Act, 18 U.S.C.A. 2265** shall be identified and declared ineligible for employment as police officers.

7) Any candidate who shall fail to fully and completely disclose any and all violations of law as defined in this chapter will be immediately disqualified from being eligible for the position of police officer.

8) Verification of at least three personal references.

9) All background investigations will comply with the terms of the Fair Credit reporting act, as amended.

10) **A review of any and all social media accounts.**

(7) Medical exam.

Upon issuance of a condition offer of employment, a candidate, as a condition for appointment, must submit to a medical examination, to certify the general health of the candidate.

(8) Psychological exam.

A psychological fitness examination of each candidate for a sworn position will be conducted by a licensed New Jersey professional prior to appointment, but after being given a conditional offer of employment.

(9) List Expiration:

A ranking list of eligible candidates will be kept from the Appropriate Authority Interview Phase and Oral Interview Phase and will be valid for two years from the date of the written test. If a vacancy occurs in that time period, eligible candidates who made the Appropriate Authority Interview Phase will be re-interviewed first. If that list is exhausted with no eligible candidates, eligible candidates who made the Command Level Interview Phase will be re-interviewed. If that list is exhausted with no eligible candidates, a new testing process will be advertised with a written test administered.

REPEALER

All Ordinances or parts of Ordinances inconstant herewith are repealed as to such inconsistencies.

SEVERABILITY

If any such section, subsection, sentence clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed as separately distinct and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

NOW, THEREFORE BE IT ORDAINED that the remainder of Chapter 40-3 of the Borough of Glen Rock General Ordinance shall remain in full force and effect by the Mayor and Council of the Borough of Glen Rock, County of Bergen, State of New Jersey, and be it further resolved that all of the aforesaid ordained amendments shall be effective immediately after final adoption.

Ordinance Procedure # 1736 (Video Taping of Public Meetings)
Date of Introduction: March 16, 2016

Council Resolution # 86-16
Introduced by Council Member O'Hagan
Seconded by Council Member Morieko

Be It Resolved by the Borough Council of the Borough of Glen Rock that of AN ORDINANCE TO AMEND CHAPTER 4 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF GLEN ROCK - 1971, AS AMENDED, ENTITLED "ADMINISTRATIVE OF GOVERNMENT"; ESTABLISHING REGULATIONS FOR VIDEO TAPING OF MEETINGS

Heretofore introduced and does now pass on first reading, and that the said Ordinance be further considered for final passage at a meeting to be held on March 30, 2016 at 8:00 p.m., or as soon thereafter as the matter can be reached, at the Municipal Building in the Borough of Glen Rock, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance in the Bergen Record according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

ROLL CALL:

Council Member O'Hagan – yes	Council Member Pazan - yes
Council Member Surrago – yes	Council Member Martin– yes
Council Member Huisking - yes	Council Member Morieko – yes

ORDINANCE NO. #1736

**AN ORDINANCE TO AMEND CHAPTER 4 OF THE REVISED
GENERAL ORDINANCES OF THE BOROUGH OF GLEN ROCK -
1971, AS AMENDED, ENTITLED "ADMINISTRATIVE OF GOVERNMENT";
BEING AN ORDINANCE ESTABLISHING REGULATIONS FOR VIDEO
TAPING OF MEETINGS**

WHEREAS, the Mayor and Council of the Borough of Glen Rock recognizes the public's right in

photographing, videotaping, and audio taping public meetings and desires to protect such rights; and

WHEREAS, while protecting the public's right to photograph, video tape and audio tape public meetings, the Mayor and Council also desires to ensure the unfettered administration and conduct of public meetings and to minimize interference with the governmental administration of such public meetings while still protecting the public's right to record such meetings;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Glen Rock that the following policy is adopted with regard to the photographing, video tapping and audio taping of public meetings:

Definitions. As used in this Chapter, terms shall have the meaning as indicated and defined within the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

Still photography and the video taping of public meetings.

Equipment and personnel.

- A. Not more than two portable video tape electronic cameras, operated by no more than one person each shall be permitted at any public meeting.
- B. Not more than two still photographers shall be permitted at any public meeting.
- C. This ordinance shall also, to the extent applicable, include cell phone video taping.

Sound and light criteria.

- A. Only video tape cameras and audio equipment used in conjunction with the video camera which does not produce distracting sound or light shall be employed to cover public meetings within the Borough of Glen Rock. No artificial lighting device of any kind shall be employed in connection with the use of video tape cameras.
- B. Only still camera equipment which does not produce distracting sound or light shall be employed to cover public meetings within the Borough of Glen Rock. No artificial lighting of any kind shall be employed in connection with a still camera.

Notice.

- A. Notice shall be given to the Municipal Clerk prior to the close of the last business day preceding the day of the meeting for which an individual is seeking permission to video tape or photograph public meetings.
- B. Permission to video tape or photograph a public meeting shall be granted by the Municipal Clerk on a first come, first served basis, subject to compliance with the provisions contained in these guidelines.

Location of equipment and personnel.

- A. Video tape cameras shall be placed in the rear of the meeting room behind the last row of chairs. The person video taping the public meeting shall not move about the meeting room while the public meeting is in session. It is the responsibility of the camera operator to ensure that the camera is operated in a safe manner and does not create an unsafe or hazardous environment by blocking pedestrian traffic in areas within the public meeting room.
- B. Still camera photographers shall be positioned in the rear of the meeting room behind the last row of chairs. Still camera photographers shall assume fixed positions within the designated areas and once the photographers are positioned, such photographers shall not be permitted to move about in any way to attract attention through further movement.
- C. Video tape and related audio equipment and still camera equipment shall not be placed in or removed from the meeting room except prior to the commencement and after adjournment of the public meeting or during a recess.

Audio tape recording of public meetings.

- 1. In addition to photography and video tape recording of public meetings, an individual may audio tape record a public meeting subject to the following conditions
 - A. Notice shall be given to the Municipal Clerk prior to the close of last business day preceding the meeting for which the individual is seeking permission to audio tape.
 - B. The recording device shall be unobtrusive, limited to the size category commonly known as the hand held, mini-cassette or standard portable cassette recorder. It shall be placed in an appropriate position and may not be moved in any way as to attract attention.
 - C. The recording device shall not produce distracting sound, either from the equipment or its operation. The tape may not be rewound or played back while the meeting is in session.

Prohibitions.

- 1. Meetings or portions of meetings which are permitted by law to be closed to the public shall not be videotaped, photographed or audio taped.
- 2. In order to comply with and protect the attorney/client privilege, there shall be no audio pick-up or video taping of conferences which occur at a **executive session** or in a public facility between the attorney representing the Borough and/or one of the Borough's public bodies and any member of the Borough Council, member of the public body, the Municipal Clerk, or any officer or employee of the Borough of Glen Rock.

3. No recording, whether audio or video, may be used in any Court proceeding, nor may same be used to contest the accuracy of an official record of the public meeting. The recordings may not be represented as an official transcript in any manner and/or for any purpose.

Ceremonial proceedings.

1. Still photography, videotaping and audio tape recording of ceremonial proceedings involving the Mayor and Council or other public body, during a public meeting or otherwise shall be exempt from these requirements and regulations.

Duplication of video recordings, photographs and audio recordings.

1. The Municipal Clerk may request the original video recording, tape recording or photograph for the purpose of duplication. If such request is made, the original video tape, audio tape or photograph shall be immediately provided to the Municipal Clerk so that the Borough may make a duplicate. The original shall be returned to the individual producing the same within five (5) business days.
2. The individual who made the recording or photograph shall maintain the original video tape, audio tape or photograph for a period of one year.

Recordings at municipal court hearings shall be governed by the NJ Supreme Court policy and guidelines.

**Ordinance Procedure # 1737 (Jean Baker Wunder Way)
Date of Introduction: March 14, 2016**

**Council Resolution # 87-16
Introduced by Council Member Martin
Seconded by Council Member O'Hagan**

Be It Resolved by the Borough Council of the Borough of Glen Rock that AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GLEN ROCK, CHAPTER 216-33 SCHEDULE V ENTITLED "VEHICLES & TRAFFIC; SCHEDULE V"

Heretofore introduced and does now pass on first reading, and that the said Ordinance be further considered for final passage at a meeting to be held on March 30, 2016 at 8:00 p.m., or as soon thereafter as the matter can be reached, at the Municipal Building in the Borough of Glen Rock, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance in the Bergen Record according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

ROLL CALL:

Council Member O'Hagan – yes
Council Member Surrago – yes
Council Member Huisking - yes

Council Member Pazan - yes
Council Member Martin– yes
Council Member Morieko – yes

**BOROUGH OF GLEN ROCK
ORDINANCE # 1737**

**AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GLEN ROCK,
CHAPTER 216-33 SCHEDULE V ENTITLED “VEHICLES & TRAFFIC; SCHEDULE V”**

WHEREAS, the Mayor and Council of the Borough of Glen Rock recognize the need to amend the Chapter 216-33 Schedule V of the Borough Ordinance as follows:

Now, therefore, be it ordained as follows:

SECTION 1.

Chapter 216-33 Schedule V is amended and supplemented as set forth below.

- a. 216-33 Schedule V, “West Plaza” is deleted under the subheading, “Name of Street”, and in its place the following is added, “Jean Baker Wunder Way”.
- b. 216-33 Schedule V, “West Plaza” is deleted under the subheading, “Location”, and in its place the following is added, “Jean Baker Wunder Way.”
- c. All references to “West Plaza” throughout the code shall be deleted, and “Jean Baker Wunder Way” shall be added in its place.

SECTION 2.

All other parts, portions and provisions of the Borough Code of the Borough of Glen Rock, be and the same, are hereby ratified and confirmed, except where inconsistent with the terms thereof. In the event of any such inconsistency, the terms of this Ordinance shall be deemed to govern.

SECTION 3.

The terms of this Ordinance are hereby declared to be severable; should any part, portion or provision hereof be declared invalid or unconstitutional, said finding shall not affect any other part, portion or provision thereof.

SECTION 4.

This Ordinance shall take effect immediately upon final passage and publication according to law.

**Ordinance Procedure # 1738 (JVK Circle)
Date of Introduction: March 14, 2016**

**Council Resolution # 88-16
Introduced by Council Member Surrago
Seconded by Council Member O'Hagan**

Be It Resolved by the Borough Council of the Borough of Glen Rock that AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GLEN ROCK, CHAPTER 216-40 SCHEDULE XII ENTITLED "VEHICLES & TRAFFIC; SCHEDULE XII"

Heretofore introduced and does now pass on first reading, and that the said Ordinance be further considered for final passage at a meeting to be held on March 30, 2016 at 8:00 p.m., or as soon thereafter as the matter can be reached, at the Municipal Building in the Borough of Glen Rock, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance in the Bergen Record according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

ROLL CALL:

**Council Member O'Hagan – yes
Council Member Surrago – yes
Council Member Huisking - yes**

**Council Member Pazan - yes
Council Member Martin– yes
Council Member Morieko – yes**

**BOROUGH OF GLEN ROCK
ORDINANCE # 1738**

AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GLEN ROCK, CHAPTER 216-40 SCHEDULE XII ENTITLED "VEHICLES & TRAFFIC; SCHEDULE XII"

WHEREAS, the Mayor and Council of the Borough of Glen Rock recognize the need to amend the Chapter 216-33 Schedule XII of the Borough Ordinance as follows to rename the municipal parking lot located in the front of the Borough Hall, "John Van Keuren Circle" in honor of his dedicated service to the Borough of Glen Rock:

Now, therefore, be it ordained as follows:

SECTION 1.

Chapter 216-33 Schedule XII is amended and supplemented as set forth below.

- a. 216-33 Schedule XII A. (6), "Front Municipal Building Parking Lot" is deleted and in its place the following is added, "John Van Keuren Circle".**
- b. All references to "Front Municipal Building Parking Lot" throughout the code shall be deleted, and "John Van Keuren Circle" shall be added in its place.**

SECTION 2.

All other parts, portions and provisions of the Borough Code of the Borough of Glen Rock, be and the same, are hereby ratified and confirmed, except where inconsistent with the terms thereof. In the event of any such inconsistency, the terms of this Ordinance shall be deemed to govern.

SECTION 3.

The terms of this Ordinance are hereby declared to be severable; should any part, portion or provision hereof be declared invalid or unconstitutional, said finding shall not affect any other part, portion or provision thereof.

SECTION 4.

This Ordinance shall take effect immediately upon final passage and publication according to law.

6. RESOLUTION FOR 2016 MUNICIPAL BUDGET

**Resolution No. 89-16
Offered by Council Member Pazan
Seconded by Council Member Huisking**

**MUNICIPAL BUDGET NOTICE
Section 1**

Municipal Budget of the Borough of Glen Rock, County of Bergen for the fiscal year 2014.

***BE IT RESOLVED*, that the following statement of revenues and appropriations shall constitute the Municipal Budget for the year 2016, in the amount of \$18,435,613, and**

***BE IT RESOLVED*, that said Budget be published in the Record Newspaper in the issue of March 27, 2016, and**

The Governing Body of the Borough of Glen Rock does hereby approve the following as the Budget for the year 2016.

RECORDED VOTE:

ROLL CALL:	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>
Council Member O'Hagan –	X		
Council Member Pazan –	X		
Council Member Surrago –	X		
Council Member Martin –	X		
Council Member Huisking –	X		

Council Member Morieko –

X

Notice is hereby given that the Budget Tax Resolution was approved by the Mayor and Council of the Borough of Glen Rock, County of Bergen, on March 16, 2016.

A hearing on the Budget Tax Resolution will be held at the Municipal Building on April 13, 2016, at 8:00 p.m. at which time and place objections to said Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

7. MEETING OPEN TO THE PUBLIC: (Before speaking at the meeting, each person must state their name and address. 3 minute limit)

Councilmember O'Hagan thanked Perry's Florist for making available for purchase blue ribbons in honor of Autism Awareness Month.

Carole Schwartz, 93 Van Allen Road - President of League of Women Voters - Presented the Mayor and Council with the 2016 Guide to Government.

Manny Sachar, 75 Hazelhurst - Mr. Sachar had questions regarding the Board of Education budget.

8. ADJOURNMENT

Motion to adjourn the meeting was made by Council member Surrago

Seconded by Council member Morieko

Meeting adjourned at 8:50 p.m.