

**PUBLIC MEETING – Wednesday, April 13, 2011 at 8:00 p.m.**

**There will be a Public Meeting of the Mayor and Council of the Borough of Glen Rock on Wednesday, April 13, 2011, at 8:00 p.m. in the Council Chambers of the Municipal Building.**

**Agenda: (May be subject to change)**

**This meeting is called pursuant to the provisions of the Open Public Meeting Law. This Meeting was included in a list of meeting notices sent to the Bergen Record and advertised in said newspaper in January, posted on the bulletin board in the Municipal Building, and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.**

**In accordance with the New Jersey State Fire & Safety Code I call your attention to the lighted exit signs. In the event the alarm sounds, move in an orderly manner toward the exit nearest you and leave the building.**

**Council Member O’Hagan – present  
Council Member Orseck – present  
Council Member Biggs – present**

**Council Member Pazan – present  
Council Member Surrago – present  
Council Member Nogara - present**

**2. FLAG SALUTE/ANNOUNCEMENTS**

**Mayor van Keuren asked the Vets present to lead the Council and audience in the flag salute.**

**Mayor van Keuren read the following proclamation honoring our Vietnam Vets ...**

**A PROCLAMATION IN SUPPORT OF DESIGNATING MARCH 30 AS ‘WELCOME HOME VIETNAM VETERANS DAY’**

WHEREAS, on March 30, 1973 the last US troops withdrew from South Vietnam, ending twelve years of military service there that began in 1961, and

WHEREAS, the US military personnel in Vietnam served honorably and bravely and returned home to a country in political turmoil, and

WHEREAS, these servicemen and women never received proper recognition for service to their country,

THEREFORE this Mayor and Council applauds and endorses the action of the US Senate, put forward by Senator Richard Burr of North Carolina, to designate March 30 as ‘Welcome Home Vietnam Veterans Day’ to express the nation’s gratitude for their service and sacrifice, and further we hereby designate March 30<sup>th</sup> as Vietnam Veterans Day in Glen Rock.

**At this time, many of the Vietnam Vets present shared their experience and where they were stationed. We thank them all for their service.**

**3. HEARING ON MUNICIPAL BUDGET AND ADOPTION**

A motion to open the Municipal Budget for public comment was made by Council member Pazan and seconded by Council member Nogara. All were in favor.

A motion to close the Municipal Budget for public comment was made by Council member Pazan and seconded by Council member Nogara. All were in favor.

**Resolution No. 97-11**  
**Offered by Council Member Pazan**  
**Seconded by Council Member Nogara**

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WHEREAS, the local municipal budget for the year 2011 was approved on the 9<sup>th</sup> of March, 2011; and

WHEREAS, the public hearing on said budget has been held as advertised; and

WHEREAS, it is desired to amend said approved budget;

NOW, THEREFORE BE IT RESOLVED by the council of the Borough of Glen Rock of the County of Bergen that the following amendments to the approved budget of 2011 be made:

Anticipated Revenues	From	To
<b>6. Amount to Be Raised by Taxes for Support of Municipal Budget:</b>		
a) Local Tax for Municipal Purposes	\$12,472,752	\$11,638,836
c) Minimum Library Tax	-0-	\$ 833,916
<b>General Appropriations</b>		
Employee Group Insurance		
Other Expenses	\$1,582,506	\$1,586,705
<b>Total Operations {Item 8(A)} within "CAPS"</b>	<b>\$10,735,270</b>	<b>\$10,739,469</b>
<b>Total Operations Including Contingent within "CAPS"</b>	<b>\$10,739,270</b>	<b>\$10,743,469</b>
<b>Detail:</b>		
Other Expense Including Contingent	\$4,714,046	\$4,718,245
<b>(H-1) Total General Appropriations for Municipal Purposes within "CAPS"</b>	<b>\$12,128,058</b>	<b>\$12,132,257</b>
<b>(A) Operations Excluded from "CAPS"</b>		
Employee Group Health Insurance		
Other Expenses	\$139,573	\$135,374
<b>Total Other Operations – Excluded from "CAPS"</b>	<b>\$1,910,489</b>	<b>\$1,906,290</b>

<b>Total Operations Excluded from “CAPS”</b>	<b>\$1,948,190</b>	<b>\$1,943,991</b>
<b>Detail:</b>		
<b>Other Expenses</b>	<b>\$1,948,190</b>	<b>\$1,943,991</b>
<b>(H-2) Total General Appropriations for Municipal Purposes Excluded from “CAPS”</b>	<b>\$3,578,025</b>	<b>\$3,573,826</b>
<b>(O) Total General Appropriations Excluded from “CAPS”</b>	<b>\$3,578,025</b>	<b>\$3,573,826</b>

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services for his certification of the 2011 local municipal budget so amended.

**ROLL CALL:**

<b>Council Member O’Hagan – yes</b>	<b>Council Member Pazan - yes</b>
<b>Council Member Orseck – yes</b>	<b>Council Member Surrago – yes</b>
<b>Council Member Biggs – yes</b>	<b>Council Member Nogara - yes</b>

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**Resolution No. 98-11**

**Offered by Council Member: Pazan**

**Seconded by Council Member: Nogara**

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**BE IT RESOLVED**, by the Mayor and Council of the Borough of Glen Rock, County of Bergen, State of New Jersey, that the 2011 budget as amended hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations and authorization of the amount of

- (A) \$11,638,836 (Item 2 Below) for municipal purposes, and
- (E) \$ 833,916 (Item 5 Below) for Minimum Library Levy

<b>1. General Revenues</b>	
<b>Surplus Anticipated</b>	<b>\$ 700,000.00</b>
<b>Miscellaneous Revenues Anticipated</b>	<b>2,803,004.00</b>
<b>Receipts from Delinquent Taxes</b>	<b>550,000.00</b>
<b>2. Amount to be Raised By Taxation for Municipal Purpose</b>	<b>11,638,836.00</b>
<b>3. Amount to be Raised by Taxation for School in Type I District</b>	
<b>5. Amount to be Raised by Taxation for Minimum Library Levy</b>	<b>833,916.00</b>
<b>Total Revenues</b>	<b>16,525,756.00</b>
<b>6. General Appropriations Within “CAPS”</b>	
<b>(a&amp;b) Operations Including Contingent</b>	<b>10,743,469.00</b>
<b>(e) Deferred Charges and Statutory Expenditures - Municipal</b>	<b>1,388,788.00</b>

<b>Excluded from "CAPS"</b>	
(a) Operations – Total Operations Excluded from "Caps"	<b>1,943,991.00</b>
c) Capital Improvements	<b>200,000.00</b>
d) Municipal Debt Services	<b>1,429,835.00</b>
m) Reserve for Uncollected Taxes	<b>819,673.00</b>
<b>TOTAL Appropriations</b>	<b>\$16,525,756.00</b>

**ROLL CALL:**

Council Member O’Hagan – yes	Council Member Pazan – yes
Council Member Orseck – yes	Council Member Surrago – yes
Council Member Biggs – yes	Council Member Nogara- yes

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 13<sup>th</sup> of April, 2011. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2011 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

**4. ORDINANCES**

**Ordinance Procedure: # 1642 (2011 Non-Union Salaries)**  
**Date of Final Reading: April 13, 2011**  
**Date of Introduction: March 23, 2011**

A motion to open public discussion on this ordinance was made by Council member Surrago, seconded by Council member Biggs. All were in favor

A motion to close public discussion on this ordinance was made by Council member Pazan, seconded by Council member Nogara. All were in favor

**Council Resolution #99-11**  
**Introduced: Council Member Surrago**  
**Seconded Council Member Biggs**

**AN AMENDMENT TO AN ORDINANCE TO FIX THE COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF GLEN ROCK, BERGEN COUNTY, NEW JERSEY.**

Be passed upon second and final reading, and that the Borough Clerk be, and is hereby authorized and directed, to advertise the same according to law by publishing the same by title in the Bergen Record.

**ROLL CALL:**

Council Member O’Hagan - yes	Council Member Pazan - yes
Council Member Orseck – yes	Council Member Surrago - yes
Council Member Biggs - yes	Council Member Nogara - yes

**BOROUGH OF GLEN ROCK  
ORDINANCE NO. 1642**

**AN AMENDMENT TO AN ORDINANCE TO FIX THE COMPENSATION OF CERTAIN  
OFFICERS AND EMPLOYEES OF THE BOROUGH OF GLEN ROCK, BERGEN COUNTY,  
NEW JERSEY.**

**BE IT ORDAINED**, by the Borough Council of the Borough of Glen Rock in the County of Bergen, New Jersey as follows:

**SECTION 1.** That there is hereby established salary and wages for the classification of certain employees herein below set forth:

<b><u>OFFICIALS</u></b>	<b><u>MINIMUM</u></b>	<b><u>MAXIMUM</u></b>
Mayor	1,000.00	\$ 4,100.00
Councilman	1,000.00	3,000.00
 <b><u>ADMINISTRATIVE &amp; EXECUTIVE</u></b>		
Borough Administrator	\$35,000.00	55,000.00
Borough Clerk	40,000.00	74,000.00
Clerk Secretary	29,000.00	50,000.00
Part Time – Clerical	7.25 per hour	34.00 per hour
Part Time – Computer Consultant	20.00 per hour	50.00 per hour
 <b><u>FINANCE</u></b>		
Chief Financial Officer	40,000.00	88,000.00
Asst. Chief Financial Officer	40,000.00	61,000.00
Benefits Administrator	3,000.00	18,000.00
 <b><u>ELECTIONS</u></b>		
Clerk	450.00	600.00 per election
Assistant Clerk	250.00	500.00 per election
 <b><u>ASSESSMENT &amp; COLLECTION</u></b>		
Assessor	25,000.00	39,000.00
Assistant Assessor	8,000.00	46,000.00
Collector-Cashier	40,000.00	67,000.00
Assistant Cashier	25,000.00	44,000.00
Part Time Clerical	7.25 per hour	30.00 per hour
 <b><u>LEGAL</u></b>		
Borough Attorney	1,000.00	13,000.00
 <b><u>MUNICIPAL COURT</u></b>		
Judge	10,000.00	21,000.00
Court Administrator	30,000.00	65,000.00
Deputy Court Administrator	20,000.00	36,000.00
 <b><u>PUBLIC BUILDING</u></b>		
Custodian	30,000.00	67,000.00

**POLICE DEPARTMENT**

Chief	85,000.00	143,000.00
Captain	80,000.00	135,000.00
Adminis. Aid/Records Mngmt	30,000.00	46,000.00
Business Sec/Records Clerk	23,000.00	46,000.00
Support Personnel (Pt time)	9.00 per hour	26.00 per hour
School Crossing Guards	9.00 per hour	26.00 per hour
Police Matron – Part Time	9.00 per hour	26.00 per hour
Parking Enforcement Officer	9.00 per hour	26.00 per hour
Emergency Management Coord.	5,000.00	8,800.00
Assist. Emergency Mngmt Coord.	1,000.00	4,600.00

**CODE ENFOCEMENT OFFICE**

Const. Off/Code Enf Off	30,000.00	103,000.00
Plumbing Inspector	20,000.00	33,000.00
Electrical Inspector	20,000.00	30,000.00
Technical Asst/Office Mgr.	20,000.00	50,000.00
Technical Assistant	5,000.00	46,000.00
Building Inspector	6,000.00	71,000.00
Fire Sub Code Official	10,000.00	28,000.00
Part Time Clerical	12.00 per hour	34.00 per hour

**FIRE PREVENTION CODE ENFORCEMENT**

Fire Prevention Officer	5,000.00	23,000.00
Fire Safety Inspector	7.25 per hour	24.00 per hour
Fire Prevention Secretary	7.25 per hour	18.00 per hour

**ZONING & PLANNING**

Land Use Administrator	6,000.00	34,000.00
Zoning Official	15,000.00	34,000.00
Zoning/Planning Board Secty	15,000.00	36,000.00

**PUBLIC WORKS**

Director	50,000.00	99,000.00
Office Secretary/Clerical	30,000.00	50,000.00
Clerical	7.25 per hour	34.00 per hour
Seasonal Help	7.25 per hour	22.00 per hour
Litter Patrol	7.25 per hour	10.00 per hour
Sidewalk Inspector	1,500.00	4,400.00
Storm Water Mngmt Coord.	1,000.00	4,400.00
Sewer Operations consultant	1,000.00	6,600.00

**RECYCLING**

Recycling Coordinator	40,000.00	81,000.00
Landfill Attendant	7.25 per hour	34.00 per hour
Recycling Attendants	7.25 per hour	32.00 per hour

**BOARD OF HEALTH**

Secretary	1,000.00	4,200.00
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**TRANSPORTATION**

Driver/Supervisor	18.00 per hour	34.00 per hour
Driver	15.00 per hour	22.00 per hour
Transportation Coordinator	7.25 per hour	13.00 per hour

**RECREATION**

Director	8,000.00	50,000.00
Playground Counselors	7.25 per hour	18.00 per hour
Kindergarten Swim Director	900.00	3,400.00
Kindergarten Swim Assistant	7.25 per hour	22.00 per hour

**POOL**

Manager	5,500.00	17,000.00
Assistant Manager	3,200.00	14,000.00
Head Guard	2,600.00	12,000.00
Swim Team Coach	7.25 per hour	20.00 per hour
Assistant Swim Team coach	7.25 per hour	20.00 per hour
Lifeguard	7.25 per hour	17.00 per hour
Gate	7.25 per hour	22.00 per hour
Pool maintenance	7.25 per hour	21.00 per hour

**LIBRARY**

Director	65,000.00	93,000.00
Assistant Director	50,000.00	69,000.00
Supervising Children's Libr.	40,000.00	56,000.00
Adminis. Secy./Bookkeeper	34,000.00	50,000.00
Supervising Library Assist.	27,000.00	42,000.00
Senior Library Assistant	25,000.00	39,000.00
Library Assistant	21,500.00	34,000.00
Children's Room Library Asst	21,500.00	34,000.00
Custodian	26,000.00	45,000.00
Extra Help-Part Time	7.25 per hour	40.00 per hour
Board Recording Secretary	60.00 per meeting	73.00 per meeting

**SECTION 2.** All salaries herein above listed are to be considered as annual salaries unless otherwise designated.

**SECTION 3.** The Annual Salaries, weekly wages, and hourly wages shall be paid in bi-weekly installments, except that the Mayor and Council, Secretary of the Board of Health may be compensated quarterly.

**SECTION 4.** The amount to be paid to each officer or employee within the salary and wage range shall be fixed from time to time by resolution of the Mayor and Council.

**SECTION 5.** In addition to the salary ranges indicated above, longevity pay will be given to full-time Public Works personnel, Sanitation personnel, and Administrative personnel hired before 1-1-77 and

Police Officers at the rate of two (2%) per cent for each four years of service not to exceed twelve (12%) per cent or the amount set forth in the contract. Longevity credit will be computed and paid semi-annually each year (January 1 and July 1) and semi-annually thereafter. Employees who serve in more than one capacity and spend their full time in Borough Service shall be considered a full-time employee for the purpose of longevity.

**SECTION 6.** The Mayor and Council may allow a onetime payment of \$500 - \$1,000 for employees who have attended classes and have earned a certification appropriate to their position or department.

**SECTION 7.** The provisions of any ordinance or ordinances inconsistent with the provisions hereof are hereby expressly repealed.

**SECTION 8.** Where labor contract prevails, terms and conditions of the contract shall supersede this ordinance.

**SECTION 9.** This ordinance shall take effect January 1, 2011 upon passage and publication as required by law.

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**Ordinance Procedure # 1644 (Doremus Ave. Easement)**

**Date of Introduction: April 13, 2011**

**Council Resolution # 100-11**

**Introduced by Council Member Orseck**

**Seconded by Council Member Biggs**

**Be It Resolved by the Borough Council of the Borough of Glen Rock that AN ORDINANCE AUTHORIZING THE EXCHANGE OF AN EASEMENT OR RIGHT OF WAY ON A PORTION OF BOROUGH LANDS COMMONLY KNOWN AS 471 DOREMUS AVENUE (Lot 1, Block 43), TOGETHER WITH CONTIGUOUS PROPERTIES LOCATED AT 473 DOREMUS AVENUE (Lot 4, Block 44), 481 DOREMUS AVENUE (Lot 3, Block 44) AND 469 DOREMUS AVENUE (Lot 2, Block 43) LOCATED WITHIN THE BOROUGH OF GLEN ROCK FOR THE PUBLIC INGRESS/EGRESS UNDER A DRIVEWAY AGREEMENT/EASEMENT**

Heretofore introduced and does now pass on first reading, and that the said Ordinance be further considered for final passage at a meeting to be held on May 11, 2011 at 8:00 p.m., or as soon thereafter as the matter can be reached, at the Municipal Building in the Borough of Glen Rock, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance in the Bergen Record according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

**ROLL CALL:**

**Council Member O'Hagan - yes**

**Council Member Orseck – yes**

**Council Member Biggs - yes**

**Council Member Pazan - yes**

**Council Member Surrago - yes**

**Council Member Nogara - yes**

**BOROUGH OF GLEN ROCK  
ORDINANCE NO. 1644**

**AN ORDINANCE AUTHORIZING THE EXCHANGE OF OF AN EASEMENT  
OR RIGHT OF WAY ON A PORTION OF BOROUGH LANDS COMMONLY  
KNOWN AS 471 DOREMUS AVENUE (Lot 1, Block 43), TOGETHER WITH  
CONTIGUOUS PROPERTIES LOCATED AT 473 DOREMUS AVENUE (Lot 4,  
Block 44), 481 DOREMUS AVENUE (Lot 3, Block 44) AND 469 DOREMUS  
AVENUE (Lot 2, Block 43) LOCATED WITHIN THE BOROUGH OF GLEN  
ROCK FOR THE PUBLIC INGRESS/EGRESS UNDER A DRIVEWAY  
AGREEMENT/EASEMENT**

WHEREAS, the Borough of Glen Rock is the owner of property located at Lot 4, Block 44, commonly known as 473 Doremus Avenue, Glen Rock, New Jersey, which Borough property has shared a common driveway to/from Doremus Avenue, with contiguous properties located at Lot 1, Block 43, commonly known as 471 Doremus Avenue, Glen Rock, New Jersey, Lot 3, Block 44, commonly known as 481 Doremus Avenue, Glen Rock, New Jersey, and Lot 2, Block 43, commonly known as 469 Doremus Avenue, Glen Rock, New Jersey (hereinafter referred to collectively as the “Properties”);

WHEREAS, the owners of the Properties, including the Borough of Glen Rock, desire to memorialize the use of the common driveway into a written document entitled “Driveway Agreement/Easement”, a copy of which is on file with the office of the Borough Clerk.

NOW, THEREFOR, BE IT ORDAINED by the Borough Council, the Borough of Glen Rock, County of Bergen, State of New Jersey, as follows:

1. The Borough of Glen Rock shall exchange, in a manner provided within N.J.S.A. 40A:12-1, et seq., entitled “Local Lands and Buildings Law”, a driveway easement or right of way for public ingress/egress, pursuant to a Driveway Agreement/Easement covering a portion of Borough owned property shown on the tax assessment map of the Borough of Glen Rock, as Lot 4, Block 44, commonly known as 473 Doremus Avenue, Glen Rock, New Jersey, together with contiguous properties located at Lot 1, Block 43, commonly known as 471 Doremus Avenue, Glen Rock, New Jersey, Lot 3, Block 44, commonly known as 481 Doremus Avenue, Glen Rock, New Jersey, and Lot 2, Block 43, commonly known as 469 Doremus Avenue, Glen Rock, New Jersey.

2. Pursuant to the terms of the Driveway Agreement/Easement, the Borough of Glen Rock would assume the cost of maintenance of the common driveway area in exchange for the Owner of Lot 1, Block 43, commonly known as 471 Doremus Avenue, Glen Rock, New Jersey, which is about to consist of a 20 unit condominium, waive any contribution or payment by the Borough of Glen Rock for municipal services delineated under NJSA 40:67-23.2 - 23.8 of the Municipal Services Act.

3. The Mayor and Borough Clerk/Deputy Borough Clerk, are hereby authorized to execute the Driveway Agreement/Easement on behalf of the Borough of Glen Rock.

**Section VI:** The Ordinance shall take effect within the time and in the matter provided by law.

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*Ordinance #1645 is being postponed*

**Ord. #1645 – First Reading - AN ORDINANCE TO AMEND CHAPTER 66 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF GLEN ROCK - 1971 AS AMENDED ENTITLED "ALCOHOLIC BEVERAGES" BEING AN ORDINANCE REGULATING THE SALE AND DISTRIBUTION OF ALCOHOLIC BEVERAGES WITHIN THE BOROUGH, TO PROVIDE FOR AN ADDITIONAL PLENARY RETAIL CONSUMPTION LICENSE AND MODIFY HOURS OF OPERATION**

**5. CONSENT AGENDA**

All items listed are considered to be routine and non-controversial by the Borough Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies adoption of all resolutions, received and filed letters, correspondence, reports and approval of applications and minutes.

**Resolutions:**

- 1. Resolution Approval of Minutes (3/23/11)

**Resolution No. 101-11**

**Offered by Council Member O’Hagan**

**Seconded by Council Member Surrago**

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**BE IT RESOLVED, that the Minutes of:**

**Meeting of March 23, 2011**

**Be accepted as submitted.**

**ROLL CALL:**

**Council Member O’Hagan – yes**

**Council Member Pazan - yes**

**Council Member Orseck – yes**

**Council Member Surrago - yes**

**Council Member Biggs – yes**

**Council Member Nogara – yes**

- 2. Resolution for 2011 Non Union Salaries

**Resolution No. 101-11**

**Offered by Council Member O’Hagan**

**Seconded by Council Member Surrago**

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RESOLVED, that the following salaries and wages be authorized and approved for the year 2011

ADMINISTRATIVE AND EXECUTIVE

Mayor John Van Keuren	3,900.00
Councilman Carmine Nogara	2,730.00
Councilman Art Pazan	2,730.00

Councilwoman Mary J. Surrago	2,730.00
Councilwoman Joan Orseck	2,730.00
Councilman Michael O'Hagan	2,730.00
Councilwoman Pamela Biggs	2,730.00

ADMINISTRATION AND FINANCE

Administrator Lenora Benjamin	38,818.00
Chief Financial Officer Lenora Benjamin	85,150.00
Total Lenora Benjamin	123,968.00
Deputy Chief Financial Officer Kelly Lombardi	56,100.00
Benefits Administrator Valerie M. Maene	15,000.00

BOROUGH CLERK

Borough Clerk Jacqueline Scalia	74,830.00
Election Clerk Jacqueline Scalia	<u>1,548.00*</u>
Total Jacqueline Scalia	76,378.00

\*3 elections @\$516.00 per election

CLERK SECRETARIES

Clerk Secretary Jean Outerbridge	43,997.00
Deputy Borough Clerk Paula Fleming	48,253.00
Deputy Election Clerk Paula Fleming	1,023.00*
Secty Bd of Health Paula Fleming	3,833.00
Total Paula Fleming	53,109.00

\*3 elections @\$341.00 per election

Acting Borough Clerk Paula Fleming 8/30/10	61,542.00
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ASSESSMENT OF TAXES

Assessor Steven Rubenstein	34,062.00
Assistant JoAnne Rigg	10,999.00

COLLECTION OF TAXES

Collector Patricia Mc Cormick	61,393.00
Assistant JoAnne Rigg	32,998.00

LEGAL

Borough Attorney Robert Garibaldi, Jr.	10,516.00
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MUNICIPAL COURT

Judge Russel Teschon	19,768.00
Court Clerk Patricia Gallagher	63,262.00
Deputy Court Clerk Barbara Northway	32,527.00
Deputy Court Clerk Barbara Northway 4/4/2011	45,946.00

PUBLIC BUILDINGS

Superv. Bldgs & Grnds/Custodian Jerry Naclerio	64,753.00
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POLICE DEPARTMENT

Chief Frederick Stahman 140,760.00  
Captain Jonathan Miller 133,620.00

POLICE SUPPORT PERSONNEL

Parking Enforcement Officer Daniel Carter 22.44 per hr  
Reena Sarna 17.34 per hr  
Christine Douenias 17.34 per hr  
Beth Higgins 17.34 per hr

SCHOOL CROSSING GUARDS

Howard Baker 16.74 per hr  
Edward Brown 16.74 per hr  
Philip Brustlin 16.74 per hr  
Mary Carides 16.74 per hr  
Daniel Carter 16.74 per hr  
Harry Orr 16.74 per hr  
George Erlich 16.74 per hr  
Janice Doot 16.74 per hr  
Leonard Minichino 16.74 per hr  
Vivian Johnson 16.74 per hr  
Frank Kabrel 16.74 per hr  
Marion Kuchar 16.74 per hr  
Cythia Mani 16.74 per hr  
Richard T. Meyers 16.74 per hr  
Howard Perkins 16.74 per hr  
Leonard Sapherstein 16.74 per hr  
Sheldon Schwartz 16.74 per hr  
Janice Sheehan 16.74 per hr  
Thomas Mulligan 16.74 per hr  
Charles Sheridan 16.74 per hr  
John Lautermilch 16.74 per hr  
Alastair Northway 16.74 per hr  
Leonard Minichino 16.74 per hr

EMERGENCY MANAGEMENT

Coordinator Jo Ann Perry 7,641.00  
Deputy Coordinator Noreen Egan 2,183.00

CODE ENFORCEMENT OFFICE

Construction Official Brian Frugis 100,354.00  
Administrative Assistant Lucia Camporeale 48,253.00  
Electrical Inspector Nicholas Lordo 25,171.00  
Secretary Jeanette Wramage 20,561.00  
Plumbing Inspector Thomas Zaconie 31,212.00  
Fire Sub Code Official Ralph Porrino 20,400.00  
Part Time Inspector Thomas Zaconie 7,084.00

FIRE PREVENTION

Fire Official Michael Ferraro	7,368.00
Fire Safety Inspector Michael Ferraro	19.15 per hr
Fire Safety Inspector John Feher	16.56 per hr
Fire Prevention Secretary Barbara Shuart	15.33 per hr

ZONING & PLANNING BOARD

Secretary Nancy Spiller	43,576.00
Zoning Officer Mark Berninger	30,697.00

PUBLIC WORKS

Director Robert Tirserio	96,494.00
Office Manager Richard Witkowski	48,253.00
Clerical Assist. Kathy Warren	48,538.00
Storm Water Mngmt Coord. Richard Witkowski	3,833.00

RECYCLING

Recycling Coordinator Craig Hemkes	79,476.00
Laborer William Hall	10.50 per hr
Laborer James Northway	10.50 per hr
Laborer Jerry Naclerio	10.50 per hr

TRANSPORTATION

Driver Anthony Chiodo	19.84 per hr
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RECREATION AND PLAYGROUND STAFF

Recreation Director Mark Barone	51,000.00
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All salaries in this resolution are annual salaries unless otherwise stated.

**3. Resolution to Award Cleaning Bid**

**Resolution No. 103-11**

**Offered by Council Member O'Hagan**

**Seconded by Council Member Surrago**

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**A RESOLUTION AWARDING BID TO ASLAN & COMPANY, INC.,  
FOR THE CLEANING OF VARIOUS MUNICIPAL OWNED FACILITIES**

**WHEREAS, the Governing Body of Borough of Glen Rock authorized the advertising for the solicitation of bids for the cleaning of various owned municipal facilities; and**

**WHEREAS, a notice to bidders was duly advertised and one (1) bid was received from Aslan & Company, Inc.; and**

**WHEREAS, the Mark Barone, Director of Parks and Recreation, has recommended that the bidder, Aslan & Company, Inc., be awarded the contract; and**

**WHEREAS, the Borough Attorney has reviewed the bid submissions and has determined the bid of Aslan & Company, Inc. to substantially conform to the bid specifications; and**

**WHEREFORE, the Chief Financial Officer has provided the Governing Body with Certification of the availability of funds requirements.**

**NOW, THEREFORE, BE IT**

**RESOLVED, that the bid of Aslan & Company, Inc., in the amount of \$7,275.00 (Pool Cleaning), \$65.00 per visit for second cleaning - Pool (Alternative 1); \$1,080.00 (\$90.00 per visit) for monthly cleaning - Bus Shelter (Alternative 2) and \$1,365.00 for weekly cleaning - Restrooms and Wilde Park (Alternative 3)<sup>1</sup>, be accepted by the Borough of Glen Rock, subject to the execution of a form of contract to be approved by the Borough Attorney; and be it further**

**RESOLVED, that the certified check or bid bond of the successful bidder are to be returned upon the receipt of a fully executed contract and other required documents.**

**ROLL CALL:**

**Council Member O'Hagan – yes**

**Council Member Pazan - abstain**

**Council Member Orseck – yes**

**Council Member Surrago – yes**

**Council Member Biggs – yes**

**Council Member Nogara - yes**

**4. Resolution to Award Pool Concession Bid**

**Resolution No. 104-11**

**Offered by Councilman: O'Hagan**

**Seconded by Councilman: Surrago**

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**A RESOLUTION AWARDDING BID TO P&M FOOD CONCESSIONS,  
INC.T/A PETE & MARY'S REFRESHMENT STANDS, FOR THE 2011  
POOL SNACK BAR CONCESSION BID**

**WHEREAS, the Governing Body Borough of Glen Rock authorized the advertising for the solicitation of bids for the operation of the 2011 Pool Snack Bar Concession; and**

**WHEREAS, a notice to bidders was duly advertised and three (3) bids were received, to wit, P&M Food Concessions, Inc. t/a Pete & Mary's Refreshment Stands, M&V Enterprise, Inc t/a Caputo Catering, Atef K. Shenouda t/a STM&M; and**

**WHEREAS, the Mark Barone, Director of Park and Recreation, has evaluated the bids**

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<sup>1</sup>Additional charges for cost to replace soap, toilet seat cover, liners, deodorizer refill, maintenance or replacement.

and has recommended that P&M Food Concessions, Inc. t/a Pete & Mary's Refreshment Stands, be awarded the contract; and

**WHEREAS**, the Borough Attorney has reviewed the bid submissions and has determined the bid of P&M Food Concessions, Inc. t/a Pete & Mary's Refreshment Stands to substantially conform to the bid specifications; and

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the bid for the 2011 Pool Concession operation<sup>2</sup> of P&M Food Concessions, Inc. t/a Pete & Mary's Refreshment Stands, in the amount of a \$9,500.00 Pool Concession Fee, be accepted by the Borough of Glen Rock, subject to the execution of a form of contract to be approved by the Borough Attorney; and be it further

**RESOLVED**, that the Borough Clerk is hereby authorized and directed to return the certified checks or bid bonds of the following unsuccessful bidders:

1. M&V Enterprise, Inc. T/a Caputo Catering.
2. Atef K. Shenouda t/a STM&M.

and be it further,

**RESOLVED**, that the bid bond of the successful bidder is to be returned upon the receipt of a fully executed contract and other required documents.

**ROLL CALL:**

**Council Member O'Hagan – yes**  
**Council Member Orseck – yes**  
**Council Member Biggs – yes**

**Council Member Pazan - yes**  
**Council Member Surrago – yes**  
**Council Member Nogara - yes**

**5. Resolution for Tax Appeal Settlement (B254 L14.02)**

**Resolution No. 105-11**

**Offered by Council Member O'Hagan**

**Seconded by Council Member Surrago**

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**RESOLUTION AUTHORIZING TAX APPEAL SETTLEMENT  
(BLOCK 254, LOT 14.02)**

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<sup>2</sup> Subject to the right of the Borough of Glen Rock to extend the Pool Concession Agreement for the period of two (2) years (2012 and 2013 pool seasons) at a fixed cost of ten (10%) percent per year increase in the 2011 contract award.

**WHEREAS**, there is pending before the Tax Court of New Jersey, the matter of D'Argenio v. Borough of Glen Rock bearing Docket No. 015182-2010; and

**WHEREAS**, the Borough's Tax Assessor, Steven Rubenstein, has reviewed the property record card, income and expense analysis and has made a physical inspection of the property; and

**WHEREAS**, the Tax Assessor, has recommended a modification to the 2010 and 2011 assessments; and

**WHEREAS**, as a result of discussions between the Tax Assessor, the Plaintiff's attorney, their real estate expert/consultant and the Borough Attorney, it is recommended to the Mayor and Council that a settlement of this matter be ratified and approved.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council as follows:

1. The Mayor and Council having reviewed the recommendation for reduction in the assessment of the following Tax Court of New Jersey appeal do hereby ratify the following settlement:

<u>BLOCK/ LOT</u>	<u>YEAR</u>	<u>ORIGINAL ASS'MENT</u>	<u>SETTLEMENT</u>
B 254/ L 14.02	2010	\$896,600.00	\$860,000.00

2. Taxpayer agrees to waive prejudgment interest provided that the tax refund is paid within sixty (60) days of the judgment.

3. Incorporated into the Stipulation of Settlement is the Agreement of the Tax Assessor to file an assessors correction to reduce the 2011 assessment to \$850,600.00.

**ROLL CALL:**

**Council Member O'Hagan – yes  
Council Member Orseck – yes  
Council Member Biggs – yes**

**Council Member Pazan - yes  
Council Member Surrago – yes  
Council Member Nogara - yes**

**6. Resolution for Payment of Bills**

**Resolution No. 106-11**

**Offered by Council Member O'Hagan**

**Seconded by Council Member Surrago**

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**BE IT RESOLVED**, that the following bills of the Borough of Glen Rock be paid in the amount of \$2,631,412.02.

Board of Education	\$	1,200,000.00
GR Payroll		242,707.71
GR Payroll/PERS		418,360.00
GR Payroll/PFRS		595,428.00
Rachele/Michele's		14,398.73
P.S.E.&G.		20,719.19
Subtotal	\$	2,491,613.63
Miscellaneous		120,554.39
Capital		19,109.00
State & Federal Grant Fund		135.00
Total Payment of Bills	\$	2,631,412.02

**ROLL CALL:**

Council Member O'Hagan – yes	Council Member Pazan - yes
Council Member Orseck – yes	Council Member Surrago - yes
Council Member Biggs - yes	Council Member Nogara – yes

**7. Resolution Authorizing Communications Plan**

**Resolution No. 107-11**

**Offered by Council Member O'Hagan**

**Seconded by Council Member Surrago**

**RESOLUTION AUTHORIZING COMMUNICATIONS PLAN**

**WHEREAS, the Borough of Glen Rock is looking to improve the communications between the Borough of Glen Rock and its citizens, and**

**WHEREAS, the Mayor and Council would like to have the Boroughs website updated and would like to implement additional communication channels and have an ongoing communications plan,**

**BE IT RESOLVED that Council of the Borough of Glen Rock formally approves the proposal submitted by Get Your Weekends Back for the above stated project,**

**NOW, THEREFORE, BE IT RESOLVED, that the proposal from Get Your Weekends Back, in the amount of \$11,800.00, be accepted by the Borough of Glen Rock, subject to the execution of a form of contract to be approved by the Borough Attorney.**

**ROLL CALL:**

Council Member O'Hagan – yes	Council Member Pazan - yes
Council Member Orseck – yes	Council Member Surrago - yes
Council Member Biggs - yes	Council Member Nogara – yes

**8. Resolution Authorizing Recycling Center Plan – *Read Separately***

**Motion to accept consent agenda by Council Member O’Hagan  
Seconded by Council Member Surrago**

**ROLL CALL:**

<b>Council Member O’Hagan – yes</b>	<b>Council Member Pazan - yes</b>
<b>Council Member Orseck – yes</b>	<b>Council Member Surrago - yes</b>
<b>Council Member Biggs - yes</b>	<b>Council Member Nogara – yes</b>

**At this time, Mayor van Keuren asked the audience if anyone had comments regarding the Recycling Center renovation.**

**George Stankiewicz – 347 Doremus Avenue – Mr. Stankiewicz expressed concern with the traffic entrance and specifically the stopping sight distance which he believes will be problematic. Mr. Stankiewicz noted there was an accident at this location in 1992/1993. Mr. Stankiewicz also questioned why the buffer would be eliminated. Mr. Stankiewicz commented with 128 parking spaces it is going to take a significant amount of time to empty that lot after a game. Mr. Stankiewicz complimented the Council on the changes that were incorporated; however urged them to reevaluate the traffic involved and design components of entering and exiting the center.**

**Ed Pucci – 64 Gibson Place – Mr. Pucci asked why we are so obsessed with the redesign of the recycling center and addition of a parking lot. Mr. Pucci commented that for Glen Rock residents to use the Fair Lawn Recycling Center would be a terrible idea. (*Mayor van Keuren did state that Glen Rock has abandoned the idea of using the Fair Lawn Recycling Center*). Mayor van Keuren stated the reason a parking lot is being added to the center is to attempt and get 128 vehicles off of the street and closer to the fields they are using. Additionally, rest rooms will be added which are currently not available. Mr. Pucci asked what the Borough will do when they are asked to moved the parking lot when the stream becomes polluted.**

**There being no further residents wishing to be heard on this subject a motion was made to amend the following resolution by Council member Surrago, seconded by Council member O’Hagan. All were in favor.**

**Resolution Authorizing Recycling Center Plan**

**Resolution No. 108-11**

**Offered by Council Member O’Hagan  
Seconded by Council Member Surrago**

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**RESOLUTION FOR AUTHORIZATION TO PROCEED WITH DEVELOPMENT OF  
PLANS FOR THE RECYCLING CENTER RENOVATION AND PARKING LOT  
EXPANSION PROJECT ON DOREMUS AVENUE**

**WHEREAS the Mayor and Council has been reviewing and discussing making improvements to the recycling center complex for a number of years; and**

**WHEREAS, the safety of the participants of upper and lower Faber Field must be taken in to consideration when developing this plan; and**

**WHEREAS, input was received and reviewed from residents in the area with concerns of relocation of the recycling center and through a number of revisions to the plan the concerns of the Borough and the residents were both addressed.**

**NOW THEREFORE BE IT RESOLVED, that the Mayor and Council hereby authorize our Borough Engineer, Stantec Consulting, Inc., to proceed with the developments of specifications for bid on the renovation of the Recycling Center, pending a presentation before the Planning Board. *Subject to engineering review of items 1-4 of Exhibit A.***

**ROLL CALL:**

**Council Member O’Hagan – yes  
Council Member Orseck – yes  
Council Member Biggs - yes**

**Council Member Pazan - yes  
Council Member Surrago - yes  
Council Member Nogara – yes**

**5. MEETING OPEN TO THE PUBLIC: (Before speaking at the meeting, each person must state their name and address. 5 minute limit)**

**Bob Burslem – 426 Rock Road – Mr. Burslem wanted to make the Council aware of a pattern of arbitrary, discriminatory and exclusionary abuses that have occurred within the GRBA. Mr. Burslem asked if it is acceptable to subject a child to baseball tryouts, then change the rules after the fact, retro-actively apply these rules and then tell the child that the rules only apply to selection to an “A” team, not “B” team and performance at the tryout is irrelevant. Mr. Burslem stated this recently occurred to his son. Council member O’Hagan commented the GRBA does not make a practice of this scenario. Council member O’Hagan offered to speak to the various parties involved to determine exactly what happened. Mayor van Keuren questioned if this is the proper forum to address this situation without both parties present. Mayor van Keuren suggested the Parks and Recreation liaison meet with the GRBA to determine the outcome. Mr. Burslem stated he is not claiming the GRBA is deceitful; however his son was denied the opportunity based on age. Council member Orseck agreed to reach out to the GRBA and Recreation to set up a meeting with all parties involved.**

**6. ADJOURNMENT**

**Motion to adjourn the meeting and resume the closed session was made by Council member Biggs  
Seconded by Council member Surrago  
Meeting adjourned at 9:20 p.m.**