

PUBLIC MEETING – Wednesday, May 29, 2013 at 8:00 p.m.

There will be a Public Meeting of the Mayor and Council of the Borough of Glen Rock on Wednesday, May 29, 2013 at 8:00 p.m. in the Council Chambers of the Municipal Building.

Agenda: (May be subject to change)

1. CALL TO ORDER /ROLL CALL

This meeting is called pursuant to the provisions of the Open Public Meeting Law. This Meeting was included in a list of meeting notices sent to the Bergen Record and advertised in said newspaper in January, posted on the bulletin board in the Municipal Building, and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

In accordance with the New Jersey State Fire & Safety Code I call your attention to the lighted exit signs. In the event the alarm sounds, move in an orderly manner toward the exit nearest you and leave the building.

**Council Member O’Hagan – present
Council Member Orseck – absent
Council Member Biggs – present**

**Council Member Pazan – present
Council Member Surrago – absent
Council Member Nogara - present**

2. FLAG SALUTE/ANNOUNCEMENTS

Council member Pazan led the audience and Council in the flag salute.

At this time, Mayor van Keuren asked Georgene Betterbed, President of the Friends of the Library to speak about the recent Library Readathon. Glen Rock is very fortunate in that there is a friendly competition going on between the elementary schools. The money collected from the Readathon will go toward the Children’s Library.

The following Readathon certificates were presented:

- Ella Torsiello – Most Books Read by a Future Reader**
- Joshua Han – Most Money Raised**
- Liad Wolfe – Most Books Read by a Kindergarten Student**
- Julius Vatel – Most Books Read by a First Grader**
- Hayden Bratspies = Most Books Read by a Second Grader**
- Hope Lagemann – Most Books Read by a Third Grader**
- Emily Lacognata – Most Books Read by a Fourth Grader**
- Iris Kennedy – Most Books Read by a Fifth Grader**
- Miriam Inbar (and Family) – Most Books Read by a Family**
- Coleman School – Greatest Percentage of Readathon Participants (59%)**

In total 11,400 books were ready by 440 children, who raised \$10,100 in sponsor pledges for the Glen Rock Library.

3. **Ordinance Procedure: # 1684 (Non-Union Salaries)**

Date of Final Reading: May 29, 2013

Date of Introduction: May 15, 2013

A motion to open public discussion on this ordinance was made by Council member Nogara, seconded by Council member Biggs were in favor.

A motion to close the public discussion on this ordinance was made by Council member Nogara, seconded by Council member Biggs were in favor.

Council Resolution # 109-13

Introduced: Council Member Nogara

Seconded Council Member Biggs

AN AMENDMENT TO AN ORDINANCE TO FIX THE COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF GLEN ROCK, BERGEN COUNTY, NEW JERSEY.

Be passed upon second and final reading, and that the Borough Clerk be, and is hereby authorized and directed, to advertise the same according to law by publishing the same by title in the Bergen Record.

ROLL CALL:

Council Member O'Hagan - yes

Council Member Orseck – absent

Council Member Biggs – yes

Council Member Pazan - yes

Council Member Surrago - absent

Council Member Nogara - yes

**BOROUGH OF GLEN ROCK
ORDINANCE NO. 1684**

AN AMENDMENT TO AN ORDINANCE TO FIX THE COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF GLEN ROCK, BERGEN COUNTY, NEW JERSEY.

BE IT ORDAINED, by the Borough Council of the Borough of Glen Rock in the County of Bergen, New Jersey as follows:

SECTION 1. That there is hereby established salary and wages for the classification of certain employees herein below set forth:

<u>OFFICIALS</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Mayor	1,000.00	\$ 4,100.00
Councilman	1,000.00	3,000.00
<u>ADMINISTRATIVE & EXECUTIVE</u>		
Borough Administrator	\$35,000.00	55,000.00
Borough Clerk	40,000.00	79,000.00
Clerk Secretary	29,000.00	55,000.00
Part Time – Clerical	7.25 per hour	34.00 per hour

Part Time – Computer Consultant	20.00 per hour	50.00 per hour
Communication Coordinator	20.00 per hour	30.00 per hour
Qualified Purchasing Agent	3,000.00	5,000.00

FINANCE

Chief Financial Officer	40,000.00	94,000.00
Asst. Chief Financial Officer	40,000.00	61,000.00
Benefits Administrator	3,000.00	18,000.00

ELECTIONS

Clerk	450.00	600.00 per election
Assistant Clerk	250.00	500.00 per election

ASSESSMENT & COLLECTION

Assessor	25,000.00	39,000.00
Assistant Assessor	6,000.00	46,000.00
Collector-Cashier	40,000.00	67,000.00
Assistant Cashier	8,000.00	46,000.00
Part Time Clerical	7.25 per hour	30.00 per hour

LEGAL

Borough Attorney	1,000.00	13,000.00
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MUNICIPAL COURT

Judge	10,000.00	25,000.00
Court Administrator	30,000.00	27,000.00
Deputy Court Administrator	20,000.00	48,000.00
Part Time Clerical		75.00 per session

PUBLIC BUILDING

Custodian	30,000.00	68,000.00
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POLICE DEPARTMENT

Chief	85,000.00	155,000.00
Captain	80,000.00	145,000.00
Support Personnel (Pt time)	9.00 per hour	26.00 per hour
School Crossing Guards	9.00 per hour	26.00 per hour
Police Matron – Part Time	9.00 per hour	26.00 per hour
Parking Enforcement Officer	9.00 per hour	26.00 per hour
Emergency Management Coord.	5,000.00	8,800.00
Assist. Emergency Mngmt Coord.	1,000.00	4,600.00

CODE ENFORCEMENT OFFICE

Const. Off/Code Enf Off	30,000.00	110,000.00
Plumbing Inspector	20,000.00	35,000.00
Electrical Inspector	20,000.00	30,000.00
Technical Asst/Office Mgr.	20,000.00	51,000.00
Technical Assistant	5,000.00	20,000.00
Building Inspector	6,000.00	71,000.00
Fire Sub Code Official	10,000.00	28,000.00

Part Time Clerical	12.00 per hour	34.00 per hour
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FIRE PREVENTION CODE ENFORCEMENT

Fire Prevention Officer	5,000.00	23,000.00
Fire Safety Inspector	7.25 per hour	24.00 per hour
Fire Prevention Secretary	7.25 per hour	18.00 per hour

ZONING & PLANNING

Land Use Administrator/COAH/MHL	6,000.00	34,000.00
Zoning Official	15,000.00	34,000.00
Zoning/Planning Board Secty	15,000.00	40,000.00

PUBLIC WORKS

Director	50,000.00	110,000.00
Office Secretary/Clerical	30,000.00	55,000.00
Clerical	7.25 per hour	34.00 per hour
Seasonal Help	7.25 per hour	22.00 per hour
Litter Patrol	7.25 per hour	12.00 per hour
Sidewalk Inspector	1,500.00	4,400.00
Sewer Operations consultant	1,000.00	8,000.00

RECYCLING

Recycling Coordinator	40,000.00	85,000.00
Landfill Attendant	7.25 per hour	34.00 per hour
Recycling Attendants	7.25 per hour	32.00 per hour

BOARD OF HEALTH

Secretary	1,000.00	4,200.00
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TRANSPORTATION

Driver	15.00 per hour	22.00 per hour
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RECREATION

Director	8,000.00	54,000.00
Shack Supervisor	2,000.00	4,000.00
Playground Counselors	8.25 per hour	18.00 per hour
Kindergarten Swim Director	20.00 per hour	30.00 per hour
Kindergarten Swim Assistant	21.00 per hour	25.00 per hour
Kindergarten Instructors	14.00 per hour	20.00 per hour
Grounds Crew	10.00 per hour	15.00 per hour

POOL

Manager	5,500.00	17,000.00
Manager's Overtime Rate	25.00 per hour	56.00 per hour
Assistant Manager	3,200.00	14,000.00
Swim Team Coach	1,000.00	3,000.00
Assistant Swim Team coach	8.23 per hour	15.00 per hour
Lifeguard	8.75 per hour	17.00 per hour
Lifeguard Instructor	25.00 per hour	30.00 per hour

New Instructors	25.00 per hour	30.00 per hour
Gate	8.00 per hour	13.00 per hour
Pool maintenance	8.00 per hour	26.00 per hour
Pre & Post Season Maintenance	11.00 per hour	35.00 per hour
Learn to Swim Director	2,000.00	5,000.00
Lean to Swim Instructors	15.00 per hour	20.00 per hour

LIBRARY

Director	65,000.00	93,000.00
Assistant Director	50,000.00	69,000.00
Supervising Children's Libr.	40,000.00	56,000.00
Adminis. Secy./Bookkeeper	34,000.00	50,000.00
Supervising Library Assist.	27,000.00	42,000.00
Senior Library Assistant	25,000.00	39,000.00
Library Assistant	21,500.00	34,000.00
Children's Room Library Asst	21,500.00	34,000.00
Custodian	26,000.00	45,000.00
Extra Help-Part Time	7.25 per hour	40.00 per hour
Board Recording Secretary	60.00 per meeting	73.00 per meeting

Vehicle Allowance:

Borough Administrator	\$4,000.00
Code Official	\$3,000.00
Plumbing Official	\$ 900.00
Electrical Official	\$ 900.00
Fire Subcode Official	\$ 900.00
Building Inspector	\$ 600.00

Fire Department:

Stand-by	\$ 15.00/HR
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SECTION 2. All salaries herein above listed are to be considered as annual salaries unless otherwise designated.

SECTION 3. The Annual Salaries, weekly wages, and hourly wages shall be paid in bi-weekly installments, except that the Mayor and Council, Secretary of the Board of Health and travel allowance may be compensated quarterly.

SECTION 4. The amount to be paid to each officer or employee within the salary and wage range shall be fixed from time to time by resolution of the Mayor and Council.

SECTION 5. In addition to the salary ranges indicated above, longevity pay will be given to full-time Public Works personnel, Sanitation personnel, and Administrative personnel hired before 1-1-77 at the rate of two (2%) per cent for each four years of service not to exceed twelve (12%) per cent or the amount set forth in the contract. Longevity credit will be computed and paid semi-annually each year (January 1 and July 1) and semi-annually thereafter. Employees who serve in more than one capacity and spend their full time in Borough Service shall be considered a full-time employee for the purpose of longevity.

SECTION 6. The Mayor and Council may allow a onetime payment of \$500 - \$1,000 for employees who have attended classes and have earned a certification appropriate to their position or

department.

SECTION 7. The provisions of any ordinance or ordinances inconsistent with the provisions hereof are hereby expressly repealed.

SECTION 8. Where labor contract prevails, terms and conditions of the contract shall supersede this ordinance.

SECTION 9. This ordinance shall take effect January 1, 2013 upon passage and publication as required by law.

4. CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Borough Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies adoption of all resolutions, received and filed letters, correspondence, reports and approval of applications and minutes.

Resolutions:

1. Resolution for Payment of Bills

Resolution No. 110-13

Offered by Council Member O'Hagan

Seconded by Council Member Pazan

BE IT RESOLVED, that the following bills of the Borough of Glen Rock be paid in the amount of \$ 11,515,044.42 .

GR Payroll	\$ 307,321.83
GRBOE	8,712,830.62
GR Library	41,935.25
NJSHBP	180,376.00
P.S.E. & G.	25,922.05
Cty. Open Space	16,000.00
Cty. Of Bergen	1,350,000.00
Adv. Disposal	41,748.28
Rachles/Michele's	11,824.21
Flemington Dept. Store	10,481.58
Garibaldi	17,321.50
Village of Ridgewood	23,971.35
SUBTOTAL	\$ 10,739,732.67
Miscellaneous	134,113.39
General Capital	23,934.65
Trust/Other	587.04
Payroll	608,290.74

DDEF	975.00
Unemployment	15.43
Escrow	7,395.50

Total Payment of Bills \$ 11,515,044.42

ROLL CALL:

Council Member O’Hagan – yes	Council Member Pazan - yes
Council Member Orseck – absent	Council Member Surrago - absent
Council Member Biggs - yes	Council Member Nogara – yes

2. Resolution for Corrective Action Plan

Resolution No. 111-13
Offered by Council Member O’Hagan
Seconded by Council Member Pazan

**BOROUGH OF GLEN ROCK
2012 ANNUAL AUDIT
CORRECTIVE ACTION PLAN**

WHEREAS, the Borough received the 2012 Audit from Gary Higgins, Lerch, Vinci and Higgins, LLP, on April 9, 2013, and presented below is the Corrective Action Plan response to the recommendations made by the auditor:

Recommendations:

1. Dedication by riders be obtained or balances be disposed of for each of the miscellaneous reserves in the other Trust Fund.

Corrective Action Plan

The Borough has reviewed 2012 audit report indicating the existing miscellaneous reserves listed in the Trust Fund. The accounts/balances that will be disposed of and transferred to surplus include Insurance Fund and Miscellaneous. Premium on Tax Sale is an anticipated revenue in the 2013 budget. Cell Tower Escrow Deposit will be transferred to developers escrow, and DARE and Parking Meter Revenue will be addressed as revenue and expense items in the 2013 budget.

Implementation Date – Currently in Process, by end of 2nd quarter.

2. The Borough implements procedures to verify the payment of state payroll deductions by its third party payroll provider.

Corrective Action Plan

The Benefits Administrator has been communicating with the State of New Jersey offices regarding the verification process of the state payroll deductions. This procedure is expected to be in place for verification by the end of the second quarter. She will then establish the same verification process with the State of New York.

Implementation Date – Currently in Process, by end of 2nd quarter.

3. The open purchase order report for the General Capital Fund be reviewed on a periodic basis to determine the validity of the outstanding liabilities.

Corrective Action Plan

The Borough has reviewed with our software vendor the correct procedure to delete and or eliminate purchase orders both in the General Capital Fund and Current Fund. The open purchase order reports will be reviewed on a quarterly basis for accuracy of liabilities incurred.

Implementation Date – Currently in Process

4. With regard to the Municipal Court, it is recommended that:

- All checks issued from both the General and Bail accounts contain two authorized check signatures.

Corrective Action: Under NJ Rules of Court and in accordance with the financial guidelines of the Administrative Office of the Courts (AOC), defendants are entitled to the timely refund of bail and may waive a court appearance and authorize that bail be applied to fines and costs. It is not possible for bail checks to bear two signatures, as the Glen Rock Municipal Court is staffed by one employee during business hours. Dual signatures are not required under AOC financial procedures. However, in keeping with best practice recommendations of the auditor, regular account checks will bear two signatures.

Implementation Date – Currently in Process

- All tickets outstanding in excess of six months on the Municipal Court’s “Tickets Assigned Not Issued Report” be recalled and tickets on the “Tickets Issued Not Assigned Report” be assigned.

Corrective Action: The “Tickets Assigned Not Issued Report” will be reviewed frequently for outstanding tickets and updated accordingly. It is common in “ETicket” courts for this report to contain tickets greater than 6 months, as paper tickets are only utilized when the E ticketing system is not available. The “Tickets Issued Not Assigned Report” will be reviewed and maintained

Implementation Date – Currently in Process

5. A formalized accounting and reporting system be implemented for amounts collected by the various municipal departments to ensure that cash receipt journals are maintained to account for all funds received, and financial reports are prepared monthly and reconciled with the Finance Office.

Corrective Action: The Borough is in the process of implementing a standardized monthly cash receipt journal, that will be maintained in all department that accept cash or check transactions, and such journal will be reconciled with the Finance Office on a monthly basis.

Implementation Date – Currently in Process

6. The encumbrance accounting system be utilized to ensure that materials and/or services be ordered only after a purchase order has been executed.

Corrective Action: The Borough Administrator/CFO has discussed and reviewed the encumbrance accounting system procedure with the Borough Department Heads. In review of our current purchasing system, and because the Borough does not have a purchasing agent on staff, the Borough will take the following steps to comply with the encumbrance accounting procedure set by Technical Accounting Directive:

- Prepare and encumber a blanket purchase order for those vendors that are frequently used by department, making the departments aware on a quarterly basis the status of such purchase orders
- Obtaining a proposal or quote from vendors prior to purchase and delivery of goods or services and requesting a purchase order for such proposal or quote
- Work with our software vendor to introduce a requisition feature to our financial program, to allow departments to produce a requisition from their respective offices, that can be forwarded to the finance department and ultimately encumbered into a purchase order

Implementation Date – Currently in Process

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Rock that the Corrective Action Plan submitted herein is accepted.

ROLL CALL:

Council Member O’Hagan – yes
Council Member Orseck – absent
Council Member Biggs - yes

Council Member Pazan - yes
Council Member Surrago - absent
Council Member Nogara – yes

3. Resolution Approving 2012 Final Certification for LOSAP - *Pulled*
4. Resolution Authorizing Services for Pool Repair (Norman Mechanical Services, LLC)

Resolution No.: 112-13

Offered by Council Member: O’Hagan
Seconded by Council Member: Pazan

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL POOL MECHANICAL SERVICES

WHEREAS, the Borough of Glen Rock has a need to acquire municipal pool mechanical services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, Kelly A. Lombardi, QPA and Hank Allen has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 12 months; and may be extended for 12 additional months as approved by this governing body; and

WHEREAS, Norman Mechanical Services LLC as submitted a proposal April 1, 2013 indicating that they will provide preventative maintenance and labor services at a discounted rate of \$90.00 per hour; and

WHEREAS, Norman Mechanical Services LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Norman Mechanical Services LLC has not made any reportable contributions to a political or candidate committee in the Borough of Glen Rock, in the previous one year and that the contract will prohibit Norman Mechanical Services LLC from making any reportable contributions through the term of the contract; and

WHEREAS, Lenora Benjamin, CFO has certified that funds are provided for in the 2013 Municipal Budget pursuant to N.J.A.C. 5:30-5.4; and

NOW THEREFOR BE IT RESOLVED, by the Borough Council of Glen Rock, that the Qualified Purchasing Agent is hereby authorized to enter into a contract with Norman Mechanical Services LLC as declared herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED, that the Borough Clerk shall cause to be published, notification of the award of the Non-Fair and Open Contract as required by the Local Public Contracts Law.

ROLL CALL:

Council Member O'Hagan – yes
Council Member Orseck – absent
Council Member Biggs - yes

Council Member Pazan - yes
Council Member Surrago - absent
Council Member Nogara - yes

5. Resolution Awarding 2013 Coop Paving Contract

Resolution No. 113-13

Offered by Council Member O'Hagan

Seconded by Council Member Pazan

RESOLUTION AWARDING CONTRACT FOR STREET RESURFACING WORK

WHEREAS, the Borough of Ramsey, lead agency of the Northwest Bergen Cooperative Pricing System, which includes the Borough of Glen Rock, awarded street resurfacing bids to the lowest responsible bidder D & L Paving Contractors, 681 Franklin Avenue, Nutley, New Jersey, with the total bid amount of \$2,994,435.20, and

WHEREAS, the Borough of Ramsey is preparing the master contract as lead agency, and the Borough of Glen Rock must adopt this resolution of bid award, and will schedule the resurfacing work to begin on or about June 24, 2013, or as soon as possible after that date, for the resurfacing of streets including portions of Delmar, Hillman, Franklin, Beekman, Andover, Radburn, Grove and Glen.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of Glen Rock that an award be made in an amount not to exceed \$450,000 to D & L Paving Contractors, Inc., subject to certification of funds by the CFO, and a contract approved by the Borough Attorney.

ROLL CALL:

**Council Member O’Hagan - yes
Council Member Orseck - absent
Council Member Biggs - yes**

**Council Member Pazan - yes
Council Member Surrago - absent
Council Member Nogara - yes**

6. Resolution Awarding Solid Waste Disposal

Resolution No. 114-13

Offered by Council Member O’Hagan

Seconded by Council Member Pazan

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR LANDFILL DISPOSAL OF SOLID WASTE

WHEREAS, the Mayor and Council of the Borough of Glen Rock has participated in a cooperative bid conducted by the Borough of Ramsey, lead agency, for the Landfill Disposal of Solid Waste for a three year period, June 1, 2013 through May 31, 2016; and

WHEREAS, the bids were received as follows:

Bidder	Year 1 Price	Year 2 Price	Year 3 Price
Interstate Waste	\$65.85	\$66.60	\$67.35
ADS Waste	\$66.81	\$68.15	\$69.51
Waste Management	\$69.77	\$70.77	\$71.77

WHEREAS, the Bergen County Utilities Authority Solid Waste Cooperative Program also conducted a bid for solid waste disposal for a three year period, resulting in an award to Advanced Disposal Services (ADS) for \$65.35 per ton for each of the three years, June 1, 2013 through May 31, 2016; and

WHEREAS the bid received and awarded by the Bergen County Utilities Authority are more favorable for the Borough of Glen Rock.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Rock that the bid by Bergen County Utilities Authority Solid Waste Cooperative Marketing Program for landfill disposal of solid waste for three years is hereby accepted; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute a three year contract with Bergen County Utilities Authority.

ROLL CALL:

**Council Member O’Hagan – yes
Council Member Orseck – absent
Council Member Biggs - yes**

**Council Member Pazan - yes
Council Member Surrago - absent
Council Member Nogara – yes**

7. Resolution – 2013 Salaries

Resolution No. 115-13
Offered by Council Member O’Hagan
Seconded by Council Member Pazan

RESOLVED, that the following salaries and wages be authorized and approved for the year 2013:

ADMINISTRATIVE AND EXECUTIVE

Mayor John Van Keuren	3,900.00
Councilman Carmine Nogara	2,730.00
Councilman Art Pazan	2,730.00
Councilwoman Mary J. Surrago	2,730.00
Councilwoman Joan Orseck	2,730.00
Councilman Michael O’Hagan	2,730.00
Councilwoman Pamela Biggs	2,730.00

ADMINISTRATION AND FINANCE

Administrator Lenora Benjamin	41,986.00
Chief Financial Officer Lenora Benjamin	92,098.00
Total Lenora Benjamin	134,084.00
Deputy Chief Financial Officer Kelly Lombardi	58,366.00
Qualified Purchasing Agent Kelly Lombardi	4,000.00
Total Kelly Lombardi	62,366.00
Benefits Administrator Valerie M. Maene	15,000.00
Communications Coordinator Heidi Blauvelt	25.00 per hour

BOROUGH CLERK

Borough Clerk Jacqueline Scalia	77,854.00
Election Clerk Jacqueline Scalia	<u>1,074.00*</u>
Total Jacqueline Scalia	78,928.00

*2 elections @\$537.00 per election

CLERK SECRETARIES

Clerk Secretary Jean Outerbridge	45,775.00
Deputy Borough Clerk Paula Fleming	50,202.00
Deputy Election Clerk Paula Fleming	710.00*
Secty Bd of Health Paula Fleming	3,988.00
Total Paula Fleming	54,900.00

*2 elections @\$355.00 per election

ASSESSMENT OF TAXES

Assessor Steven Rubenstein	35,438.00
Assistant Patricia Miller	18.36 per hour

COLLECTION OF TAXES

Collector Patricia Mc Cormick	63,873.00
Assistant Patricia Miller	18.36 hr.

LEGAL

Borough Attorney Robert Garibaldi, Jr. 10,942.00

MUNICIPAL COURT

Judge Russel Teschon 22,440.00
Court Clerk Maria Doerr 26,010.00
Deputy Court Clerk Barbara Northway 47,802.00
Clerical Assistant Kimberley Mc Williams 75.00 per court

PUBLIC BUILDIDNGS

Superv. Bldgs & Grnds/Custodian Jerry Naclerio 67,369.00

POLICE DEPARTMENT

Chief Frederick Stahman 150,782.00
Captain Jonathan Miller 143,134.00

POLICE SUPPORT PERSONNEL

Parking Enforcement Officer Daniel Carter 23.35 per hr
Reena Sarna 18.04 per hr
Angelica Oliva 18.04 per hr

SCHOOL CROSSING GUARDS

Howard Baker 17.41 per hr
Edward Brown 17.41 per hr
Philip Brustlin 17.41 per hr
Mary Carides 17.41 per hr
Janice Doot 17.41 per hr
Noreen Egan 17.41 per hr
George Erlich 17.41 per hr
Michael Friedman 17.41 per hr
Frank Kabrel 17.41 per hr
Kenneth Kolstad 17.41 per hr
Marion Kuchar 17.41 per hr
Thomas Mc Crea 17.41 per hr
John Mc Kenna 17.41 per hr
Leonard Minichino 17.41 per hr
Thomas Mulligan 17.41 per hr
Hugh O'Rourke 17.41 per hr
Harry Orr 17.41 per hr
Howard Perkins 17.41 per hr
Leonard Sapherstein 17.41 per hr
Sheldon Schwartz 17.41 per hr
Louis Volkemer 17.41 per hr
John Lautermilch 17.41 per hr

EMERGENCY MANAGEMENT

Coordinator Jo Ann Perry 7,950.00
Deputy Coordinator Noreen Egan 2,271.00

CODE ENFORCEMENT OFFICE

Construction Official Brian Frugis	104,408.00
Technical Assist/Office Mngr Lucia Camporeale	50,203.00
Electrical Inspector Nicholas Lordo	26,187.00
Technical Assistant Nancy Spiller	15,781.00
Plumbing Inspector Thomas Zaconie	32,473.00
Fire Sub Code Official Ralph Porrino	21,224.00
Part Time Inspector Thomas Zaconie	7,371.00

FIRE PREVENTION

Fire Official Michael Ferraro	7,665.00
Fire Safety Inspector Michael Ferraro	19.92 per hr
Fire Safety Inspector John Feher	17.23 per hr
Fire Prevention Secretary Barbara Shuart	15.95 per hr

ZONING & PLANNING BOARD

Secretary Nancy Spiller	34,870.00
Zoning Officer Mark Berninger	31,937.00
Land Use Officer Nancy Spiller	10,466.00

PUBLIC WORKS

Director Robert Tirserio	104,368.00
Clerical Mary Hill	15.00 per hr
Clerical Assist. Kathy Warren	52,500.00
Sidewalk Inspector Carlos Figueroa	1,748.00

RECYCLING

Recycling Coordinator Craig Hemkes	82,687.00
Laborer Nahshon Harris	10.40 per hr
Laborer Daniel Gallagher	10.20 per hr
Laborer Kevin Sellitti	10.20 per hr
Laborer Jerry Naclerio	10.92 per hr

TRANSPORTATION

Driver Anthony Chiodo	20.64 per hr
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RECREATION AND PLAYGROUND STAFF

Recreation Director Mark Barone	53,060.00
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VEHICLE ALLOWANCE

Administrator Lenora Benjamin	4,000.00
Code Official Brian Frugis	3,000.00
Plumbing Official Thomas Zaconie	900.00
Electrical Official Nicholas Lordo	900.00
Fire Subcode Official Ralph Porrino	900.00
Building Inspector Thomas Zaconie	600.00

All salaries in this resolution are annual salaries unless otherwise stated.

ROLL CALL:

Council Member O'Hagan – yes
Council Member Orseck – absent
Council Member Biggs - yes

Council Member Pazan - yes
Council Member Surrago - absent
Council Member Nogara – yes

Motion to accept consent agenda by Council Member O'Hagan
Seconded by Council Member Pazan

ROLL CALL:

Council Member O'Hagan – yes
Council Member Orseck – absent
Council Member Biggs - yes

Council Member Pazan - yes
Council Member Surrago - absent
Council Member Nogara – yes

5. MOTIONS

Departmental Reports

Council member Pazan (*Library/Buildings & Grounds*) – The Community Garden is up and running. Many thanks were given to DPW, Sonny Naclerio and Mark Barone for their efforts in preparing the grounds for the Memorial Day events.

Council member O'Hagan (*Public Safety*) – On behalf of a Hawthorne family, thanks were extended to our Police and Fire Departments for their assistance in bringing a fallen fireman back to Hawthorne from Washington State.

Council member Nogara (*Finance*) – No report at this time.

Council member Biggs (*Communications*) – Approximately one month ago the first phase of artwork was installed at the Municipal Building due in large part to the Sue Tryforos and the Historical Society. Wednesday, June 12th there will be an Open House of the Municipal Building from 7:00 – 9:00 p.m. for the public to view the pictures as well as have questions answered.

Motion to accept reports as filed:

Motion by Council Member Biggs
Seconded by Council Member Nogara

ROLL CALL:

Council Member O'Hagan – yes
Council Member Orseck – absent
Council Member Biggs - yes

Council Member Pazan - yes
Council Member Surrago - absent
Council Member Nogara – yes

6. MEETING OPEN TO THE PUBLIC: (Before speaking at the meeting, each person must state their name and address. 5 minute limit)

There were no residents wishing to be heard at this time.

7. ADJOURNMENT

Motion to adjourn the public meeting made by Council member Biggs
Seconded by Council member Pazan
Meeting adjourned at 8:35 p.m.