

**BOROUGH OF GLEN ROCK  
BERGEN COUNTY, NEW JERSEY**

**Resolution No. 33-26**

**Offered by Council Member Martin**

**Seconded by Council Member Rozanski**

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RESOLUTION FOR THE APPOINTMENT OF BOROUGH BUILDING DEPARTMENT  
ENGINEER

WHEREAS, there is a need in the Borough of Glen Rock for Borough Building Department Engineer services; and

WHEREAS, the Borough of Glen Rock has not published a Request for Qualifications for the position of Borough Building Department Engineer; and

WHEREAS, the present contract for Municipal Building Department Engineer which is being awarded to Schwanwede Hals & Vince, is being awarded under a non-fair and non-open procedure, and in accordance with the laws of awarding a non-fair and non-open professional services contract, the proper procedures have been followed and the professional has not engaged in any activity which would void the ability of the Borough to award a non-fair and non-open contract to the firm; and

WHEREAS, the Borough now wishes to enter into a professional services agreement with the Borough Building Department Engineer as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Glen Rock as follows:

1. The Mayor and the Borough Clerk be and hereby are authorized and directed to execute a Professional Services Agreement with Schwanwede Hals & Vince, as required by law.

2. This contract is awarded for the following reasons: There is a need for a Borough Building Department Engineer within the Borough of Glen Rock; the service to be rendered constitutes a professional service as defined by New Jersey law; the Borough did not publish a request for qualifications for said position, thus, the contract is being awarded on a non-fair and non-open basis.

3. Compensation for this position shall be at the rate set forth in their proposal on file with the Borough of Glen Rock, for a contract amount not to exceed \$30,000.00.

4. The within contract has not been awarded pursuant to a "fair and open process" pursuant to the provisions of *N.J.S.A. 19:44A-20.4*, et. seq.

5. A notice of this action shall be published as required by law.

6. The award of this contract is subject to the certification of availability of funds by

the Borough's Chief Finance Officer.

7. A copy of this Resolution and a copy of the attached contract shall be made available for public inspection as required by law.

**ROLL CALL:**

**Council Member Martin - yes**

**Council Member Orlich - yes**

**Council Member Coll - yes**

**Council Member Rozanski – yes**

**Council Member Rosenstein – yes**

**Council Member Hendl - abstain**

**I, the Borough Clerk of the Borough of Glen Rock, hereby certify that this is a true copy of a resolution passed by the Council of the Borough of Glen Rock at a meeting held this 7<sup>th</sup> day of January 2026.**

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**Jacqueline Scalia**

**It is hereby certified that an appropriation balance for payment of this authorization is available as certified by the Chief Finance Officer.**

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**William Pike**  
**January 7, 2026**