

BOROUGH OF GLEN ROCK

EXECUTIVE MEETING GLEN ROCK MAYOR AND COUNCIL

**Wednesday, January 11, 2023, at 6:30 p.m.,
in the Conference Room of the Municipal Building**

Agenda (may be subject to change)

1. Mayor

- Receive Matt Watkins, Munisite Networks – 5G ordinance
- Mayor – NWBM meeting updates, Louis Bay Scholarship
- Borough Council Reference Manual 2023& 2023 Council Action Spreadsheet.

2. Council Committee and Liaison Report

3. Council Information

4. Correspondence

5. Old Business

6. Public Comment Portion

7. Resolution for Closed Session – (Immediately Following the Conclusion of Work Session Meeting)

PUBLIC MEETING – Wednesday, January 11, 2023, at 8:00 p.m.

There will be a Public Meeting of the Mayor and Council of the Borough of Glen Rock on Wednesday, January 11, 2023, at 8:00 pm in the Council Chambers of the Municipal Building:

Agenda: (May be subject to change)

1. CALL TO ORDER /ROLL CALL

2. FLAG SALUTE/ANNOUNCEMENTS

Oath of Office – Council President Barchetto

3. CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Borough Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so requests it, in which case the item(s) will be removed from the

Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies the adoption of all resolutions, received, and filed letters, correspondence, reports, and approval of applications and minutes.

Resolutions:

- 1. Resolution for Professional Service Agreement (Borough Attorney)**
- 2. Resolution for Professional Service Agreement (Borough Engineer)**
- 3. Resolution for Professional Service Agreement (Financial Advisor)**
- 4. Resolution for Professional Service Agreement (Risk Manager)**
- 5. Resolution for Professional Service Agreement (Bond Counsel)**
- 6. Resolution for Professional Service Agreement (Labor Counsel)**
- 7. Resolution for Submission of DCA Grant (Wilde Park)**
- 8. Resolution for Release of Road Open Bond (Pravata)**

Motion to accept consent agenda by Council Member

Seconded by Council Member

Roll Call: Martin, Barchetto, Gilbreath, Cole, Orlich, Gilligan

- 4. MEETING OPEN TO THE PUBLIC (Before speaking at the meeting, each person must state their name and address. 3-minute limit.)**
- 5. ADJOURNMENT**
- 6. CLOSED SESSION - Litigation**

Guidelines for Public Comments at Glen Rock Council Meetings:

All interested parties are invited to speak on anything they wish to during the public discussion portion of a Borough Council Meeting. When the Mayor announces that the public discussion of the meeting has been opened, raise your hand and wait to be recognized.

Once recognized, speakers are reminded of the following rules:

- Approach the podium at the front of the room and clearly state your name and address.
- All public comments should be addressed to the Mayor.
- Public comments can be of any matter of concern that relates to the Borough.
- There is a 3-minute time limit per speaker.
- Speakers may speak only once during public comment, unused time may not be yielded.
- *This is a time for public comments and not necessarily questions to the Mayor and Council. Questions can certainly be asked but are more likely to be addressed via email, in person, or at a council work session.*
- Interested parties have one other opportunity for comment at Borough Council meetings, during the public hearing on a given ordinance.

Rules for ordinance hearings are as follows:

(allow 15 minutes for public comment)

- During a public hearing of an ordinance, only the subject matter of the ordinance can be discussed, questioned, or commented on.
- There is a 3-minute time limit per speaker.
- All comments should be addressed to the Mayor.

***BOROUGH OF GLEN ROCK
COUNTY OF BERGEN
STATE OF NEW JERSEY***

OFFICIAL OATH OF OFFICE

I, **Mary Barchetto**, do solemnly swear (or affirm) that I will faithfully, impartially,
and justly perform all the duties as **Council President** for the **Borough of Glen Rock**,
according to the best of my ability. So, help me, God.

Term of Office
1/1/2023 – 12/31/2023

Sworn to this 11th day
of January 2023.

Jacqueline Scalia, Borough Clerk

**BOROUGH OF GLEN ROCK
BERGEN COUNTY, NEW JERSEY**

Resolution No.:

Offered by Council Member:

Seconded by:

RESOLUTION NO. 2023-_____

WHEREAS, there is a need in the Borough of Glen Rock for a Borough Attorney; and

WHEREAS, the Borough of Glen Rock has not published a Request for Qualifications for the position of Borough Attorney; and

WHEREAS, the present contract for Borough Attorney which is being awarded to Werner Suarez, is being awarded under a non fair and non open procedure, and in accordance with the laws of awarding a non fair and non open professional services contract, the proper procedures have been followed and the professional has not engaged in any activity which would void the ability of the Borough to award a non fair and non open contract to the firm;

WHEREAS, the Borough now wishes to enter into a professional services agreement with Borough Attorney as required by law;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Glen Rock as follows:

1. The Mayor and the Borough Clerk be and hereby are authorized and directed to execute the attached Professional Services Agreement with Werner Suarez as required by law.

2. This contract is awarded for the following reasons: There is a need for municipal attorney services within the Borough of Glen Rock; the service to be rendered constitutes a professional service as defined by New Jersey law; the Borough did not publish a request for qualifications for said position, thus, the contract is being awarded on a non fair and non open basis.

3. *Compensation for this position shall be as set forth in the Professional Services Agreement attached hereto.*

4. The within contract has not been awarded pursuant to a “fair and open process” pursuant to the provisions of *N.J.S.A. 19:44A-20.4*, et. seq.

5. A notice of this action shall be printed in *The Record*.

6. The award of this contract is subject to the certification of availability of funds by the Borough's Financial Officer.

7. A copy of this Resolution and a copy of the attached contract shall be made available for public inspection as required by law.

ROLL CALL:

Council Member Martin –

Council Member Cole –

Council Member Barchetto –

Council Member Orlich –

Council Member Gilbreath –

Council Member Gilligan -

I, the Borough Clerk of the Borough of Glen Rock, hereby certify that this is a true copy of a resolution passed by the Council of the Borough of Glen Rock at a meeting held this 11th day of January 2023.

Jacqueline Scalia, Borough Clerk

BOROUGH OF GLEN ROCK BERGEN COUNTY, NEW JERSEY

Resolution No.:

Offered by Council Member:

Seconded by:

WHEREAS, there is a need in the Borough of Glen Rock for a Borough Engineer; and

WHEREAS, the Borough of Glen Rock has not published a Request for Qualifications for the position of Borough Engineer; and

WHEREAS, the present contract for Borough Engineer which is being awarded to Collier Engineering Design is being awarded under a non-fair and non-open procedure, and in accordance with the laws of awarding a non-fair and non-open professional services contract, the proper procedures have been followed and the professional has not engaged in any activity which would void the ability of the Borough to award a non-fair and non-open contract to the attorney;

WHEREAS, the Borough now wishes to enter into a professional services agreement with Engineering Services as required by law;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Glen Rock as follows:

1. The Mayor and the Borough Clerk be and hereby are authorized and directed to execute the attached Professional Services Agreement with Colliers Engineering Design as required by law.

2. This contract is awarded for the following reasons: There is a need for a Borough Engineer within the Borough of Glen Rock; the service to be rendered constitutes a professional service as defined by New Jersey law; the Borough did not publish a request for qualifications for said position, thus, the contract is being awarded on a non-fair and non-open basis.

3. ***Compensation for this position shall be as set forth in the Professional Services Agreement attached hereto.***

4. The within contract has not been awarded pursuant to a "fair and open process" pursuant to the provisions of *N.J.S.A. 19:44A-20.4*, et. seq.

5. A notice of this action shall be printed in *The Record*.

6. The award of this contract is subject to the certification of availability of funds by

the Borough's Financial Officer.

7. A copy of this Resolution and a copy of the attached contract shall be made available for public inspection as required by law.

ROLL CALL:

**Council Member Martin -
Council Member Gilbreath -
Council Member Orlich -**

**Council Member Barchetto -
Council Member Cole -
Council Member Gilligan -**

I, the Borough Clerk of the Borough of Glen Rock, hereby certify that this is a true copy of a resolution passed by the Council of the Borough of Glen Rock at a meeting held this 11TH day of January 2023

Jacqueline Scalia, Borough Clerk

BOROUGH OF GLEN ROCK BERGEN COUNTY, NEW JERSEY

Resolution No.:

Offered by Council Member:

Seconded by:

WHEREAS, there is a need in the Borough of Glen Rock for financial advisory services;
and

WHEREAS, the Borough of Glen Rock has not published a Request for Qualifications
for financial advisory services; and

WHEREAS, the present contract for financial advisory services which is being awarded
to Phoenix Advisors, is being awarded under a non-fair and non-open procedure, and in
accordance with the laws of awarding a non-fair and non-open professional services contract, the
proper procedures have been followed and the professional has not engaged in any activity which
would void the ability of the Borough to award a non-fair and non-open contract to the firm; and

WHEREAS, the Borough now wishes to enter into a professional services agreement
with financial services advisor as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of
Glen Rock as follows:

1. The Mayor and the Borough Clerk be and hereby are authorized and directed to
execute the attached Professional Services Agreement with Phoenix Advisors as required by law.

2. This contract is awarded for the following reasons: There is a need for financial
advisory services within the Borough of Glen Rock; the service to be rendered constitutes a
professional service as defined by New Jersey law; the Borough did not publish a request for
qualifications for said position, thus, the contract is being awarded on a non-fair and non-open
basis.

3. *Compensation for this position shall be as set forth in the Professional Services
Agreement attached hereto.*

4. The within contract has not been awarded pursuant to a “fair and open process”
pursuant to the provisions of *N.J.S.A. 19:44A-20.4*, et. seq.

5. A notice of this action shall be printed in *The Record*.

6. The award of this contract is subject to the certification of availability of funds by the Borough's Financial Officer.

7. A copy of this Resolution and a copy of the attached contract shall be made available for public inspection as required by law.

ROLL CALL:

**Council Member Martin -
Council Member Gilbreath -
Council Member Orlich -**

**Council Member Barchetto -
Council Member Cole -
Council Member Gilligan -**

I, the Borough Clerk of the Borough of Glen Rock, hereby certify that this is a true copy of a resolution passed by the Council of the Borough of Glen Rock at a meeting held this 11th day of January 2023.

Jacqueline Scalia, Borough Clerk

**BOROUGH OF GLEN ROCK
BERGEN COUNTY, NEW JERSEY**

Resolution No.:
Offered by Council Member:
Seconded by: B

RESOLUTION NO.

WHEREAS, there is a need in the Borough of Glen Rock for a Risk Manager; and

WHEREAS, the Borough of Glen Rock has published a Request for Qualifications for the position of Risk Manager; and

WHEREAS, the present contract for Risk Manager which is being awarded to Professional Insurance Associates, is being awarded under a fair and open procedure, and in accordance with the laws of awarding a fair and open professional services contract, the proper procedures have been followed;

WHEREAS, the Borough now wishes to enter into a professional services agreement with Risk Manager in accordance with law;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Glen Rock as follows:

1. The Mayor and the Borough Clerk be and hereby are authorized and directed to execute the attached Professional Services Agreement with Frank Covelli of Professional Insurance Associates, as required by law.
2. This contract is awarded for the following reasons: There is a need for risk management services within the Borough of Glen Rock; the service to be rendered constitutes a professional service as defined by New Jersey law; the Borough did publish a request for qualifications for said position, thus, the contract is being awarded on a fair and open basis.
3. ***Compensation for this position shall be as set forth in the Professional Services Agreement attached hereto.***
4. The within contract has been awarded pursuant to a “fair and open process” pursuant to the provisions of *N.J.S.A. 19:44A-20.4*, et. seq.
5. A notice of this action shall be printed in *The Record*.
6. The award of this contract is subject to the certification of availability of funds by the Borough’s Financial Officer.

7. A copy of this Resolution and a copy of the attached contract shall be made available for public inspection as required by law.

ROLL CALL:

Council Member Martin –

Council Member Cole –

Council Member Barchetto –

Council Member Orlich –

Council Member Gilbreath –

Council Member Gilligan -

I, the Borough Clerk of the Borough of Glen Rock, hereby certify that this is a true copy of a resolution passed by the Council of the Borough of Glen Rock at a meeting held this 11th day of January 2023.

Jacqueline Scalia, Borough Clerk

BOROUGH OF GLEN ROCK BERGEN COUNTY, NEW JERSEY

Resolution No.:

Offered by Council Member:

Seconded by:

WHEREAS, there is a need in the Borough of Glen Rock for a Bond Counsel; and

WHEREAS, the Borough of Glen Rock has not published a Request for Qualifications for the position of Bond Counsel; and

WHEREAS, the present contract for Bond Counsel, which is being awarded to Rogut McCarthy, is being awarded under a non-fair and non-open procedure, and in accordance with the laws of awarding a non-fair and non-open professional services contract, the proper procedures have been followed and the professional has not engaged in any activity which would void the ability of the Borough to award a non-fair and non-open contract to the firm; and

WHEREAS, the Borough now wishes to enter into a professional services agreement with Bond Counsel as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Glen Rock as follows:

1. The Mayor and the Borough Clerk be and hereby are authorized and directed to execute the attached Professional Services Agreement with Rogut McCarthy as required by law.

2. This contract is awarded for the following reasons: There is a need for a Bond Counsel within the Borough of Glen Rock; the service to be rendered constitutes a professional service as defined by New Jersey law; the Borough did not publish a request for qualifications for said position, thus, the contract is being awarded on a non-fair and non-open basis.

3. ***Compensation for this position shall be as set forth in the Professional Services Agreement attached hereto.***

4. The within contract has not been awarded pursuant to a "fair and open process" pursuant to the provisions of *N.J.S.A. 19:44A-20.4, et. seq.*

5. A notice of this action shall be printed in *The Record*.

6. The award of this contract is subject to the certification of availability of funds by the Borough's Financial Officer.

7. A copy of this Resolution and a copy of the attached contract shall be made available for public inspection as required by law.

ROLL CALL:

Council Member Martin –

Council Member Cole –

Council Member Barchetto –

Council Member Orlich –

Council Member Gilbreath –

Council Member Gilligan -

I, the Borough Clerk of the Borough of Glen Rock, hereby certify that this is a true copy of a resolution passed by the Council of the Borough of Glen Rock at a meeting held this 11th day of January 2023.

Jacqueline Scalia, Borough Clerk

BOROUGH OF GLEN ROCK BERGEN COUNTY, NEW JERSEY

Resolution No.:

Offered by Council Member:

Seconded by:

WHEREAS, there is a need in the Borough of Glen Rock for an Labor Counsel; and

WHEREAS, the Borough of Glen Rock has not published a Request for Qualifications for the position of Labor Counsel; and

WHEREAS, the present contract for Alternate Public Defender which is being awarded to Joseph Garcia, Esq of Cleary Giacobbe Alferi Jacobs is being awarded under a non fair and non open procedure, and in accordance with the laws of awarding a non fair and non open professional services contract, the proper procedures have been followed and the professional has not engaged in any activity which would void the ability of the Borough to award a non fair and non open contract to the attorney;

WHEREAS, the Borough now wishes to enter into a professional services agreement with Labor Counsel as required by law;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Glen Rock as follows:

1. The Mayor and the Borough Clerk be and hereby are authorized and directed to execute the attached Professional Services Agreement with Joseph Garcia, Esq. of Cleary, Giacobbe, Alferi, Jacobs as required by law.

2. This contract is awarded for the following reasons: There is a need for an Labor Counsel within the Borough of Glen Rock; the service to be rendered constitutes a professional service as defined by New Jersey law; the Borough did not publish a request for qualifications for said position, thus, the contract is being awarded on a non fair and non open basis.

3. ***Compensation for this position shall be as set forth in the Professional Services Agreement attached hereto.***

4. The within contract has not been awarded pursuant to a “fair and open process” pursuant to the provisions of *N.J.S.A. 19:44A-20.4*, et. seq.

5. A notice of this action shall be printed in *The Record*.

6. The award of this contract is subject to the certification of availability of funds by

the Borough's Financial Officer.

7. A copy of this Resolution and a copy of the attached contract shall be made available for public inspection as required by law.

ROLL CALL:

Council Member Martin –

Council Member Cole –

Council Member Barchetto –

Council Member Orlich –

Council Member Gilbreath –

Council Member Gilligan -

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Jacqueline Scalia, Borough Clerk

**BOROUGH OF GLEN ROCK
BERGEN COUNTY, NEW JERSEY**

Resolution No.
Offered by Council Member
Seconded by Council Member

Whereas, the Borough of Glen Rock desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$75,000.00 to carry out a project to install ADA compliant playground equipment at Wilde Memorial Park in Glen Rock, NJ.

Be it therefore RESOLVED,

- 1) that the Borough of Glen Rock does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Borough of Glen Rock and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

ROLL CALL:

Council Member Martin -
Council Member Gilbreath -
Council Member Orlich -

Council Member Barchetto -
Council Member Cole -
Council Member Gilligan -

I, the Borough Clerk of the Borough of Glen Rock, hereby certify that this is a true copy of a resolution passed by the Council of the Borough of Glen Rock at a meeting held the 11th day of January 2023.

Jacqueline Scalia, Borough Clerk

**BOROUGH OF GLEN ROCK
BERGEN COUNTY, NEW JERSEY**

Resolution No.

Offered by Council Member

Seconded by Council Member

WHEREAS, the Borough has retained a Maintenance Guarantee from Pravata-Cioppio Mosca Construction in the amount of \$500.00 for a road opening permit at 118 Gaynor Place, Glen Rock, NJ 07452; and

WHEREAS, Mrs. Pravata has requested a release of their maintenance guarantee; and

WHEREAS, the Borough of Glen Rock made an inspection of said property and all conditions have been met by such applicants to have the maintenance guarantee released.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Glen Rock that the Maintenance Guarantee be released to Mrs. Pravata in the amount of \$500.00.

ROLL CALL:

Council Member Martin –

Council Member Cole –

Council Member Barchetto –

Council Member Orlich –

Council Member Gilbreath –

Council Member Gilligan -

I, the Borough Clerk of the Borough of Glen Rock, hereby certify that this is a true copy of a resolution passed by the Council of the Borough of Glen Rock at a meeting held on this 11th day of January 2023.

Jacqueline Scalia, Borough Clerk

**BOROUGH OF GLEN ROCK
BERGEN COUNTY, NEW JERSEY**

Resolution No
Offered by Council Member
Seconded by Council Member

WHEREAS, the Mayor and Council of the Borough of Glen Rock have certain litigation/personnel matters to discuss; and

WHEREAS, the same constitutes matters which are specifically excepted from the requirements of the Open Public Meeting Act of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED that all matters shall be discussed in a private session from which the public will be specifically excluded on January 11, 2023, at 6:30 p.m. or soon thereafter in the manner to which the meeting is being held; and

BE IT FURTHER RESOLVED that the subject matter to be discussed at said private session of the Borough Council may be disclosed to the public at such future time as a determination has been reached on said matter.

ROLL CALL:

Council Member Martin -
Council Member Gilbreath -
Council Member Orlich -

Council Member Barchetto -
Council Member Cole -
Council Member Gilligan -

I, the Borough Clerk of the Borough of Glen Rock, hereby certify that this is a true copy of a resolution passed by the Council of the Borough of Glen Rock at a meeting held this 11th day January 2023.

Jacqueline Scalia, Borough Clerk

