Tier A Municipal Stormwater Regulation Program

Stormwater Pollution Prevention Team Members

Number of team members may vary.

Completed by: *Richard J. Witkowski*
Title: *Office Manager, Dept. of Public Works*
Date: *Revised 03/07/2008*
Municipality: *Borough of Glen Rock*
County: *Bergen*
NJPDES #: NJG*0148300*
PI ID #: *197969*

Stormwater Program Coordinator: *Richard J. Witkowski*
Title: *Office Manager, Department of Public Works*
Office Phone #: *201 - 670-3979*
Emergency Phone #: *973-949-4298*

Richard J Witkowski

Public Notice Coordinator: *Jacqueline Scalia*
Title: *Borough Clerk*
Office Phone #: *201 - 670-3955*
Emergency Phone #: *201 - 670-3956*

Post-Construction Stormwater Management Coordinator: *Michael Desena, PE*
Title: *Borough Engineer*
Office Phone #: *201 - 670-3955*
Emergency Phone #: *201 - 587-9040*

Local Public Education Coordinator: *Glen Rock Environmental Commission*
Title: *Naomi Gamorra, Chair- Cindy Mehallow, Public Relat*
Office Phone #: *201 - 670-9847*
Emergency Phone #: _____

Ordinance Coordinator: *Robert L. Garibaldi Jr Esq.*
Title: *Borough Attorney*
Office Phone #: *201 - 447-1850*
Emergency Phone #: _____

Public Works Coordinator: *Robert L. Tirserio*
Title: *Director of Public Works*
Office Phone #: *201 - 670-3978*
Emergency Phone #: *973-636-9247*

Employee Training Coordinator: *Richard M. Lester*
Title: *President, Garden State Environmental, Inc,*
Office Phone #: *201 - 652-1119*
Emergency Phone #: _____

Other: *Brian Frugis*
Title: *Code Enforcement Officer*
Office Phone #: *201 - 670-3965*
Emergency Phone #: _____

SPPP Form 2 - Public Notice

Municipality Information	
Municipality: *Borough of Glen Rock*	County: *Bergen*
NJPDES # : NJG*0148300*	PI ID #:*197969*
Team Member/Title:*Jackie Scalia, Borough Clerk*	
Effective Date of Permit Authorization (EDPA):*04/01/2004*	
Date of Completion: *10-04*	Date of most recent update: *10-04*

Briefly outline the principal ways in which you comply with applicable State and local public notice requirements when providing for public participation in the development and implementation of your stormwater program.

For meetings where public notice is required under the Open Public Meetings Act ("Sunshine Law", N,J.S.A. 10:4-6 et seq.) The Borough of Glen Rock provides public notice in a manner that complies with the requirements of the Act.

In regards to the passage of ordinances, the Borough of Glen Rock provides public notice in a manner that complies with the requirements of N.J.S.A. 40:49-1 et seq. In addition, for municipal actions subject to public notice requirements in the Municipal Land Use Law (N.J.S.A. 40:55D-1 et seq.), the Borough of Glen Rock complies with those requirements.

The Borough of Glen Rock will publish the public notice in " The Bergen Record" and in addition to this legal publication the notice will also be posted on the official Borough Municipal Web Site (www.glenrocknj.net)..

SPPP Form 3 – New Development and Redevelopment Program

Municipality Information	
Municipality: *Borough of Glen Rock*	County: *Bergen*
NJPDES # : NJG*0148300*	PI ID #: *197969*
Team Member/Title: *Mr. Brian Frugis*	
Effective Date of Permit Authorization (EDPA): *04/01/04*	
Date of Completion: *10-04*	Date of most recent update: *04-06*

Describe in general terms your post-construction stormwater management in new development and redevelopment program (post-construction program), and how it complies with the Tier A Permit minimum standard. This description must address compliance with the Residential Site Improvement Standards for stormwater management; ensuring adequate long-term operation and maintenance of BMPs (including BMPs on property that you own or operate); design of storm drain inlets (including inlets that you install); and preparation, adoption, approval, and implementation of a municipal stormwater management plan and municipal stormwater control ordinance(s). Attach additional pages as necessary. Some additional specific information (mainly about that plan and ordinance(s)) will be provided in your annual reports.

The Borough of Glen Rock is already ensuring that all new residential development and redevelopment projects that are subject to the Residential Site Improvement Standards for Stormwater management (including the NJDEP Stormwater Management rules. N.J.A.C. 7:8,) are in compliance with those standards. The Borough Planning and Zoning boards ensure such compliance before issuing preliminary or final subdivision or site plan approvals under the Municipal Land Use Law.

Since the EDPA, the Borough of Glen Rock has not constructed any new development or redevelopment projects on the Borough property. If the Borough decides to construct such a project before the municipal stormwater control ordinance takes effect, adequate long-term operation and maintenance of BMP's for that project will be ensured by requiring a project maintenance plan similar to the maintance plan described in the draft of that ordinance. Any storm drain inlets installed will also be required to comply with the design standard in Attachment C of the Borough's General Stormwater Permit., the Borough of Glen Rock will ensure such operation and maintenance by complying with the maintenance requirements of the ordinance. In addition, any storm drain inlets installed for such projects will comply with that ordinance's standards for such inlets.

The municipal engineer has submitted the final revision (based on comments received by the County) of the municipal stormwater management plan and municipal stormwater control ordinance to the County for approval dated April, 2006..

Continued on page 2

The ordinance, which will be administered by the Borough of Glen Rock Construction Official, will control stormwater from non-residential development and redevelopment projects. Where it is necessary to implement the stormwater management plan, the approved ordinance will also control aspects of residential development projects that are not subject to the Residential Site Standards.

The Borough of Glen Rock will also enforce, through the municipal stormwater control compliance with the design standard in Attachment C of the permit to control passage of solid and floatable materials through storm drain inlets. The Borough of Glen Rock expects that for most projects such compliance will be achieved by installation of the NJDOT bicycle safe grate and, if needed, a curb opening with a clear space no bigger than two (2) inches across the smallest diameter.

SPPP Form 4- Local Public Education Program

Municipality Information	
	Municipality: *Borough of Glen Rock* County *Bergen*
	NJPDES # : *NJG0148300* PI ID #: *197969*
	Team Member/Title: *Cindy Mehallow - Public Education Coordinator, Environmental Commission*
	Effective Date of Permit Authorization (EDPA): *04/01/2004*
	Date of Completion: *10/04* Date of most recent update: *06/05/2006*

Local Public Education Program

Describe your Local Public Education Program. Be specific on how you will distribute your educational information, and how you will conduct your annual event. Attach additional pages with the date(s) of your annual mailing and the date and location of your annual event.

To fulfill the annual distribution requirement of the local public education program, the Borough of Glen Rock with the help of the Environmental Commission will mail the required EPA educational material each yeardirectly to each homeowner in the Borough .The last mailing was on Sepetember 30, 2005. A copy of that mailing is attached. Extra copies will be availiable at the Borough's Municipal building. Educational materials will also be made available at the Glen Rock Library

Educational materials will also be made available at the (ANNUAL EVENT), an annual event usually held in the month of June at the Borough Family Fair. The date's of the 2006 event are Thursday June 22 to June 25. (see attachment).

A copy of all mailings,newspaper articles and informational events is attached or retained in the DPW Office..

In addition , the NJDEP Municipal Stormwater " Annual Education Information " will be posted on the Borough's Municipal Website (www.glenrocknj.net).

Copy to be inserted in letter from Borough of Glen Rock to pet owners with license renewals. (Revised 11/17/04, RJW)

As mandated by the Municipal Stormwater Regulation Program (N.J.A.C. 7:14A) Clean Water legislation, the Borough of Glen Rock will be strictly enforcing the Borough Pet Waste Ordinance (74-8 sec. G. & H).

Under the ordinance, pet owners are required to immediately and properly dispose of their pet's solid waste deposited on any property, public or private, not owned or possessed by that individual. Proper disposal includes placing waste in a designated receptacle, such as a garbage can which is regularly emptied, or flushing it down the toilet.

Penalties: Upon conviction:

- A penalty fine not to exceed $1,000
- Imprisonment for a term not exceeding 90 days or
- Community service not exceeding 90 days
- Each day that a particular violation continues shall constitute a separate offense

The Borough also encourages all pet owners to pick up solid waste deposited on their own properties, since this also fouls our waterways.

Pet waste, which enters the storm drains, goes ***directly and untreated*** into the Diamond and Hohokus Brooks. This fecal matter increases the bacteria levels in the streams, which in turn depletes the oxygen necessary to sustain aquatic life and a healthy environment.

SPPP Form 5 – Storm Drain Inlet Labeling

Municipality Information

Municipality: *Borough of Glen Rock* County *Bergen*

NJPDES # : *NJG0148300* PI ID #: *197969*

Team Member/Title: *Nancy J. Spiller Girl Scout Leader & Margot Spiller Project Leader*

Effective Date of Permit Authorization (EDPA): *04/01/04*

Date of Completion: *10-04* Date of most recent update: *06-06-2008*

Storm Drain Inlet Labeling

Describe your storm drain inlet labeling program, including your labeling schedule, the details of your long-term maintenance plan, and plans on coordinating with watershed groups or other volunteer organizations.

The Borough of Glen Rock has coordinated with the Girl Scouts, Troop 265, when implementing the storm drain labeling program. All storm drain inlets that are along municipal streets with sidewalks, and all storm drain inlets within plazas, parking areas or maintenance yards that are operated by the Borough of Glen Rock were labeled using plastic labels Obtained from DAS manufacturing The curb marker is adhered to the curb using a specially formulated "curb marker adhesive.

The attached Borough Tax Map shows the locations of all the storm drain inlets identified and labeled. This initial labeling and identification project was completed by the Girl Scouts under the direction of Margot Spille in the month of October 2004.

During the annual catch basin cleaning program, the Borough will be checking these labels to ensure that they are still visible. Labels that are not visible or missing will be reported and replaced as soon as possible

As of this date the Borough is considering switching to a 4" Storm Drain Marker manufactured by Almetek. The reason for this change is the result of some of the das markers clear plastic finish deteriating due to ultraviolet exposure. Markers will also be placed on the top backplate for greater visibility..

All Markers were replaced during the month of May, 2008 with the marker shown below:

SPPP Form 6 – MS4 Outfall Pipe Mapping

Municipality Information	
	Municipality: *Borough of Glen Rock* County *Bergen*
	NJPDES # : *NJG0148300* PI ID #: *197969*
	Team Member/Title: *Robert Dill, Enviromental Comm.*
	Effective Date of Permit Authorization (EDPA): *04/01/2004*
	Date of Completion: *02-05* Date of most recent update: *06-05-2006*

Explain how you will prepare your map (include its type and scale, and the schedule for the mapping process). Who will prepare your map (e.g., municipal employees, a consultant, etc.)?

A member of the Glen Rock Enviromental Commission, Mr. Robert Dill, in conjunction with the Department of Public Works will conduct outfall pipe mapping All MS4 and other outfalls will be mapped out..He will identify, map and investigate each outfall pipe that is located.Outfalls will be noted on paper maps with a scale of 1" = 100'.

Alphanumeric identifiers will be assigned to each outfall pipe identified.

Both the Diamond Brook and the Hohokus Brook outfalls will be mapped.

SPPP Form 7 – Illicit Connection Elimination Program

Municipality Information	
	Municipality: *Borough of Glen Rock* County *Bergen*
	NJPDES # : *NJG 0148300* PI ID #: *197969*
	Team Member/Title: *Bob Tirserio - Director of Public Works*
	Effective Date of Permit Authorization (EDPA): *04/01/2004*
	Date of Completion: *02-05* Date of most recent update: *06-2006*

Describe your Illicit Connection Elimination Program, and explain how you plan on responding to complaints and/or reports of illicit connections (e.g., hotlines, etc.). Attach additional pages as necessary.

The Borough of Glen Rock DPW and Mr. Robert Dill, a member of our enviromental Commission, will conduct physical inspection of all our outfall pipes during the mapping process. We will use the DEP Illicit Connection Inspection Report Form to conduct the inspections, and each of these forms will be kept with our SPPP records. Outfall pipes that are found to have a dry weather flow or evidence of an intermittent non-stormwater flow will be rechecked again to locate the illicit connection. If we are able to locate the illicite connection and the connection is within Glen Rock, we will cite the responsible party for being in violation of our illicit connection ordianance, and we will have the connection eliminated immediately. If after the appropriate amount of investigation, we are unable to locate the source of the illicit connection, we will submit the Closeout Investigation Form with our Annual Inspection and Recertification. If an illicit connection is found to originate from another public entity, The Borough of Glen Rock will report the illicit connection to the Responsible Party..

Residents can report illicit connections to the Borough of Glen Rock by calling, the Depart of Public Works, the Police Department or the Borough Hall.

SPPP Form 8 – Illicit Connection Records

Municipality Information	
	Municipality: *Borough of Glen Rock* County *Bergen*
	NJPDES # : *NJG0148300* PI ID #: *197969*
	Team Member/Title: *Robert Tirserio - Director of Public Works*
	Effective Date of Permit Authorization (EDPA): *04/01/2004*
	Date of Completion: *02-05* Date of most recent update: *06-2006*

Prior to May 2, 2006

Note: *Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.*

Total number of inspections performed this year? *Start Summer 2006*

Number of outfalls found to have a dry weather flow? _____

Number of outfalls found to have an illicit connection? _____

How many illicit connections were eliminated? _____

Of the illicit connections found, how many remain? _____

May 2, 2006 – May 1, 2007

Note: *Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.*

Total number of inspections performed this year? _____

Number of outfalls found to have a dry weather flow? _____

Number of outfalls found to have an illicit connection? _____

How many illicit connections were eliminated? _____

Of the illicit connections found, how many remain? _____

May 2, 2007 – May 1, 2008

Note: *Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.*

Total number of inspections performed this year? _____

Number of outfalls found to have a dry weather flow? _____

Number of outfalls found to have an illicit connection? _____

How many illicit connections were eliminated? _____

Of the illicit connections found, how many remain? _____

May 2, 2008 – May 1, 2009

Note: *Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.*

Total number of inspections performed this year? _____

Number of outfalls found to have a dry weather flow? _____

Number of outfalls found to have an illicit connection? _____

How many illicit connections were eliminated? _____

Of the illicit connections found, how many remain? _____

SPPP Form 9 – Yard Waste Ordinance/Collection Program

Municipality Information	
	Municipality: *Borough of Glen Rock* County *Bergen*
	NJPDES # : *NJG0148300* PI ID #: *197969*
	Team Member/Title: *Craig Hemkes / Recycling Coordinator*
	Effective Date of Permit Authorization (EDPA): *04/01/2004*
	Date of Completion: *10-04* Date of most recent update: *6-2006*

Please describe your yard waste collection program. Be sure to include the collection schedule and how you will notify the residents and businesses of this schedule. Attach additional pages as necessary.

The Borough of Glen Rock does not have a curbside pickup program. All Vegetative waste i.e, grass clippings,garden debris must be brought to the Recycling Center and placed in the appropiate containers

The Borough does not compost any material on site, but vegative waste removal is accomplished through utilization of commercial compost recycling businesses.

Leaves are collected from the streets of the Borough by the DPW from October through December.This is published in the annual Borough calander, the local news papers and Borough Web Site. Leaves are tub ground at the recycling center and disposed of through a commercial recycling business

The Recycling Facility Schedule of Hours are published in the annual Borough calander which is mailed to every resident. In addition, Recycling hours are recorded in a message on the Recycling Centers Main Phone number and published on the Borough Web Site in addition to publication in the Borough calander.

Attached are select pages from the calander which is mailed to every homeowner annually.

SPPP Form 10 - Ordinances

Municipality Information	
	Municipality: *Borough of Glen Rock* County *Bergen*
	NJPDES # : *NJG0148300* PI ID #: *197969*
	Team Member/Title: *Robert L. Garibaldi Jr. Esq., Borough Attorney*
	Effective Date of Permit Authorization (EDPA): *04/01/2004*
	Date of Completion: *08-24-05* Date of most recent update: *03-02-06*

For each ordinance, give the date of adoption. If not adopted, explain the development status:

Pet Waste *Borough of Glen Rock Ordinance NO.1507, Adapted 8-24-2005*

Are information sheets regarding pet waste distributed with pet licenses? Y (X) N ( )

Litter *Borough of Glen Rock Ordinance NO. 1511, Adapted 8-24-05*

Improper Waste Disposal *Borough of Glen Rock Ordinance NO. 1510, Adapted 8-24-05*

Wildlife Feeding *Borough of Glen Rock Ordinance NO. 1505, Adapted 8-24-2005*

Yard Waste *Borough of Glen Rock Ordinance NO. 1506, Adapted 8-24-05*

Illicit Connections *Borough of Glen Rock Ordinance NO. 1510, Adapted 8-24-05*

How will these ordinances be enforced?

The Glen Rock Police Department will enforce each ordinance and where applicable , the Board of Health, Department of Public Works, and The Building Department, Mark Berninger, Zoning Odfficial & Brian Frugis - Code Enforcement

Fines are applicable for violations of all Borough ordinances.

SPPP Form 11 – Storm Drain Inlet Retrofitting

Municipality Information

Municipality: Borough of Glen Rock County Bergen

NJPDES # : NJG01483000 PI ID #: 197969

Team Member/Title: Robert Tirserio - Acting Director

Effective Date of Permit Authorization (EDPA): *04/01/04*

Date of Completion: *2/21/06* Date of most recent update: *2/21/06*

What type of storm drain inlet design will generally be used for retrofitting?
For most projects Glen Rock will use the NJDOT bicycle safe grate and style and if needed a curb opening with a clear space no bigger than two inches across the smallest dimension.

Repaving, repairing,reconstruction or alteration project name	Projected start date	Start date	Date of completion	# of storm drain inlets	# of storm drains w/ hydraulic exemptions
Forest Road	*TBD*			*2*	
Midwood Road	*TBD*			*2*	
Locust Road	*TBD*			--	
Marlboro Road	*TBD*			*2*	
Sycamore Terrace	*TBD*			*2*	

Are you claiming any alternative device exemptions or historic place exemptions for any of the above projects? Please explain:
No

NOTE: SEE ATTACHED SHEET FOR A COMPLETE 2006 LIST

SPPP Form 12 – Street Sweeping and Road Erosion Control Maintenance

Municipality Information

Municipality: Borough of Glen Rock County: Bergen

NJPDES # :NJG0148300PI ID #: 197969

Team Member/Title: Roger Porter - Sweeper Operator / Jeff Van Heest - Roads

Effective Date of Permit Authorization (EDPA):*04/01/2004*

Date of Completion: *01-05* Date of most recent update: *06-2006*

Street Sweeping

Please describe the street sweeping schedule that you will maintain.
(NOTE: Attach a street sweeping log containing the following information: date and area swept, # of miles swept and the total amount of materials collected.)

The Borough of Glen Rock does continous streetsweeping throughout the year, weather and manpower permitting.

Street sweeper logs are kept documenting the date, streets swept any obstructions encountered and millage. Street sweepings are kept at the Borough Recycling and Compost Center until removed to an approved recycling facility.

A log book for stree tsweeper operation and street sweeping recycling is kept.

Road Erosion Control Maintenance

Describe your Road Erosion Control Maintenance Program, including inspection schedules. A list of all sites of roadside erosion and the repair technique(s) you will be using for each site should be attached to this form.
(NOTE: Attach a road erosion control maintenance log containing the following information: location, repairs, date)

The Department of Public Works employees are on the Borough roads on a daily basis, in addition to the Glen Rock Police Department. Any member of either Department or Borough resident can report a pot hole or road surface that is in need of repair. All identifed road erosion problems will be reported to the office and a work order will be generated. Jeff Van Heest, the Roads foreman, will prioritized. Roads maintenance personnel will be then be assigned to the arears of concern and the areas identified to have road erosion problems will be repaired in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey. The Roads Department forman, Jeff Van Heest, will maintain a list of all repairs and the dates completed

The status of the Road Erosion Control Maintenance Program will be included in the Annual Report and.Recertification.

SPPP Form 13 – Stormwater Facility Maintenance

Municipality Information	
	Municipality: Borough of Glen Rock County: Bergen
	NJPDES # :NJG0148300 PI ID #: 197969
	Team Member/Title: Jeff Van Heest - Foreman Roads
	Effective Date of Permit Authorization (EDPA):*04/01/2004*
	Date of Completion: *January 5,2005* Date of most recent update: *July 14, 2006*

Please describe your annual catch basin cleaning program and schedule. Attach a map/diagram or additional pages as necessary.

The Borough of Glen Rock has implimented an annual catch basin cleaning program to maintain catch basin function and efficiency. All catch basins will be inspected once a year. If at time of inspection, no sediment,trash or debris is observed in the catch basin, then that catch basin will not be cleaned. All catch basins will be inspected yearly, even if they were found to be "clean" the previous year. At the time of cleaning, the catch basins will also be inspected for proper function, integrity and public awareness labeling . Maintenance will be scheduled for those basins that are not in compliance.

The Annual catch basin cleaning program wasstarted in April of 2005.

Please describe your stormwater facility maintenance program for cleaning and maintenance of all stormwater facilities operated by the municipality. Attach additional pages as necessary.
(NOTE: Attach a maintenance log containing information on any repairs/maintenance performed on stormwater facilities to ensure their proper function and operation.)

The Borough of Glen Rock has implimented a stormwater facility maintenance program to ensure that all stormwater facilities operated within the Borough function properly. Log books are maintained by the Road'sDepartment foreman Jeff Van Heest.

The Borough of Glen Rock operates the following:

- catch basins

- storm water system

These stormwater facilities will be inspected annually to insure that they are functioning properly. In high risk areas, preventive maintenance will be performed on all stormwater facilities to ensure that they do not begin to fail.

SPPP Form 14 - Outfall Pipe Stream Scouring Remediation

Municipality Information

Municipality: Borough of Glen Rock County: Bergen

NJPDES # : NJG0148300 PI ID #: 197969

Team Member/Title: Robert Tirserio, Director of Public Works

Effective Date of Permit Authorization (EDPA): *04/01/2005*

Date of Completion: *October 4, 2005* Date of most recent update: *July 14, 2006*

Describe your stormwater outfall pipe scouring detection, remediation and maintenance program to detect and control active, localized stream and stream bank scouring. Attach additional pages as necessary.

(NOTE: Attach a prioritized list of sites observed to have outfall pipe stream and stream bank scouring, date of anticipated repair, method of repair and date of completion.)

When we are doing the illicit connection & outfall identification part of the program, we will be checking all our outfall pipes for signs of scouring. All sites will be placed on a prioritized list and repairs will be made in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey. Permits will be obtained when necessary. In addition, repairs that do not need NJDEP permits for those repairs will be done first.

Each repair will be followed up with an annual inspection of the site to ensure that scouring has not resumed.

Attached is a list of all sites with outfall pipe stream scouring, the date we plan on repairing the scouring, and the method of repair we will use. When repairs are completed we will note the date of that repair on this form.

SPPP Form 15 – De-icing Material Storage

Municipality Information	
	Municipality: *Borough of Glen Rock* County *Bergen*
	NJPDES # : *NJG0148300* PI ID #: *197969*
	Team Member/Title: *Robert Tirserio, Director of Public Works*
	Effective Date of Permit Authorization (EDPA): *04/01/2004*
	Date of Completion: *October 4, 2005* Date of most recent update: *July 14, 2006*

De-icing Material Storage

Describe how you currently store your municipality's de-icing materials, and describe your inspection schedule for the storage area. If your current storage practices do not meet the de-icing material storage SBR describe your construction schedule and your seasonal tarping interim measures. If you plan on sharing a storage structure, please include its location, as well as a complete list of all concerned public entities. If you store sand outdoors, describe how it meets the minimum standard.

The Borough of Glen Rock does not have a De-iceing Material storage facility located within its Borough of Glen Rock..

The Borough does share a salt storage shed and liquid Ca cl storage tank with the Borough of Fair Lawn. This facility is located at the Fair Lawn Recycling Center, 20-05 Saddle River Road, Fair Lawn, New Jersey, 07410

The principal contact at the Fairlawn DPW for our salt deliveries and storage, is Mr. Michael Beshaw (Phone: 201-794-5305),

Inspection and maintainence at the facility in Fair Lawn is covered in the Fair Lawn SPPP. Random Stormwater Compliance inspections during the active snow and ice season are conducted by DPW Management..

SPPP Form 67 – Standard Operating Procedures

Municipality Information

Municipality: *Glen Rock Borough* County *Bergen*

NJPDES # : *NJG0148300* PI ID #: *197969*

Team Member/Title: *Richard J. Witkowski - Stormwater Coordinator*

Effective Date of Permit Authorization (EDPA): *04-01-04*

Date of Completion: *10-04-04* Date of most recent update: *July 14,2006*

BMP	Date SOP went into effect	Describe your inspection schedule
Fueling Operations (including the required practices listed in Attachment D of the permit)	*03-04-05*	*Inspection of the Fueling area and spill catch basins will be conducted and documented in a log upon any receipt of fuel, Diese or gas and Monthly.l*
Vehicle Maintenance (including the required practices listed in Attachment D of the permit)	*03-04-05*	*Monthly inspectioms will be held to ensure that the SOP is being followed.*
Good Housekeeping Practices (including the required practices listed in Attachment D of the permit) **Attach inventory list required by Attachment D of the permit.**	*03-04-05*	*Monthly inspections of the Borough Maintence yard will be conducted.*