

**BOROUGH OF GLEN ROCK
ORDINANCE NO. 1692**

**AN ORDINANCE TO AMEND CHAPTER 101 OF THE
REVISED GENERAL ORDINANCES OF THE BOROUGH
OF GLEN ROCK - 1971 AS AMENDED ENTITLED "FEES"
BEING AN ORDINANCE COVERING FEES CHARGED BY
VARIOUS AGENCIES, BUREAUS AND DEPARTMENTS WITHIN
THE BOROUGH; TO PROVIDE FOR ADDITIONAL FEES FOR POLICE
ADMINISTRATION SERVICES, GENERAL ADMINISTRATIVE
MATTERS AND BUILDING DEPARTMENT**

Section I - Chapter 101 of the Revised General Ordinances of the Borough of Glen Rock 1971 as amended being an Ordinance entitled "**Fees**" is hereby amended as to the following sections:

I. Chapter 101 of the Revised General Ordinance of the Borough of Glen Rock, 1971 as amended, entitled "**Fees**", is hereby amended as to the following subsections:

A. Section 101-2 entitled "**General Administration**" is amended by adding thereto a new subsection "C. **Miscellaneous Fees**" to read as follows:

"C. **Miscellaneous Fees.**

(1). Charge for returned checks. For each check returned for insufficient funds or any other reason, payable in cash to the Chief Financial Officer: \$20."

B. Section 101-12 entitled "**Building Department**" is deleted in its entirety and replaced with the following:

"101-12. **Building Department.**

1. In accordance with the provisions of Chapter 90, Construction Codes, Uniform, § 90-1 et seq., the following fees are hereby established:

A. Uniform Construction Code fees. The following fees have been established through the New Jersey Uniform Construction Code, as established by the State of New Jersey.

(NOTE: Fees for combinations of renovations and additions shall be computed as the sum of the fees for the additions and renovations computed separately.)

A) **Building Subcode Fees.**

- 1. Minimum fees use group(s) R3, R4, R5, U \$ 75.00
- 2. Minimum Fee - all other use groups: \$150.00
- 3. New construction/additions (Buildings and Structures)
 - A. Per cubic foot of volume: \$0.08
 - B. Minimum fees:
 - i. Principal building: \$300.00
 - ii. Accessory structure(s) (including utility sheds over 100 sq. ft.): \$150.00
- 4. Open deck and Raised (over 8" above grade) Patio:
 - A. Per 1,000 of estimated cost: \$ 18.00
- 5. Alterations/renovation/reconstruction to existing principal and accessory buildings and structures:
 - A. Per \$1,000 of estimated cost up to \$100,000.00 \$ 18.00
 - B. Per \$1,000 of estimates cost over \$100,001.00 \$ 15.00
- 6. Fences - pool barriers and fences over 6' in height: \$ 75.00
- 7. Roofing and siding: \$ 75.00
- 8. Fireplaces and stoves (wood/solid fuel): \$ 75.00
- 9. Swimming pools.

A. In-ground pool (including safety fencing):	\$200.00
B. Above-ground pools/hot tubs/spa (including Safety fencing or alternate protection):	\$100.00
10. HVAC ductwork:	\$ 75.00
11. Communication towers and similar open structures:	\$300.00
12. Signs - flat fee per sign:	\$100.00
13. Tents larger than 900 square feet or 30' in diameter:	\$ 75.00
14. Asbestos abatement (Fee set by NJAC 5:23-8.9, as amended)	
A. Administrative fee permit:	\$ 84.00
B. Administrative fee - Certificate of Occupancy	\$ 17.00
15. Lead Abatement:	\$150.00
16. Temporary Structures:	\$150.00
17. Demolition of buildings and structures:	
A. Residential.	
i. Principal structures:	\$200.00
ii. Accessory structure:	\$100.00
iii. Fuel tank:	\$100.00
B. Commercial.	
i. Principal building:	\$400.00
ii. Accessory structure:	\$200.00
iii. Fuel tank:	\$200.00
B) <u>Electrical Subcode Fees.</u>	
1. Minimum fee - use groups, R3, R4, R5, U:	\$ 75.00
2. Minimum fee - all other use groups:	\$150.00
3. First 25 total of lighting fixtures, receptacles, switches, detectors, light poles, motors-fract, H.P., emergency and exit lights:	\$ 75.00

A. Each additional total of 25 units	\$ 50.00
4. Swimming Pool:	
A. In-ground:	\$100.00
B. Above ground/spa/hot tub	\$ 75.00
5. Electric Appliance - range, oven, water heater, dryer, dishwasher, garbage disposal, baseboard heat (each):	\$ 25.00
6. HVAC equipment-central ac/and central heat:	\$ 75.00
7. Alarm System - burglar/fire	\$ 75.00
8. Transformers/Generator:	
A. 100 KVA or less (each	\$100.00
B. Over 100 KVA	\$500.00
9. Service/Subpanel:	
A. 200 amps or less:	\$100.00
B. 200 to less than 300 amps:	\$300.00
C. Over 300 amps:	\$500.00
C) <u>Fire Subcode Fees:</u>	
1. Minimum fee - use groups, R3, R4, R5, U:	\$ 75.00
2. Minimum fee - all other use groups:	\$150.00
3. Storage tank installation - flammable/combustible liquid:	
A. Residential:	\$ 75.00
B. Commercial:	\$150.00
4. Alarm Systems - new installation:	
A. Residential:	\$ 75.00
B. Commercial - up to 20 combined devices:	\$150.00

5. Alarm systems, supervisory devices, signaling devices, (each), changes to existing systems and additional commercial devices:	\$ 15.00
6. Suppression systems - per head:	\$ 10.00
7. Stand pipes, wall hydrants, hose stations/fire pumps:	\$100.00
8. Pre-engineered system:	\$150.00
9. Kitchen hood exhaust systems:	\$150.00
10. Gas/oil fired appliances:	\$ 75.00
11. B Vent:	\$ 75.00

D) Plumbing Subcode Fees.

1. Minimum fee - use groups, R3, R4, R5, U:	\$ 75.00
2. Minimum fee - all other use groups:	\$150.00
3. Fixtures/devices: water closets, urinal/bidet/bathtub, lavatory, shower, floor drain/sink, dishwasher, washing machine, hose bib, stack, disposal, drinking fountain, water softener, roof drain, condensate drain, back flow device (each):	\$ 25.00
4. Water heaters:	\$ 75.00
5. Boiler:	\$ 75.00
6. Gas piping/fuel oil piping (each connection):	\$ 50.00
7. Sewer pump:	\$ 50.00
8. Interception/separator:	\$ 50.00
9. Grease trap:	\$100.00
10. Sewer connection:	\$ 75.00
11. Water service connection:	\$ 75.00
12. Swimming Pool Suction Drain	\$ 75.00

13. Chimney Liner \$ 75.00

E) Elevator subcode Fees

In Accordance with NJ Department of Community Affairs, N.J.A.C. 5:23-12, as Amended.

F) Certificate Fees - Uniform Construction Code.

1. Certificate of occupancy.
 - A. Residential:
 - i. New single-family detached/attached dwellings: \$150.00
 - ii. Other than single-family dwellings: \$150.00
plus \$50 per additional dwelling units.
 - iii. Residential additions: \$100.00
 - iv. Change of use: residential to residential: \$150.00
 - B. Non-residential:
 - i. New non-residential buildings and additions: \$300.00
Plus \$100 per additional tenant space.
 - ii. Change in use: \$300.00
2. Certificate of continued occupancy.
 - A. Residential.
 - i. Single-Family Dwellings: \$ 100.00
 - ii. Other than Single-Family Dwellings: \$100.00
Plus \$100.00 per additional dwelling unit
 - B. Non-Residential
 - i. Single tenancy non-residential building: \$300.00
 - ii. Multiple-tenancy spaces and/or mixed use buildings: \$300.00
Plus \$100 per additional non-residential tenant space
and/or \$50 per additional residential dwelling unit.
3. Certificates of Approval, Compliance and Clearance (Lead Abatement): No fee
4. Temporary certificates of occupancy.
 - A. Up to a sixty (60) day period - initial issuance: \$ 50.00

G) Plan Review Fees.

Twenty percent (20%) of the total construction permit fee.

Plan review fees are not refundable.

H) Variation fees.

- i. Residential: \$ 75.00
- ii. Non-Residential: \$150.00

D) Construction Board of Appeals Fees.

Fees set by Bergen County Construction Board of Appeals located at One Bergen County Plaza, Fifth Floor, Freeholder's Public Meeting Room, Hackensack, NJ 07601.

J) DCA training Fees.

Fees set by pursuant to NJAC 5:23-4.19 as amended

K) Site Work Fees.

- A. Minimum fee - residential: \$ 75.00
- B. Minimum fee - non residential: \$150.00
- C. Per \$1,000 of estimated costs: \$ 18.00

L) Borough Engineering Escrow - New construction and additions to existing buildings with a footprint increase of 100 sq. foot or larger, non-residential sitework and individual unit not part of an approved subdivision consisting of two or more single - family residential regrading and/or drainage work: \$500 Initial Deposit. All outstanding fees are to be paid, in full, prior to the issuance of a certificate of occupancy.

M) Residential Resale, Re-occupancy or Rental

Certificate issued pursuant to Borough Ordinance 230-96B(2):

- 1. Certificate of continued occupancy per dwelling unit: \$100.00
- 2. Temporary Certificate of Continued Occupancy per dwelling unit: \$100.00

N) Miscellaneous.

- 1. Change of contractor – fee per subcode: \$ 50.00

C. Chapter 101 of the Revised General Ordinance of the Borough of Glen Rock, 1971 as amended, entitled “Fees”, Section 101-18 entitled “Police Administrative Fees” is deleted in its entirety and replaced with the following:

“**101-18. Police Administrative Fees.**”

In accordance with the provisions of § 40-13, entitled “Fees for Administrative Services,” the following fees are hereby established:

A. Fingerprinting: \$10.00

B. Municipal Court Discovery Fees:

1. All requests for discovery in matters pending in the Glen Rock Municipal Court shall be submitted through the Borough Prosecutor.

Notwithstanding the foregoing, to the extent said fees may conflict with the fee schedule promulgated by the Administrative Director of the Courts, the latter shall control.

2. **Police Reports:**

i. Standard sized paper documents, if requested and picked up in person:

<u>Size</u>	<u>Fee (per page)</u>
Letter Size or Smaller	\$0.05
Legal Size or Larger	\$0.07

ii. A special service charge shall be imposed, in addition to the actual cost of duplicating the record, where the nature, format, manner of collation or volume of printed such that it cannot be reproduced by ordinary document-copying equipment in ordinary

business size where such record involves an extraordinary expenditure of time and effort to accommodate the request. The estimated and actual charges shall be calculated based upon the actual administrative time for the employee performing the work. The Requestor shall have the opportunity to review and object to the charge prior to it being incurred.

iii. For discovery returned by mail, the Requestor shall be charged the sum of \$5.00 to cover the cost of postage and related mailing supplies.

iv. Records to be provided in mediums such as computer disc, CD-ROM, DVD, audio tape (“Digital Medium”), the Requestor shall supply to the Prosecutor, or his/her designee, the appropriate digital medium to be used for reproduction.

v. Photographs will be photocopied at the actual cost of reproduction.

vi. If the requestor requests an electronic record (1) in a medium or format not routinely used by the Prosecutor, (2) not routinely developed or maintained by the Prosecutor; or (3) requiring a substantial amount of manipulation or programming of information technology, the Prosecutor may charge, in addition to the actual costs of duplication, a special charge that shall be reasonable and shall be based on the cost for any extensive use of information technology, or the labor cost of personnel providing

the service that is actually incurred by the Prosecutor, or the clerical or supervisory assistance required. The requestor shall have the opportunity to review and object to the charge prior to the charge being incurred.

Section II. **VALIDITY-SEVERABILITY** If the provisions of any section, subsection, paragraph, subdivisions, or clause of this Ordinance shall be held invalid by a court of competent jurisdiction, such judgment shall not affect or invalidate the remainder of this Ordinance but such judgment shall be confined in its operation to the section, paragraph, subdivision or clause directly involved in the controversy in which said judgment shall have been rendered.

Section III. All Ordinances or parts of Ordinances inconsistent with provisions hereof are hereby repealed.

Section IV. This Ordinance shall take effect upon passage as required by law.

APPROVED:

Jacqueline Scalia, Borough Clerk

John van Keuren, Mayor