

## **BOROUGH OF GLEN ROCK**

### **Work Session Meeting Minutes**

**Wednesday, March 11, 2020 at 6:30 pm**

This meeting is called pursuant to the provisions of the Open Public Meeting Law. This Meeting was included in a list of meeting notices sent to the Bergen Record and advertised in said newspaper, posted on the bulletin board in the Municipal Building, and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

#### **ROLL CALL:**

**Council Member Martin -present**

**Council Member Barchetto– present**

**Council Member Dill – present**

**Council Member Kreibich - present**

**Council Member Gilbreath – present**

**Council Member Unzaga - present**

**Also present were Kristine Morieko, Mayor, Lenora Benjamin, Borough Administrator, Anthony Suarez, Borough Attorney and Jacqueline Scalia, Borough Clerk.**

Mayor – Poison prevention week was sent to me from the mayor’s group do we want to read this tonight.

Council Member Kreibich – maybe push out on the website next week.

Mayor add to the consent agenda – all in favor

Coronavirus - Tuesday had a call from the chief who meet with Lenora, Mary from the office Greg they attended the county training for first responders it was at that meeting where they were made aware that Superintended was discussing the option to close the schools a lot of information that they were alarmed at . I said we need to have an Emergency Management Council meeting. Fire, VAC, Police, OEM, Superintend of School, Mayor council President, religious communities, BOH so lieutenant Mc Inerney sent out an email invitation re: meeting tomorrow night invited the Religious Communities, Glen Court, Library & Mary will be there. For the record the superintendent will not being in attendance he will be sending a representative in his place. Emailed Dr. Charleston today asking him communication go out regarding school closures that they include OEM.

Lenora B – had a little bit of a training session today, borough hall staff and some library, DPW staff will be here tomorrow in the morning for training. Greg Carter did a presentation on power point he must have said 1,000 time wash your hands, questions were raised from the meeting, new hires get 5 sick days people are concerned what’s going to happen with their paycheck. Sent everyone information received from my manages group today but that is civil service keep in mind but good to use for a guideline. Everyone will be on the same page.

Council Member Gilbreath – do we have a borough hall plan for a pandemic

Council Member Martin- it's going to be the same for everyone across the board, think the guidelines are a good point to start discussion.

Lenora – what happens with a volunteer that maybe get exposed, and they don't have time at their place of work, these were questions that came out of the meeting that I didn't have answers for that we will need to address

Council Member Kreibich -I think for employees if they need to quarantine, I think we need to compensate, how many of these folks are essential employees, what are the guidelines, what should we look to are we going to suspend operation,

Council Member Gilbreath – do we have the ability to shift certain functions? What are the essential functions of the borough?

Council Member Kreibich – what are not essential. Which employees would be considered non-essential?

Council Member Martin – how much of your job can be done at home?

Council Member Gilbreath - just put a two-page document of questions. We need a plan

Council Member Martin – the coordination certain elements but other elements that are critical.

Mayor – mayor and admin conference call with the county exec very good call. Zero confirmed cases in Glen Rock.

Council Member Kreibich – asked Teresa to send what she put together to everyone before the meeting, and maybe use for a starting point.

Council Member Unzaga – one of the outbreaks started out in the temple, what is our plan for public events what is our plan for that.

Council Member Kreibich– we need to seriously need to figure out what our next steps are with our next meetings. Social distancing, seriously need to think about telecommunicating, zoom meeting.

Council Member Martin – maybe just stream an auto feed through the website.

Council Member Kreibich – zoom meetings we should seriously think about that.

Council member Barchetto – essential personnel, to create a tree go through the staff and create a diagram.

Council Member Gilbreath - can you be dialed into the computer.

Council Member Barchetto- is ok if me, Arati, and Teresa meet with Lenora.

Council Member Gilbreath – do we have the ability to have the phones transferred?

Mayor – OEM center at county open 7am – 11 pm oem coordinator 10 cases confirmed in Bergen County 23 in N. Talked about procedure to close the school. Step 1 Health officer must

make recommendation to the superintendent that the district be closed. Step 2 Superintendent to discuss this with the mayor, Step 3 forward to the superintendent of the Bergen County school, Step 4 then forward to commissioner of education at the state level. Prohibited visitation in long term care facilities, senior centers closed as of 5pm tonight, letting county OEM know of mass, gatherings of 25 people or more, jury duty can be deferred. Gun range closed. Brace ourselves, Teaneck mayor was unaware of the confirmed 3 cases, they closed court. Little Ferry hit the hardest the Mayor found out after the person passed away.

Council Member Kreibich – meals on wheels

Council Member Unzaga – what kind of questions are we getting.

Council Member Martin – what about testing and test kits. What do people in Glen Rock do if they feel sick. We should make people aware of this.

Council Member Dill- maybe a reverse 911 call.

Council Member Unzaga – maybe a video message.

Mayor – think reverse 911 first, don't want to create a panic.

Council Member Kreibich – I do think putting in good in things about social distances, hand washing. Maybe Glen Rock Gazette does an ad for the seniors.

Mayor – Joann went and spoke with Beth Dell and gave them all the information from the BOH

Council Member Barchetto – I asked some of them to come tomorrow if they need to talk.

Lenora – they need to meet with OEM the trifecta to talk with Beth would like to talk with Mary tomorrow. The director is very aware, and we will provide guidance.

Council Member Martin -Glen Rock Courts are the most vulnerable.

Lenora - the director is very experience and able to work with her clients

Council Member Barchetto – lunch is off next week. Like to select another date for touch a truck, does May 17<sup>th</sup> 1 -2:30 pm, Boro 101 pick another date 5/20 7pm

Council Member Martin – think we should just move the dates; most events are just being postponed already.

Council Member Gilbreath- nail salon could the BOH make recommendation that all the clients coming in wash their hands as well as the workers about hand washing.

Council Member Kreibich – what have Teaneck and Englewood done with council meetings any guidance.

Mayor - communications can wait until after the meeting tomorrow but should have constant updates. Prioritize the most at risk, some communication after tomorrow meeting.

Review of the agenda.

Council Member Barchetto – Towing fees, spoke with Anthony and Dean and the gentleman from the towing company, this is statewide towing fees that is flat across the board, some fees have decreased.

Council Member Kreibich – proposal for AED so we know where they all are, mapping on software GIS used by GRVAC and Fire Dept. They don't anticipate needing money associated with this do want to touch base with them against to make sure we know what all the steps are.

Council Member Gilbreath – one concern is that they weren't going to test that they are in working order, and if you are going to send someone to closest one it should be in working order.

Council Member Kreibich – pulling resolution 5 vote separately. Explained the resolution. Sylvia Rabacchi attended the webinar and gave more detail.

Mayor – Glen Rock listed on page one placed holder, so everyone on the list haven't passed a resolution?

Council Member Kreibich – mention we will be talking about DEAL.

Council Member Gilbreath – will mention about the Census.

### **Public Comment**

No public comment

***Motion made by Council Member Dill to Suspend the Work Session***

***Seconded by Council Member Barchetto***

***All in favor***

***Motion made by Council Member Kreibich to Open the Closed Session***

***Seconded by Council Member Gilbreath***

***All in favor***