

BOROUGH OF GLEN ROCK

EXECUTIVE MEETING – Wednesday, June 26, 2019 at 6:30 p.m.

There will be an Executive Meeting of the Mayor and Council of the Borough of Glen Rock on Wednesday, June 26, 2019 at 6:30 p.m. in the Conference Room of the Municipal Building.

Agenda (maybe subject to change)

1. Mayor

Council vacancy
Fire Siren
Lower Faber
Summer Salaries
Calendar 2020

2. Council Committee and Liaison Report

Mary - Water Ordinance
Sign Ordinance
Crossing guard management
County Road Speed Limits
Arati – Update Sustainability Summit
Update Plastic Bag Education
Bike Safety Workshop
Arboretum Reimbursement Agreement

3. Council Information

4. Old Business

Pending Items Spreadsheet

5. Public Comment Portion

6. Resolution for Closed Session – (Immediately Following Conclusion of Work Session Meeting)

Litigation

PUBLIC MEETING – Wednesday, June 26, 2019 at 8:00 p.m.

There will be a Public Meeting of the Mayor and Council of the Borough of Glen Rock on Wednesday, June 26, 2019 at 8:00 p.m. in the Council Chambers of the Municipal Building.

Agenda: (May be subject to change)

1. CALL TO ORDER /ROLL CALL

2. FLAG SALUTE/ANNOUNCEMENTS

Moment of Silence

Jean Epiphan – Volunteer Behind the Scenes

Glen Rock Physical Therapy

3. MEETING OPEN TO THE PUBLIC: (Before speaking at the meeting, each person must state their name and address. 3-minute limit)

4. CORRESPONDENCE

5. CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Borough Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies adoption of all resolutions, received and filed letters, correspondence, reports and approval of applications and minutes.

Resolutions:

1. Resolution for Payment of Bills
2. Resolution for Liquor License Renewals
3. Resolution for Approval of Minutes (5/8/19)
4. Resolution to Amend Employee Handbook to Include Social Media Policy
5. Resolution to Submit NJDOT Grant Application for Boulevard Phase II Project
6. Resolution for 2019 Seasonal Summer Salaries
7. Resolution for Property Maintenance Lien

Motion to accept consent agenda by Council Member

Seconded by Council Member

Roll Call: O'Hagan, Martin, Morieko, Leonard, Kreibich, Barchetto

6. MEETING OPEN TO THE PUBLIC: (Before speaking at the meeting each person must state their name and address. 3-minute limit)

7. ADJOURNMENT

Guidelines for Public Comments at Glen Rock Council Meetings

All interested parties are invited to speak on anything they wish to during the public discussion portion of a Borough Council Meeting. When the Mayor announces that the public discussion of the meeting has been opened, raise your hand and wait to be recognized.

Once recognized, speakers are reminded of the following rules:

(allow 10 minutes for public comment)

- Approach the podium at the front of the room and clearly state your name and address.
- All public comments should be addressed to the Mayor.
- Public comments can be of any matter of concern that relates to the Borough.
- There is a 3 minute time limit per speaker.
- Speakers may speak only once during public comment, unused time may not be yielded.

- *This is a time for public comments and not necessarily questions to the Mayor and Council. Questions can certainly be asked but are more likely to be addressed via email, in person, or at a council worksession.*
- Interested parties have one other opportunity for comment at Borough Council meetings, during the public hearing on a given ordinance.

Rules for ordinance hearings are as follows:

(allow 15 minutes for public comment)

- During a public hearing of an ordinance, only the subject matter of the ordinance can be discussed, questioned or commented on.
- There is a 3 minute time limit per speaker.
- All comments should be address to the Mayor.

**BOROUGH OF GLEN ROCK
BERGEN COUNTY, NEW JERSEY**

**Resolution No.
Offered by Council Member
Seconded by Council Member**

WHEREAS, the Mayor and Council of the Borough of Glen Rock has certain pending litigation/personnel matters to discuss; and

WHEREAS, the same constitutes matters which are specifically excepted from the requirements of the Open Public Meeting Act of the State of New Jersey.

NOW THEREFORE BE IT RESOLVED that all matters shall be discussed in private session from which the public will be specifically excluded on June 26, 2019 at 6:30 p.m. or soon thereafter in the Conference Room of the Municipal Building.

BE IT FURTHER RESOLVED that the subject matter to be discussed at said private session of the Borough Council may be disclosed to the public at such future time as determination has been reached on said matter.

ROLL CALL:

Council Member O'Hagan –	Council Member Martin -
Council Member Morieko -	Council Member Leonard -
Council Member Kreibich -	Council Member Barchetto -

I, the Borough Clerk of the Borough of Glen Rock, hereby certify that this is a true copy of a resolution passed by the Council of the Borough of Glen Rock at a meeting held this 26th day of June, 2019.

Jacqueline Scalia, Borough Clerk

**BOROUGH OF GLEN ROCK
BERGEN COUNTY, NEW JERSEY**

**Resolution No.
Offered by Council Member
Seconded by Council Member**

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES NO PHOTO COPIES
OF SIGNATURES**

STATE OF NEW JERSEY COUNTY OF BERGEN

We, members of the governing body of the Borough of Glen Rock being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Borough Council of the Borough of Glen Rock in the county of Bergen;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012);
3. We are familiar with the Borough of Glen Rock's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the Borough of Glen Rock's hiring practices comply with the above-referenced enforcement guidance.

Council Member O'Hagan

Council Member Martin

Council Member Huisking

Council Member Morieko

Council Member Leonard

Council Member Kreibich

ROLL CALL:

Council Member O'Hagan –
Council Member Huisking -
Council Member Leonard -

Council Member Martin -
Council Member Morieko -
Council Member Kreibich -

I, the Borough Clerk of the Borough of Glen Rock, hereby certify that the above is a true copy of a Resolution passed by the Council of the Borough of Glen Rock at the meeting held on the 26th day of September, 2018.

Jacqueline Scalia, Borough Clerk

BOROUGH OF GLEN ROCK

DRAFT ORDINANCE #

AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GLEN ROCK, CHAPTER 230, ARTICLE VIII, ENTITLED "SIGNS AND BILLBOARDS" TO ADD A NEW SECTION ENTITLED "SPONSORSHIP SIGNS"

WHEREAS, the Mayor and Council of the Borough of Glen Rock recognize the need to amend Chapter 230, Article VIII of the Borough Ordinance and to add the following section:

SECTION I

A. Definitions.

"Sponsorship Signs" are those signs advertising the name of a particular business wherein a donation is made for the right to advertise said business in accordance with the regulations of this chapter.

B. Sponsorship Sign Regulations.

The following regulations shall apply to all non-profit sponsorship signs in the Borough of Glen Rock:

1. Sponsorship signs can only be solicited for non-profit organizations of the Borough of Glen Rock.
2. They shall be permitted on all Borough parks and fields, placed by non-profit organizations with regular use of said field having sold said sponsorships;
3. The Recreation Director must approve design and placement of said signs on the particular park or field". Design elements to be specified in sponsorship application packet.
4. They shall be removed from the park or field at the end of each applicable playing season or year as determined by the Director of Parks and Recreation;
5. They shall be self-supporting and temporary, not placed on fences, and cannot damage field or Borough property;
6. They shall be no higher than 6 feet from the ground;
7. They shall not be larger than 20 square feet;
8. There shall only be one sign per organization permitted, per playing season or year, whichever is applicable as determined by the Director of Parks and Recreation.
9. No sponsorships shall be granted to a business which may have negative effects on public health, safety or the general welfare of the community.

SECTION 2.

All other parts, portions and provisions of the Borough Code of the Borough of Glen Rock, be and the same, are hereby ratified and confirmed, except where inconsistent with the terms thereof. In the event of any such inconsistency, the terms of this Ordinance shall be deemed to govern.

SECTION 3.

The terms of this Ordinance are hereby declared to be severable; should any part, portion or provision hereof be declared invalid or unconstitutional, said finding shall not affect any other part, portion or provision thereof.

SECTION 4.

This Ordinance shall take effect immediately upon final passage and publication according to law.

ATTEST:

APPROVED:
BOROUGH OF GLEN ROCK

Jacqueline Scalia, Borough Clerk

Mayor Bruce Packer

VILLAGE OF RIDGEWOOD
ORDINANCE NO. 3588

AN ORDINANCE TO AMEND CHAPTER 269 OF THE CODE
OF THE VILLAGE OF RIDGEWOOD, WATER

BE IT ORDAINED by the Village Council of the Village of Ridgewood: Chapter 269 – Water,
of the Code of the Village of Ridgewood is hereby amended as follows:

Section 1: Replace Article IV: Water Emergencies, with the following:

Article IV: Water: Irrigation Schedule & Water Emergencies

§ 269-43 Purpose.

The purpose of this article is to limit, restrict and regulate the use of water by customers of the Department of Water Supply of the Village of Ridgewood during periods of use and emergency, as hereinafter defined, in order to ensure public health and safety.

§ 269-44 Definitions.

For the purposes of this article, the following words and phrases shall have the meanings respectively ascribed to them by this section:

EMERGENCY

Any period of water shortage or imminent water shortage caused by drought; lack or failure of proper pumping equipment, storage or other facilities; acts of God or public enemies; or excessive demand upon or use of water facilities or capacity.

CONVENTIONAL IRRIGATION SYSTEM OR DEVICE

Hose end irrigation systems and automatic irrigation devices.

DRIP/MICRO IRRIGATION

An irrigation method that saves water and fertilizer by allowing water to drip slowly to the roots of many different plants, either onto the soil surface or directly onto the root zone, through a network of valves, pipes, tubing, and emitters.

HAND HELD HOSE

A hose designed to be operated while being held in the hand and equipped with a nozzle that automatically shuts off when released.

IRRIGATION

The watering or sprinkling (including automatic sprinkling) of lawns, shrubs and gardens.

NJDEP

New Jersey Department of Environmental Protection

NJPDES

New Jersey Pollution Discharge Elimination System.

SMART CONTROLLER

A weather based irrigation controller or soil moisture based irrigation controller meeting criteria specified and labeled as being compliant under the United States Environmental Protection Agency Water Sense Program and meeting the guidelines prescribed by Ridgewood Water.

WATER

That water obtained, delivered and/or supplied to any persons by the Department of Water Supply of the Village of Ridgewood or pumped from private wells for residential irrigation purposes.

§ 269-45 Declaration of emergency.

The Village Manager is authorized to enforce the provisions of this article and, in his discretion, to determine and declare the existence and extent of an emergency with respect to the water supply of the Village of Ridgewood. The determination of the Village Manager shall apply to all communities served by the Department of Water Supply of the Village of Ridgewood, and notification of the emergency shall be promulgated to all such communities in the most reasonably expeditious manner. Interim emergency regulations may be adopted without notice by the Village Manager of the Village of Ridgewood and shall apply to all communities serviced by the Department of Water Supply of the Village of Ridgewood and shall be promulgated in the most reasonably expeditious manner to all the communities.

§ 269-46 Public notice.

Public notice of the declaration of an emergency and the determinations made by the Village Manager of the Village of Ridgewood shall be made in the most expeditious manner by publication in the legal newspaper for the Village of Ridgewood and, for the other communities served by the Department of Water Supply, by posting in each municipal building and at such other public places as shall be designated by the Village Manager and the local administrators or Clerks of the serviced communities. Notice shall also be disseminated through the press and the public in general. The emergency shall remain in effect until declared at an end by the Village Manager of the Village of Ridgewood.

§ 269-47 Violations and penalties.

It shall be unlawful and a violation hereof for any person to use water during the emergency period in violation of this article. Any property owner(s) found to be in violation of the provisions of this chapter shall be subject to a fine up to a maximum of \$2000 per violation, per individual block and lot location.

§ 269-48 Regulations.

The following irrigation schedule and water emergency regulations are hereby adopted to become effective as set forth herein:

A. Irrigation schedule, effective year round:

1. All non- governmental properties: Irrigation by a conventional irrigation system or device, may only be done on Tuesday and Saturday for odd numbered addresses and Wednesday and Sunday for even numbered addresses.
2. Governmental properties: Irrigation by a conventional irrigation system or device may only be done on Monday and Friday.
3. Irrigation using a hand held hose or drip/micro irrigation system shall be allowed any day.

The emergency stages shall be as follows:

Stage of Emergency Regulation	Drought Emergency Condition	User Restrictions
III	Pending/Critical	Mandatory restriction of irrigation for all properties to the use of a hand-held hose on Tuesdays and Saturdays for properties with odd-numbered addresses and Wednesdays and Sundays for properties with even-numbered addresses. No irrigation of any kind shall be allowed on Mondays, Thursdays, or Fridays.
IV	Critical	Irrigation is prohibited at any time. Exceptions for irrigation using a hand-held hose may be allowed under conditions

Stage of Emergency Regulation	Drought Emergency Condition	User Restrictions
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prescribed by the Village Manager of the Village of Ridgewood.

B. Stage III and Stage IV emergency regulations shall become effective upon declaration of each stage by the Village Manager of the Village of Ridgewood. The cleaning of cars, houses or property, filling of swimming pools or other outdoor water usage shall be prohibited during Stage III and Stage IV.

C. Exceptions to the user restrictions shall be determined by the Village Manager of the Village of Ridgewood or a Village of Ridgewood employee designated by the Village Manager. The request for an exception shall be submitted on forms prepared by Ridgewood Water and shall include any required documentation. Exceptions will automatically be denied for customers with bill balances beyond 120 days. Exceptions are subject to renewal annually and may be voided at any time due to an emergency. The exceptions may include the following:

1. Outdoor irrigation necessary for the establishment of newly sodded or seeded grass lawns or landscaping within the first 21 consecutive days of planting.
2. Irrigation of lawns or plantings with Smart controllers.
3. Outdoor water use from rain harvesting (rain barrels, etc.), gray water, or reclaimed water. Use of gray or reclaimed water must have an approved NJPDES permit issued through the NJDEP.
4. Outdoor irrigation necessary for one day only where treatment with an application of chemicals require immediate watering to preserve an existing landscape or to establish a new landscape.
5. Other outdoor water usage.

D. Irrigation shall not be conducted between 10 AM and 6 PM on any day. Irrigation using automatic systems may only be used between 3 AM and 7 AM on the permissible day.

E. All automatic irrigation systems shall be equipped with an operational automatic rain sensor device. Each rain sensor device shall be capable of and programmed to interrupt the automatic irrigation cycle when a ¼ inch of rain has fallen.

§ 269-49 Discontinuance of water supply to premises in violation.

In accordance with NJAC 14:3-3A.1(a), If any person, whether an inhabitant of the Village of Ridgewood or Township of Wyckoff or of the Boroughs of Glen Rock or Midland Park, shall violate any provision of this article in such a manner as to produce disturbing effects on the

service of the utility or other customers, the Village Department of Water Supply shall have the right and it is hereby empowered to cut off the supply of water to the premises and meter upon and from which such violation shall have taken place for such period or periods of time as shall be deemed necessary to secure compliance with all applicable terms of this article.

§ 269-50 Enforcement.

The enforcement of the provisions of this article shall be the responsibility of the Director of Water Supply, its Business Manager, Superintendent of Water, Assistant Superintendent of Water, Supervisor of Water Distribution, Senior Engineer, Village Engineer, Property Management Officer, any duly sworn member of the Village of Ridgewood Police Department, and any other officer and/or Village employee duly appointed by the Village Manager.

Section 2: Except as herein amended and supplemented, Chapter 269, of The Code of the Village of Ridgewood remains in full force and effect.

Section 3: This ordinance shall take effect immediately upon passage and publication as required by law.

VILLAGE OF RIDGEWOOD
ORDINANCE NO. 3588

FOR AFFIRMANCE: Councilmembers: Hache, Sedon, Walsh, Voigt
and Mayor Knudsen

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

RECUSE: NONE

Introduction Date: March 8, 2017

Adoption Date: April 12, 2017

Effective Date: May 2, 2017



Susan Knudsen, Mayor

ATTEST:



Heather A. Mailander
Village Manager/Village Clerk