

**PUBLIC MEETING – Wednesday, May 30, 2018 at 8:00 p.m.**

**There will be a Public Meeting of the Mayor and Council of the Borough of Glen Rock on Wednesday, May 30, 2018 at 8:00 p.m. in the Council Chambers of the Municipal Building.**

**Agenda: (May be subject to change)**

**1. CALL TO ORDER /ROLL CALL**

**This meeting is called pursuant to the provisions of the Open Public Meeting Law. This Meeting was included in a list of meeting notices sent to the Bergen Record and advertised in said newspaper in December, posted on the bulletin board in the Municipal Building, and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.**

**In accordance with the New Jersey State Fire & Safety Code I call your attention to the lighted exit signs. In the event the alarm sounds, move in an orderly manner toward the exit nearest you and leave the building.**

**Roll Call:**

**Council Member O’Hagan - present      Council Member Martin – present  
Council Member Huisking - present      Council Member Morieko – present  
Council Member Leonard - present      Council Member Kreibich – present**

**2. FLAG SALUTE/ANNOUNCEMENTS**

**Readathon winners led the audience and Council in the flag salute.**

**Mayor Packer requested a moment of silence for the victims of Paramus bus accident, shooting victims at Santa Fe High School and for those in the Military who made ultimate sacrifice.**

**Mayor Packer and Council recognized following winners in the All Star Readathon.**

**Certificates were presented by Council Members. All Gold Level Winners read over 4,500 minutes in the month of March.**

**Camille Sears – Town Wide Trophy Winner for Most Money Raised  
Uri Bashan –Gold Level Winner, Fourth Grader at Coleman School  
Sara Putzer – Gold Level Winner, Fifth Grader at Coleman School  
Sana Kashyap – Gold Level Winner by a Third Grader  
Gracie Acosta – Town Wide Trophy Winner for Most Money Raised by a Second Grader  
Adee Druyan- Gold Level Winner, Fifth Grader at Hamilton School  
Ariana Kulish – Gold Level Winner, Second Grader at Coleman School  
Athena Gutierrez-Ewing –Gold Level Winner, Second Grader at Hamilton School  
Brandon Gatto – Gold Level Winner, Second Grader at Central School  
Jacob Dworkin – Gold Level Winner, Third Grader at Coleman School  
Miles Edwards- Gold Level Winner, Second Grader at Central School  
Joshua Han – Gold Level Winner, Second Grader at Byrd School  
Eli Garger –Gold Level Winner, Third Grader at Hamilton School**

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**Grace Maxwell Allen –Gold Level Winner, Fourth Grader at Central School  
Elena Collado – Gold Level Winner, Fifth Grader at Central School  
Joseph Yoo –Gold Level Winner, Fourth Grader at Hamilton School  
Kylie Campbell –Gold Level Winner, Fifth Grader at Coleman School  
Caden Campbell – Gold Level Winner, Third Grader at Coleman School  
Alice Maguire – Gold Level Winner, Third Grader at Coleman School  
Zoe Olsen – Gold Level Winner, Third Grader Coleman School  
Evie Hu – Gold Level Winner, Fifth Grader Coleman School  
Emily Tong – Gold Level Winner, Third Grader Coleman School  
Elana Putzer – Gold Level Winner, Fifth Grader Coleman School  
Devin Joe – Gold Level Winner, Fifth Grader Coleman School  
Town Wide Trophy Winner - Clara E. Coleman School for the Greatest Percentage  
of Participants in any One School**

**Georgene Betterbed – Friends of the Library, Thanked all participants and their parents for supporting the Children’s Room, stated our Library is small but in the top ten of the busiest in the Buckle System. June’s Newsletter was posted on the website with all available summer programs.**

### **3. MOTIONS**

**Mayor Packer requested a motion to pull items 7, 8, 9, and 10 of consent agenda and read separately. Motion made by Council Member Leonard and second by Council member Kreibich. All were in favor.**

#### **8. Resolution for Gun Violence Awareness Day – Read by Mayor Packer**

**Resolution No. 163-18  
Offered by Council Member Kreibich  
Seconded by Council Member Huisking**

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#### **Gun Violence Awareness Day – June 2<sup>nd</sup>, 2018**

**WHEREAS**, 30,000 Americans across the country are killed every year as a result of gun violence – including 12,000 who are murdered – destroying families and communities in big cities and small towns; and

**WHEREAS**, As Mayors, we are duty-bound to do everything in our power to protect our residents, especially our children, from harm, and there is no greater threat to public safety than the threat of illegal guns;

**NOW THEREFORE**, we resolve to work together to find innovative new ways to advance the following principles:

- Punish to the maximum extent of the law criminals who possess, use, and traffic in illegal guns.
- Target and hold accountable irresponsible gun dealers who break the law by knowingly selling guns to straw purchasers.
- Extend background check requirements to all gun sales, including the private sales that take place online and at gun shows.

- Oppose all federal efforts to restrict cities’ right to access, use, and share trace data that is so essential to effective enforcement, or to interfere with the ability of the Bureau of Alcohol, Tobacco, Firearms and Explosives to combat illegal gun trafficking.
- Work to develop and use technologies that aid in the detection and tracing of illegal guns.
- Support all local state and federal legislation that targets illegal guns; coordinate legislative, enforcement, and litigation strategies; and share information and best practices.

**FURTHER**, I Bruce Packer, Mayor of the Borough of Glen Rock, NJ, declare June 2<sup>nd</sup>, 2018, Gun Violence Awareness Day and encourage all residents to Wear Orange to honor the victims and survivors of gun violence.

**ROLL CALL:**

Council Member O’Hagan – yes  
 Council Member Huisking - yes  
 Council Member Leonard - yes

Council Member Martin - yes  
 Council Member Morieko - yes  
 Council Member Kreibich – yes

Mayor Packer commented gun violence is a very important issue and welcomed anyone who would like to comment.

Allison Lasher, resident – Thanked Mayor and Council and commented that she is sacred of what’s going on with schools and the safety of our children. Feels like Country is stuck right now on how to get things done. Commented that she would like our voices heard on a Municipal level to start make changes.

Council member Kreibich – Thanked all for coming and commented on how important this issue is and she is a member of Moms Demand Action. Change can only come from increasing awareness.

Council member Huisking - Echoed comments and as Chair of Public Safety will address school safety in departmental reports.

Council member Martin – Thanked all for coming, issue affects everyone. Action can happen on a local level.

Council member O’Hagan – Also thanked all for coming, acknowledged that there is a serious problem when kids are afraid to go to school. Commented on how important is to have issued talked about and its our job as parents to keep kids safe.

Mayor Packer – Stated he will be working with Moms Demand Action to set up a session on gun safety to take place sometime this month.

**7. Resolution to Reject DEAL Bids - Read by Council member Kreibich**

**Resolution No. 162-18**  
**Offered by Council Member Kreibich**  
**Seconded by Council Member Martin**

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**RESOLUTION REJECTING PRICE PROPOSALS RECEIVED MAY 30, 2018 FROM THIRD PARTY POWER SUPPLIERS IN CONNECTION WITH THE GLEN ROCK DISCOUNTED ENERGY AGGREGATION PLAN (DEAL)**

**WHEREAS**, the Government Energy Aggregation Act of 2003 (P.L. 2003, c.24; N.J.S.A. 48:3-93.1 et seq.) (“Act”) and rules promulgated by the New Jersey Board of Public Utilities (N.J.A.C. 14:4-6.1 et seq.) (“Rules”) govern the establishment and implementation of a government energy aggregation program, which is a government-operated purchasing cooperative through which multiple energy consumers join together for the purchase of electric utility services by a government aggregator; and

**WHEREAS**, by Ordinance No. 1779 adopted on March 14, 2018, and in accordance with the Act and the Rules, the Borough of Glen Rock (“Borough”) created a Government Energy Aggregation Program in the Borough of Glen Rock, New Jersey, known as the Glen Rock Discounted Energy Aggregation Plan Community Energy Aggregation (“DEAL”); and

**WHEREAS**, the Borough is the Lead Agency of the DEAL; and

**WHEREAS**, the residents of the Borough of Glen Rock are included in the DEAL on an "opt-out" basis, as set forth in the Rules; and

**WHEREAS**, on May 4, 2018, the Borough, in its capacity as Lead Agency of the DEAL, publicly noticed and issued a Request for Proposals (RFP) for the Provision of Electric Generation Service and Government Energy Aggregation Services for the DEAL by New Jersey Board of Public Utilities (NJBPU)-licensed and qualified electric power suppliers in New Jersey; and

**WHEREAS**, the RFP provided for a two-stage process that included: Stage 1 for the submission of supplier questions and comments and the submission of qualification documents by interested, NJBPU-licensed electric power suppliers; and Stage 2 for the submission of price proposals; and

**WHEREAS**, the RFP provides for the submission of separate pricing for electric generation service for a single group, Participating Residential Accounts in the Public Service Electric and Gas (PSE&G) service territory, for several potential contract durations (terms), for two different Enhanced Renewable Energy Products, and for two different contract language options: Option A) using the form of Master Performance Agreement attached to the RFP; and Option B) using the form of MPA attached to the RFP except that subsection 3.2 (a) (iii) (C) is removed, and a new subsection 2.1.5 as set forth in the RFP is added to the MPA; and

**WHEREAS**, the RFP provides for the award of a contract, including start date, contract duration, contract language option and Enhanced Renewable Energy Product option, at the discretion of the Borough of Glen Rock and in accordance with the evaluation criteria set forth in the RFP; and

**WHEREAS**, the RFP provides for two potential Enhanced Renewable Energy Product options which requires the selected supplier, if any, to include in its power supply portfolio for DEAL-participating Borough residents either: Option 1) a 40% renewable energy component; or Option 2) a 100% renewable energy component, as those products are described and specified in the RFP; and

**WHEREAS**, during Stage 1 non-binding Notices of Intent and other qualification documents were received from three (3) NJBPU-licensed electric power suppliers; and

**WHEREAS**, a number of supplier questions and comments were received and, as a result, on May 18, 2018 a document entitled “Responses to Supplier Questions and Addendum No.1,” which supplemented and amended the RFP, was issued and distributed to all suppliers that had submitted a Notice of Intent to Propose and/or requested a copy of the RFP; and

**WHEREAS**, Stage 2 price proposals and accompanying Transmittal Letters were submitted by one (1) NJBPU-licensed electric power supplier by the 1:00 p.m. May 30, 2018 deadline set forth in the RFP; and

**WHEREAS**, the Borough, in consultation with its energy agent, has conducted an in-depth evaluation of qualifications and analysis of price proposals, in accordance with the evaluation criteria set forth in the RFP and Addendum No.1; and

**WHEREAS**, pursuant to the RFP, the Borough reserved the right to make an award to a supplier, or to make no award at all; and

**WHEREAS**, pursuant to the Rules, the Borough shall base its award of a contract to a NJBPU-licensed electric power supplier for the Provision of Electric Generation Service and Government Energy Aggregation Services for the DEAL upon the most advantageous proposal, price and other factors considered; and

**WHEREAS**, as a result of the evaluation of qualifications and proposals and analysis of price proposals submitted on May 30, 2018, the Borough Council of the Borough of Glen Rock has determined that no contract award shall be made at this time.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Glen Rock, County of Bergen, New Jersey, as follows:

1. The Glen Rock Borough Council shall make no contract award as a result of the price proposals submitted on May 30, 2018; said price proposals are hereby rejected on the basis that the award of a contract based thereon is not in the Borough’s best interests.

2. The RFP shall be held open for a period of up to 120 days, and the Borough may accept refreshed prices in accordance with the RFP, at any time during that 120-day period, consistent with applicable law.

**ROLL CALL:**

**Council Member O’Hagan – yes**  
**Council Member Huisking - yes**  
**Council Member Leonard - yes**

**Council Member Martin - yes**  
**Council Member Morieko - yes**  
**Council Member Kreibich – yes**

**9. Resolution for Mental Health Awareness Month – Read by Council member Morieko**

**Resolution No. 164-18  
Offered by Council Member Morieko  
Seconded by Council Member O'Hagan**

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**Resolution for Mental Health Awareness Month**

**WHEREAS**, Approximately one in five adults in the nation, or 43.8 million persons experience a diagnosable mental health condition such as depression, anxiety, bipolar disorder, schizophrenia, or post-traumatic stress disorder in a given year; and

**WHEREAS**, For approximately one in 25 adults in the nation, a serious mental illness dramatically affects the person's ability to perform major life activities; and

**WHEREAS**, Research for New Jersey indicates that approximately 242,000 adults, or 3.6 percent of adults, in 2013 to 2014 had a serious mental illness in the prior year; and

**WHEREAS**, Persons with serious mental illness face an increased risk of having chronic medical conditions and, on average, die 25 years earlier than others, due largely to treatable medical conditions; and

**WHEREAS**, An estimated 26 percent of homeless adults in the nation who stay in shelters live with serious mental illness, and a little more than 50 percent of adults who experience a substance use disorder also have a co-occurring mental illness; and

**WHEREAS**, Approximately one in five youths 13 to 18 years of age experience a severe mental disorder at some point in their life and, for children eight to 15 years of age, the estimate is that 13% will experience a severe mental disorder; and

**WHEREAS**, Mood disorders, including major depression, persistent depressive disorder, and bipolar disorder are the third most common cause of hospitalization in the nation for persons 18 to 44 years of age; and

**WHEREAS**, Despite the widespread existence of mental illness there is nonetheless a stigma attached to the illness; and

**WHEREAS**, Treatment can be effective and recovery possible for mental illness, yet millions of Americans still do not receive the mental health care they need, with only 41% of adults in the nation with a mental health condition and just over half of children eight to 15 years of age receiving needed mental health services; and

**WHEREAS**, The month of May has been Mental Health Awareness Month in the nation since 1949.

**NOW, THEREFORE, BE IT RESOLVED**, that raising awareness in Glen Rock, New Jersey will help to remove the stigma, fear and misunderstanding about mental illness and thereby encourage treatment by ensuring that those persons in Glen Rock, New Jersey who confront mental health issues know that they are not alone.

**BE IT FURTHER RESOLVED**, that seeking mental health treatment is not a sign of weakness but a sign of strength, and that by seeking treatment you can recover and live longer, healthier lives.

**BE IT FURTHER RESOLVED** that Glen Rock stands by its promise and commitment to maintaining its membership as a Stigma Free Community.

**ROLL CALL:**

**Council Member O’Hagan – yes**  
**Council Member Huisking - yes**  
**Council Member Leonard - yes**

**Council Member Martin - yes**  
**Council Member Morieko - yes**  
**Council Member Kreibich - yes**

**10. Resolution for Lyme Disease Awareness Month – Read by Council member Martin**

**Resolution No. 165-18**

**Offered by Council Member Martin**

**Seconded by Council Member Kreibich**

WHEREAS, Lyme disease is the fastest growing vector-borne disease in the United States caused by the bacterium *Borrelia burgdorferi*, and is transmitted by the common black-legged tick found in nearly one-half of all U.S. counties; and

WHEREAS, Ticks that carry Lyme disease can also carry at least 15 other pathogens, many of them transmitted within minutes of being bitten, with one painless tick bite frequently resulting in multiple infections including bacteria, parasites, and viruses; and

WHEREAS, The risk of contracting Lyme disease can be year-round, the nymphal ticks, which are the size of a poppy seed, are most active in the Spring. Tick bites are nearly painless, with fewer than 50% of patients with Lyme disease able to recall a tick bite and fewer than 50% reporting a “bull’s-eye” rash; and

WHEREAS, Lyme disease infects more than 300,000 people annually in the United States, yet testing for Lyme disease remains only 50% accurate, with the average patient going two or more years before getting a proper diagnosis; and

WHEREAS, Lyme disease is an underreported illness, therefore the actual number of people with Lyme disease is likely 10 times the reported number of cases; and

WHEREAS, Lyme disease is a complex, multi-system illness which if caught early can be easily treated with antibiotics, but if left untreated can invade the nervous system, heart and multiple organs of the body causing years of pain, suffering, severe disability, and even death; and

WHEREAS, Children are at the highest risk for contracting Lyme disease, it is the responsibility of every community to educate the public about the signs, symptoms, treatment, and how to prevent Lyme disease.

NOW, THEREFORE, be it resolved that I, Mayor Bruce Packer, and the Borough Council of Glen Rock, NJ, do hereby proclaim May 2018, Lyme Disease Awareness Month throughout Glen Rock, NJ.

I encourage all community members to take advantage of the resources available to them from [LymeDisease.org](http://LymeDisease.org) and help to spread Lyme disease awareness and prevention education.

**ROLL CALL:**

**Council Member O’Hagan - yes**  
**Council Member Huisking - yes**  
**Council Member Leonard - yes**

**Council Member Martin - yes**  
**Council Member Morieko - yes**  
**Council Member Kreibich - yes**

## **Departmental Reports**

**Mayor Packer – Memorial Day Parade** turn out was very good and commented on how much the Veterans appreciate the support of the community. The American Legion and VFW alternate organizing the parade each year and Glen Rock TV will post event. Thank all Veterans for their service. The Mayor commented that there will be a number of events taking place in June. On June 1<sup>st</sup> at noon there will be the pride flag raising at Wilde Memorial Park, June 3<sup>rd</sup> at 3pm at the High School the Glen Rock Pops will be celebrating the 100<sup>th</sup> anniversary of the Police Department, Borough wide garage sale this weekend maps will be available Saturday and Sunday at Merve's.

**Council member Huisking –** Commented the Glen Rock Pops Show will be honoring the 100<sup>th</sup> year anniversary of our Police Department with a presentation offering recognition from the state and the Governor. Chief Ackerman has completed a 14 week Chief of Police Command and Leadership Program which is a premier program. A Scams and Frauds Program was held last week by Det. Sgt. Calaski and Det. Doney which was informative and video is posted on Glen Rock TV. School safety needs to be addressed now given the continued events in school systems. Drills and training have been taking place. There is a major concern regarding use of radios within school which has been discussed for internally with Police and Emergency Services. In the High School the Police, Fire Department and GRVAC radios do not work and could delay proper response. Meetings have been held with the Board of Education. Engineering needs to be done to install an antenna also cooperation is needed with the Board of Education and school administration. A mutual and beneficial plan should be agreed upon in order to fix this very important safety issue.

**Council member Kreibich –** Echoed Council member Huiskings safety concerns which is huge priority. Ambulance calls were summarized, 45 calls in April with more than 160 volunteer hours. Congratulated Elaina Andreou, an Ambulance Corps. Volunteer who as awarded the Gail Lawrence Scholarship by the EMS Council of NJ and will be attending Rutgers Medical School. Thanked Marilynn Bernstein from the Board of Health who assisted in organizing the Youth Mental Health First Aid Course held at Borough Hall on May 5<sup>th</sup> with 12 participants. On behalf of the Environmental Commission and Green Team the borough received a \$2000 Sustainable NJ Grant to install a water filtration system. Even though the decision was made not to accept DEAL program bids, thanked DEAL team and Gable associates for all their work.

**Council member Leonard –** Thanked the American Legion and VFW for organizing a wonderful parade and ceremony to honor the men and women who have served and have made the ultimate sacrifice. The Chamber of Commerce held their reorganization networking event with over 50 local businesses in attendance and excited to work with the new leadership team, President Rebecca Greene, new executive board and board of directors. Welcomed a new business, Sweetberry Bowls to town. Congratulated the boys la cross team for making it to the north 1 group 1 sectional final.

**Council member Morieko -** Summarized Fire Department call for the month of April with 24 alarms for a total of 104 hours of service, 2 drills and 3 extra duties with total timed served to 263.4 hours. Complaints have been received regarding siren, if siren is sound there is an alarm. Commented siren is not sound for every call they receive, after 11pm calls are sent directly to their pager system. Commented to please be mindful they are volunteers and since January 1<sup>st</sup> they have given 1,920 hours of service to our community. Thanked the 273 children who participated in the Readathon who read a total of 495,381 minutes and collected a total of \$6,900 and congratulated Coleman School. Summer reading program is now posted on the Library's website. Programs run from June 25<sup>th</sup> thru August 13<sup>th</sup> for the entire family. Community survey is still open to complete. The Library Board of Trustees will be attending the June 6<sup>th</sup> council work session. Planning Board's next meeting is June 7<sup>th</sup>, with work session cancelled.

Council member Martin – DPW, list of roads to be paved along with roads for crack seal repairs and also for crack seal repairs. Roads on the crack seal list are Bergen St., Carol Ct., Cornwall from Griswald to Prospect, Fairmount, Fieldmere and Concord. The asphalt overlay streets are Aberdeen, Benson, Bradford, Buckingham, Devonshire, Dunham, DPW yard, Emerson, Plymouth from Lowell to Dunham, Robert, Rockingham, Romary, Roxbury, Spotswood, Tonawanda and Wilson. The Educational Center at the Arboretum is opened and encouraged residents to visit. On June 16<sup>th</sup> Ecologist from Rutgers offering a presentation on edible plants, participants need to register. Annual fishing derby will be held on June 24<sup>th</sup>10-12 registration is required. Shade Tree will do more to inform residents about the tree trust which is a way to honor a loved one, a tree can be planted to memorialize loved one for \$200. A tree survey is being conducted now around town, 75 trees will be planted for fall with most being under the wire trees. On May 14<sup>th</sup> Elaine planted the perennial bed at borough hall, we are very appreciative of all the volunteers who work around town along with the DPW who also has done a lot of planting of large trees.

Council member O’Hagan – Thanked Georgene for all her hard work with children and reading. Thanked all participated in the parade especially our volunteers of the Ambulance Corps and Fire Department and our partners in Fair Lawn and Hawthorne. The pool and lap swim are opened. Football registration is opened, discounts for early registration on website. There are new special project engineers to review Lower Faber Field for ideas with money in budget for project. Thanked all who worked on DEAL program.

Borough Administrator Lenora Benjamin – The VFW will be hold a Flag Retirement Ceremony on June 16<sup>th</sup> at 11am at Main Line Station.

Motion to accept reports as filed was made by Council Member Morieko

Seconded by Council Member O’Hagan

Roll Call:

Council Member O’Hagan – yes

Council Member Huisking - yes

Council Member Leonard - yes

Council Member Martin - yes

Council Member Morieko - yes

Council Member Kreibich – yes

#### 4. CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Borough Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies adoption of all resolutions, received and filed letters, correspondence, reports and approval of applications and minutes.

Correspondence:

Resolutions:

1. Resolution for Payment of Bills - *See Attached*

2. Resolution for Approval of Minutes

**Resolution No. 167-18**  
**Offered by Council Member Leonard**  
**Seconded by Council Member Kreibich**

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**BE IT RESOLVED, that the Minutes of:**

**Public Meeting 4/25/18**

**Be accepted as submitted.**

**ROLL CALL:**

**Council Member O'Hagan – yes**  
**Council Member Huisking – yes**  
**Council Member Leonard - yes**

**Council Member Martin - yes**  
**Council Member Morieko - yes**  
**Council Member Kreibich – yes**

**3. Resolution Authorizing Boswell Engineer to Design and Prepare Bids (Rock Road & Maple Ave ADA Curb and Paving)**

**Resolution No: 168-18**  
**Offered by Council Member: Leonard**  
**Seconded by Council Member: Kreibich**

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**RESOLUTION AUTHORIZING BOSWELL ENGINEERING TO PROVIDE  
ADA CURB RAMP IMPROVEMENT DESIGN AND INSPECTION FOR ROCK  
ROAD AND MAPLE AVENUE IN CONJUNCTION WITH THE COUNTY OF  
BERGEN STREET RESURFACING PROGRAM FOR 2018**

**WHEREAS**, the County of Bergen (County) designed and implemented a plan to resurface streets in the Borough of Glen Rock, including but not limited to Maple Avenue and Rock Road; and

**WHEREAS**, the Boswell Engineering has agreed to provide the specifications and perform the inspection at the County of Bergen rate of services.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Glen Rock, that Boswell Engineering has been retained to perform the design and inspection of the ADA curbs and ramps, at the County of Bergen rate of services, in anticipation of the County of Bergen paving program of such streets.

**ROLL CALL:**

**Council Member O’Hagan – yes**  
**Council Member Huisling – yes**  
**Council Member Leonard - yes**

**Council Member Martin – yes**  
**Council Member Morieko - yes**  
**Council Member Kreibich - yes**

**4. Resolution for Corrective Action Plan**

Resolution No. 169-18

Offered by Council Member Leonard

Seconded by Council Member Kreibich

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**2017 ANNUAL AUDIT  
CORRECTIVE ACTION PLAN**

**WHEREAS, the Borough received the 2017 Municipal Audit from Gary Higgins, Lerch, Vinci and Higgins, LLP, on May 14, 2018 and presented below is the Corrective Action Plan response to the recommendations made by the auditor:**

**Recommendations:**

10. The contributions for the Defined Contribution Retirement Program (DCRP) be submitted to the third-party provider on a timely basis.

**Corrective Action**

The Borough had a lapse in benefits administration personnel for 6 months during 2017 and in trying to compensate for the vacancy did not report the contributions for quarters three and four. This practice has since been remedied by assigning the benefits administration functions to the recently hired Administrative Assistant, and contributions are current.

**Implementation Date – Complete**

11. The Borough implement procedures to verify payment of the state and federal payroll deductions by its third-party payroll provider.

**Corrective Action**

Due to the lapse in benefits administration personnel, this verification process was not implemented in 2017. For 2018, this function will be part of the payroll responsibilities and will be verified on a quarterly basis by access through the state and federal website.

**Implementation Date – Currently in Process**

12. Purchases made under National Cooperative Contracts be undertaken in accordance with State procurement guidelines.

**Corrective Action**

The guidelines and procedures for the use of National Cooperative Contracts will be review by the finance department and discussed with department heads. The Borough will have a clear understanding of the procedures to utilize National Cooperative Contracts prior to engaging the contract.

**Implementation Date – Currently in Process**

13. Financial transactions pertaining to the “Reserve for Unemployment Compensation Insurance” be recorded.

**Corrective Action**

The Borough understands that transactions regarding unemployment insurance payments be made through the Unemployment Account, not the current fund. Transactions will only be made from the Unemployment Account moving forward.

**Implementation Date - Complete**

14. Payment to employees for health benefits waivers and employee health benefit contributions be calculated pursuant to P.L. 2011, Chapter 78, and all eligible employees be properly reported on the State waiver report.

**Corrective Action Plan**

The Borough will create a database of every employee receiving health benefits to track and record the appropriate contribution or waiver as needed. The personnel file of each employee will contain their calculation on an annual basis and they will be informed of their deduction. There was a lapse in personnel in 2017 creating this continual issue which has since been remedied, allowing the Borough to review each employee’s file to ensure proper deductions are being made, and appropriate waver calculations are recorded. Once all employees are reviewed, the adjustments will be made to the waiver report filed with the State.

**Implementation Date – Currently in Process**

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Rock that the Corrective Action Plan for the 2017 Audit submitted herein be accepted.

**ROLL CALL:**

**Council Member O’Hagan - yes**  
**Council Member Huisking- yes**  
**Council Member Leonard - yes**

**Council Member Martin - yes**  
**Council Member Morieko - yes**  
**Council Member Kreibich - yes**

**5. Resolution for Chapter 159 (Grant-Water Filtration System)**

**Resolution No. 170-18**

**Offered by Council Member Leonard**

**Seconded by Council Member Kreibich**

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**Chapter 159 Resolution**  
**Approval of items of Revenue and Appropriation**  
**NJS 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Glen Rock in the County of Bergen, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the amount of \$2,000.00, which is now available from the Sustainable Jersey Grant Fund in the amount of \$2,000.00, for a water filtration system for the water fountain in the Municipal Building.

BE IT FURTHER RESOLVED that the like sum of \$2,000.00 is hereby appropriated under the caption of Sustainable Jersey Grant-Water Filtration System; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Sustainable Grant Fund in the amount of \$2,000.00.

**ROLL CALL:**

Council Member O’Hagan - yes	Council Member Martin - yes
Council Member Huisiking - yes	Council Member Morieko - yes
Council Member Leonard - yes	Council Member Kreibich - yes

**6. Resolution for Summer Employee Salaries**

Resolution No. 171-18  
 Offered by Council Member Leonard  
 Seconded by Council Member Kreibich

BE IT RESOLVED, that the following salaries and wages be authorized and approved for the year 2018:

<i>Employee</i>	<i>Job Title</i>	<i>2018 Salary</i>
Bennett, Catherine	Lifeguard	\$9.11
Bennett, Julian	Lifeguard	\$9.67
Bennett, Julian	Senior Guard	\$12.00
Bernstein, Marc	Lifeguard	\$9.47
Bolt, Peter	Lifeguard	\$9.67
Bolt, Peter	Senior Guard	\$12.00

Brennan, Sarah	Lifeguard		\$9.47
Buckell, Mark	Lifeguard		\$9.11
Carr, Jordan	Gate Guard		\$8.60
Michael Creighton	Gate Guard		\$9.25
Dalton, Patrick	Lifeguard		\$9.11
Darcy, Eryn	Lifeguard		\$9.47
Darcy, Eryn	Senior Guard		\$12.00
DeMaria, Juliette	Lifeguard		\$8.60
DeMaria, Michelle	Lifeguard		\$9.29
Fink, Christopher	Lifeguard		\$8.60
Fink, Jonathan	Lifeguard		\$9.86
Fink, Jonathan	Senior Guard		\$12.00
Feuss, Ellen	Gate Guard		\$8.60
Griffin, Caroline	Lifeguard		\$9.29
Horton, Bridget	Lifeguard		\$9.47
Horton, Mary Kate	Gate Guard		\$8.89
Jennings, Nick	Lifeguard		\$9.29
Kehm, Annaliese	Gate Guard		\$8.89
Kinney, Jake	Lifeguard		\$9.11
Ledeniov, Ron	Lifeguard		\$9.11
Madden, Evan	Lifeguard		\$8.81
McCabe, Joseph	Lifeguard		\$9.11
Neville, Matthew	Lifeguard		\$8.93
Paige, Addie	Lifeguard		\$9.11
Polack, Matthew	Lifeguard		\$9.11
Profaci, Greta	Lifeguard		\$9.29
Ranieri, Isabella	Lifeguard		\$8.93
Rasmussen, Victoria	Lifeguard		\$9.11
Schlecht, Nathan	Lifeguard		\$9.29
Theuerkauf, Christopher	Lifeguard		\$9.29
Theuerkauf, Matthew	Lifeguard		\$8.81
Trahan, Kathleen	Lifeguard		\$9.47
Trahan, Kathleen	Senior Guard		\$12.00
Tymoshenko, Eric	Lifeguard		\$9.29

Lifeguard Starting Pay Rate: \$8.81

Gate Guard Starting Pay Rate: \$8.60

Maintenance Staff Starting Pay Rate: \$8.60

Grounds Crew Starting Pay Rate: \$10.20

Lifeguard Instruction/Training Starting Pay Rate: \$25/hr

Faber, Jeffrey	Lifeguard Instructor	\$28.24	\$28.80
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<i>Pool Managers</i>	<i>Title</i>	<i>2017 Rate</i>	<i>2017 Annum</i>	<i>2017 OT</i>	<i>2018 Rate</i>	<i>2018 Annum</i>	<i>2018 OT</i>
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Henry Feuss	Acting Manager	\$19.38/hr	\$6,673.12	\$29.07/hr	\$23/hr	\$9782.59	\$34.50/hr
Art Faber	Assistant Manager	\$19.00/hr	\$6,536.00	\$28.50/hr	\$19.38/hr	\$8,242.90	\$29.07/hr
Senior Guards (Substitutes/Alternates for Managers) Pay Rate: Flat \$12/hr Senior Guards include Peter Bolt Julian Bennett Darcy, Eryn Jonathan Fink Kathleen Trahan							

### Pool Programs

<i>Employee</i>	<i>Job Title</i>		<i>2018 Salary</i>
O'Hagan, Juliann	Kindergarten Swim Director		\$26.53
Bennett, Catherine	K-Swim Instructor		\$14.28
Bennett, Julian	K-Swim Instructor		\$14.28
Brennan, Sarah	K-Swim Instructor		\$14.28
DeMaria, Michelle	K-Swim Instructor		\$14.00
Fink, Jonathan	K-Swim Instructor		\$14.28
Pragdat, Emily	K-Swim Instructor		\$14.00
Profaci, Greta	K-Swim Instructor		\$14.00
Rasmussen, Victoria	K-Swim Instructor		\$14.00
Tymoshenko, Eric	K-Swim Instructor		\$14.00
Amuso, Katelyn	Learn To Swim Coordinator		\$20.27
Antonova, Stephanie	Learn To Swim Instructor		\$14.28
Boyle, Kelsey	Learn To Swim Instructor		\$14.00
Brennan, Sarah	Learn to Swim Instructor		\$14.00
Collins, Brian	Learn To Swim Instructor		\$18.38
Pragdat, Emily	Learn To Swim Instructor		\$14.00
Ranieri, Isabella	Learn To Swim Instructor		\$14.00

**Swim Team**

<i>Employee</i>	<i>Job Title</i>		<i>2018 Salary</i>
Amuso, Katelyn	Head Coach		\$2918.22
Boyle, Kelsey	Coach		\$8.60
Brennan, Sarah	Coach		\$8.60
Pragdat, Emily	Coach		\$8.72

*Kindergarten Swim Staff*

Director Starting Pay Rate: \$20.00

Instructor Starting Pay Rate: \$14.00

*Learn To Swim Staff*

Coordinator Starting Pay Rate: \$20.00

American Red Cross WSI Certified Instructor Starting Pay Rate: \$16.00

Non-WSI Certified Instructor Starting Pay Rate: \$14.00

**Shack Summer Day Camp**

<i>Employee</i>	<i>Job Title</i>		<i>2018 Salary</i>
Anthony Cece	Shack Supervisor		\$21.22
Buckwalter, Eric	Counselor		\$8.60
Cece, Daniel	Counselor		\$8.60
Dalessio, Ashton	Counselor		\$8.60
Deely, Jack	Counselor		\$8.60
Griffin, James	Counselor		\$8.60
Lemieux, Jacques	Counselor		\$8.60
Mulcahy, Zach	Counselor		\$8.90
Pappalardo, Sofia	Counselor		\$8.60
Roddy, Christopher	Counselor		\$8.72
Rooney, Julia	Counselor		\$8.72
Rooney, Tess	Counselor		\$8.72
Schaeffer, Emily	Counselor		\$8.90
Sgarella, Shelby	Counselor		\$8.72
Stephenson, Ian	Counselor		\$8.72
Sullivan, Brendan	Counselor		\$8.60
Sullivan, Maggie	Counselor		\$8.60
Traphagen, Isabel	Counselor		\$8.60
Wolfe, Megan	Counselor		\$8.60

Shack Supervisor Starting Pay Rate: \$20.00

Shack Counselors Starting Pay Rate: \$8.60

Summer Staff who work Wednesday Night Something Else will be paid their regular summer rate.

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**ORDINANCE OF THE BOROUGH OF GLEN ROCK, COUNTY OF BERGEN, STATE OF NEW JERSEY TO AMEND CHAPTER 4 ARTICLE XXIV TO ESTABLISH THE PROCEDURE FOR CRIMINAL BACKGROUND CHECKS FOR EMERGENCY SERVICES/PUBLIC SAFETY VOLUNTEERS**

**Heretofore introduced and does now pass on first reading, and that the said Ordinance be further considered for final passage at a meeting to be held on June 13, 2018 at 8:00 p.m., or as soon thereafter as the matter can be reached, at the Municipal Building in the Borough of Glen Rock, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance in the Bergen Record according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.**

**ROLL CALL:**

**Council Member O’Hagan – yes      Council Member Martin - yes**  
**Council Member Huisking - yes      Council Member Morieko - yes**  
**Council Member Leonard - yes      Council Member Kreibich – yes**

**CRIMINAL HISTORY BACKGROUND CHECKS**

**1. Emergency Service / Public Safety Volunteers**

**1.1. Criminal History Background Check Required**

In order to ensure that the Borough of Glen Rock and its volunteer organizations are protected, the Borough shall require that a criminal history background check be performed on all applicants over the age of eighteen seeking a position as an emergency service/public safety volunteer.

**1.2. Definitions**

As used in this article, the following words shall have the following meaning:

**CRIMINAL HISTORY BACKGROUND CHECK**

A determination of whether a person has a criminal record by cross-referencing that person's name and fingerprints with those on file with the Federal Bureau of Investigation and the New Jersey State Police, State Bureau of Identification (SBI).

**DEPARTMENTS**

- (1) Glen Rock Police Department (hereinafter known as “GRPD”).
- (2) Glen Rock Fire Department (hereinafter known as “GRFD”)
- (3) Glen Rock Volunteer Ambulance Corps (hereinafter known as “GRVAC”)
- (4) Glen Rock Community Emergency Response Team ((hereinafter known as “CERT”)

**EMERGENCY SERVICE / PUBLIC SAFETY VOLUNTEER**

Any person who is applying for or performing a public safety task in an unpaid position in the GRFD, GRVAC or CERT (collectively, the “Agencies”). These tasks are defined as public safety functions normally conducted by paid criminal justice agencies, fire departments or first aid squads which are now being accomplished by unpaid volunteers.

**REVIEW COMMITTEE or COMMITTEE**

A three-member committee consisting of the appointed Council member, the Borough Administrator, and the GRPD Chief. The Committee shall be charged with the review of all appeals by any emergency service/public safety volunteer whose criminal history background check reveals a disqualifying criminal conviction.

**1.3. Persons subject to criminal history background checks; costs; procedure; exemption**

All emergency service/public safety volunteers over the age of A. 18 years applying for membership

in one of the Agencies shall be subject to a criminal history background check.

B. Within 120 days of passage of this ordinance, all present emergency service/public safety volunteers over the age of 18 years shall have a criminal history background check performed; provided, however, that GRFD members who have previously undergone a criminal history background check as part of their application process shall not be subject to this requirement.

C. At the discretion of the Chief of the Agency, a criminal history background check may be performed no more than once every seven years for existing emergency service/public safety volunteers over the age of 18 years.

D. Upon reaching the age of 18, all GRVAC youth members shall have a criminal history background check performed.

E. Upon reaching the age of 18, any GRFD junior member applying for regular membership shall have a criminal history background check performed as part of the application process.

F. The GRPD shall only conduct a criminal history background check upon receipt of the written application and release, which will be completed by the emergency service/public safety applicant.

The Borough of Glen Rock shall bear any cost associated G. with conducting a criminal history background check in accordance with the fees established by the State Bureau of Identification in the Division of State Police and in accordance with N.J.S.A. sg: 1-20.6(b) and N.J.A.C. 13:59.

H. The GRPD shall inform the relevant Agency as to whether the person's criminal history background check reveals a conviction of a disqualifying crime or offense. All information received by the GRPD shall remain confidential.

#### **1.4. Conditions for Disqualifications from Service**

A person may be disqualified from serving as a volunteer of an Agency if that person's criminal history background check reveals a record of conviction of any of the following crimes and/or offenses:

A. In New Jersey, any crime or disorderly person offense:

(1) Involving danger to the person, meaning those crimes and disorderly persons offenses as set forth in Chapter 11 of Title 2C of the New Jersey statutes, such as criminal homicide; Chapter 12 of Title 2C, such as assault, reckless endangerment; threats and stalking; Chapter 13 of Title 2C, such as kidnapping; Chapter 14 of Title 2C, such as sexual assault, Chapter 15 of Title 2C, such as robbery or Chapter 17 of Title 2C, such as arson.

(2) Against the family, children or incompetents, meaning those crimes and disorderly persons offenses set forth in Chapter 24 of Title 2C of the New Jersey statutes, such as endangering the welfare of a child;

(3) Involving theft as set forth In Chapter 20 of Title 2C of the New Jersey statutes;

(4) Involving any controlled dangerous substance or controlled substance analog as set forth in Chapter 35 of Title 2C of the New Jersey Statutes except paragraph (4) of subsection (a) of N.J.S.A. 2C=35-10;

(5) Any conviction or violation of N.J.S.A. 2C:33-3 (False public alarms);

(6) Any conviction of a crime as defined in NJ.SA 2C:1-4(a), or a felony or misdemeanor under federal law;

(7) Convictions of offenses involving moral turpitude, including but not limited to theft, fraud, controlled substances, or crimes of violence within the previous 10years.

B. In any other state or jurisdiction, conduct which, if committed in New Jersey, would constitute any of the crimes or disorderly person offenses described in this section.

#### **1.5. Submission of Application and Release; Exchange of Criminal History Background Information**

A. A prospective or current volunteer shall submit through the Chief or his/her designee of the relevant Agency their written application and release to the GRPD, or its designee, for the criminal history background check to be performed. The GRPD Chief shall coordinate the background check and refer the information to the State Police and FBI for the initial check.

B. The GRPD shall act as a clearinghouse for the collection and dissemination of information obtained as a result of conducting criminal history background checks pursuant to this article.

#### **1.6. Limitations on Access and Use of Information**

A. Access to criminal history record information for non-criminal-justice purposes, including licensing and employment, is restricted to the GRPD and members of the Review Committee, as authorized by federal or state statute, rules or regulations, executive order, administrative code, local ordinance or resolution regarding obtaining and disseminating criminal history information

obtained under this article.

B. The GRPD and members of the Review Committee shall limit their use of criminal history information solely for the purpose for which it was obtained, and criminal history information shall not be disseminated to persons or organizations not authorized to receive the records. Any person violating federal or state regulations governing access to criminal history record information may be subject to criminal and/or civil penalties.

### 1.7. Challenges to Accuracy of Report

If a criminal history record may disqualify A. an emergency service/public safety volunteer for any purpose, the GRPD shall notify the applicant in writing and afford him or her the opportunity to correct and/or challenge the accuracy of the information contained in the criminal history record. The emergency service/public safety volunteer shall be afforded a reasonable period of time to correct and complete this record. A person is not presumed guilty of any charges or arrests for which there are no final dispositions indicated on the record.

B. If the emergency service/public safety volunteer challenges the record and/or requests consideration under Subsection C of this section, such challenge shall be made in writing and within a reasonable period of time to the Borough Administrator. The Review Committee shall be promptly notified of the challenge and provided with the criminal history information which reveals the disqualifying conviction and any and all relative information which supports the applicant's position. The Review Committee shall have 30 days from the receipt of this information to review and cite the reasons for approving or denying the applicant's appeal.

C. Notwithstanding the provisions of H of this article, no person shall be disqualified from serving as an emergency service/public safety volunteer on the basis of any conviction disclosed by a criminal history background check if the person can affirmatively demonstrate rehabilitation to the Review Committee. In determining whether a person has affirmatively demonstrated rehabilitation, the Review Committee shall consider the following factors:

- (1) The nature and responsibility of the position which the convicted person would hold or has held, as the case may be;
- (2) The circumstances under which the offense occurred;
- (3) The nature and seriousness of the offense;
- (4) The date of the offense;
- (5) The age of the person when the offense was committed;
- (6) Whether the offense was an isolated or repeated incident;
- (7) Any social conditions which may have contributed to the offense; and
- (8) Any evidence of rehabilitation, including good conduct in prison or the community, counseling or psychiatric treatment, received acquisition of additional academic or vocational schooling, successful participation in correctional work-release programs, or the recommendation of those who have had the person under their supervision.

D. The Review Committee shall promptly advise the GRPD, in writing, if a current or prospective employee or volunteer whose criminal history record background check reveals a disqualifying offense has affirmatively demonstrated rehabilitation under this Subsection C of this section.

E. When the Review Committee determines that the person has affirmatively demonstrated rehabilitation under Subsection C, the Review Committee will file that written notification with the GRPD. The GRPD shall in turn notify the relevant Agency in writing of the decision by the Review Committee.

F. The GRPD shall keep the written notification on file for three years from the date it was issued.

G. A current or prospective emergency service/public safety volunteer shall not be required to submit to another criminal history record background check if such written notification was issued within the past 12 months.

## **7. MEETING OPEN TO THE PUBLIC: (Before speaking at the meeting, each person must state their name and address. 3 minute limit)**

**Jim Seaton – Would like more information on DEAL. Mayor Packer responded, at this point the consultant decided the bids that were submitted did not meet our criteria and the Council agreed. Bids will remain open for another 120 days. Mr. Seaton stated he receives regular phone calls from PSE&G offering weird deals 3 to 4 times per week and assume they are con-artist. Mayor Packer**

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advised Mr. Seaton to be cautious of someone calling to sell something over the phone and there is also a service called Nomorobo that blocks unwanted calls.

Teresa Gilbreath, 618 Doremus – Would like to know the permissibility of temporary one way streets? Anthony Suarez responded that it is permissible and there is no requirement to notify the DOT and there is no issue with temporary one way streets. Teresa also inquired about residents joining the public safety subcommittee. Council member Husking responded that if a neighborhood group would like to assign a spokesperson it would be welcomed. Possibly to summarized specific recommendations, there will be another forum with active participation with one or two spokespersons from the group.

Jim Seaton – Requested if there was someone that could investigate lowering his PSE&G bill? Mayor Packer explained that was the idea behind the DEAL program, to lower bills. Mr. Seaton also requested during paving that manhole covers be raised.

Gabe Bullaro – Suggested that a criminal background check also be required for volunteers at the Arboretum because its borough property and they also work with children. Mr. Bullaro also commented on the Larkin lawsuit regarding cutting the trees at the Arboretum. As a resident concerned about the amount of money it will cost for the litigation even if we are right. We should settle and get it over with, even if we win Mr. Larkin will not stop at the Appellate Court this could possibly go to Supreme Court. The amount money spent even if we win we will lose. Money would be better spent on school safety.

#### **8. ADJOURNMENT**

**Motion to adjourn the meeting was made by Council member Morieko**

**Seconded by Council member Husking**

**Meeting adjourned at 9:44pm.**